



**SOUTH WHITTIER SCHOOL DISTRICT**  
11200 TELECHRON AVE.  
WHITTIER, CA 90605

**Board of Trustees Regular Board Meeting**  
September 10, 2024  
District Office Board Room & Zoom Meeting Video Conference  
5:00 PM

Join Via Computer (Link Below) / Smartphone (Zoom App) / Tablet (Zoom App):  
**URL/Link:** <https://zoom.us/j/93565319184?pwd=EeHrPokcvokMEXSOvOh00kR5R9aoic.1>  
**OR** Join Via Phone Call: (669) 900-9128 or (253) 215-8782  
**Meeting ID: 958 9024 8444 Passcode: 768838**

*Mission and Vision*

*The South Whittier School District holds students and staff to rigorous standards in order to prepare every scholar for 21<sup>st</sup> Century success in college and the workforce, within a safe and supportive environment.*

*Our students are challenged to reach their full potential and develop their curiosity and thirst for discovery.*

*Our district celebrates our families' diverse traditions, cultures, and languages as foundations for learning.*

**AGENDA**

**1. PRELIMINARY**

**1.1. Call to Order**

**1.2. Roll Call:**

**BOARD OF TRUSTEES:**

Sylvia V. Macias, President

Jan Baird, Vice President

Francisco Santana, Clerk

Dr. Natalia Barajas, Member

Elias Alvarado, Member

**ADMINISTRATORS:**

Dr. Gary Gonzales, Superintendent

Dr. Rebecca Rodriguez, Associate Superintendent of Educational Services

Dr. Marti Tienda-Ayala, Associate Superintendent, Human Resources

Aubrey Craig, Associate Superintendent, Business Services

**STAFF:**

Kurby Flores, Executive Assistant to the Superintendent

**2. CLOSED SESSION (5:00PM – 5:50PM)**

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

- 2.1. Conference with Agency Labor Negotiators:** South Whittier Teachers Association and California School Employees Association. Agency Negotiators: Dr. Gary Gonzales, Dr. Marti Tienda-Ayala, Dr. Rebecca Rodriguez, Aubrey Craig (**Government Codes Section 3549.1 and 54957.6**)
- 2.2. Classified** - Public Employee Appointment/Employment/Evaluation
- 2.3. Classified** - Public Employee Dismissal/Release/Discipline/Transfers/Reassignments/Retirement
- 2.4. Certificated** - Public Employee Appointment/Employment/Evaluation
- 2.5. Certificated** - Public Employee Dismissal/Release/Discipline/Transfers/Reassignments/Retirement
- 2.6. Consideration of Reinstatement of Expelled Student (Ed Code 48900(a)(1); 48900.4) -**  
Reinstatement Report No. 24-25-01

**3. OPEN SESSION (6:00PM)**

- 3.1. Pledge of Allegiance**
- 3.2. Mission and Vision**
- 3.3. Report on Closed Session Items**

The Superintendent will report related to any action taken in closed session.

**4. APPROVAL OF AGENDA**

The Superintendent recommends approval of the September 10, 2024 Agenda as presented.

Motion: \_\_\_ Seconded: \_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain \_\_\_ Absent \_\_\_

**5. COMMENTS BY TRUSTEES**

This item is provided as an opportunity for Trustees to report regarding District related topics.

**6. REPORTS**

- 6.1. AWARDS/RECOGNITIONS: Above & Beyond**
- 6.2. AWARDS/RECOGNITIONS: 2024-2025 Teacher of the Year**
- 6.3. AWARDS/RECOGNITIONS: 2024-2025 CSEA Classified Employee of the Year**
- 6.4. PRESENTATION: 2023-2024 Unaudited Actuals**

**7. PUBLIC COMMENTS**

During this time, Members of the public may without arrangement, make representations to address the Board on matter related to agenda and non-agenda items. A total of 21 minutes are provided so members of the public can address the Board. Unless otherwise determined by the Board, speakers are limited to three (3) minutes. If you wish to address the Board of Trustees, please complete the form, "Request to Address the Board", located at the sign-in table, and present to the Executive Secretary to the Superintendent. The Superintendent may refer the matter to the proper department for review.

**8. CONSENT**

The Superintendent recommends the Board of Trustees review and approve Consent agenda items 8.1 through 8.5 as presented.

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain \_\_\_ Absent \_\_\_\_\_

**8.1. Approval of Minutes – August 20, 2024 Regular Board Meeting**

**8.2. Purchase Order List # 3**

**8.3. Contract/Memorandum of Understanding (MoU) List # 7**

The attached contract list summarizes each contract by providing the contract number, name of the contractor, a description of the service, the duration of the contract, and the cost.

**8.4. Travel & Conference Report # 1**

**8.5. Express Voucher Report - August 1, 2024 through August 31, 2024**

**9. WRITTEN COMMUNICATION TO THE BOARD**

No items submitted for this section of the agenda.

**10. GOVERNING BOARD**

No items submitted for this section of the agenda.

**11. REVIEW AND ADOPTION OF BOARD POLICIES, ADMINISTRATIVE REGULATIONS, AND BOARD BYLAWS (SECOND READING)**

The Board of Trustees will conduct a second reading and possible approval of the following proposed Board Policies and Administrative Regulations agenda items 11.1 through 11.2. The Superintendent recommends the Board of Trustees review and approve the Board Policies and Administrative Regulations as presented.

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain \_\_\_ Absent \_\_\_\_\_

**11.1. BP 4117.2 / 4217.2 Resignation (SECOND READING)**

**11.2. BP 4159 Employee Assistance Programs (SECOND READING)**

**12. EDUCATIONAL SERVICES**

**12.1. PUBLIC HEARING: Resolution 24-25-006: Regarding Sufficiency of Instructional Materials for Fiscal Year 2024-2025**

A public hearing is in order to provide an opportunity for discussion on Resolution 24-25-006: Regarding Sufficiency of Instructional Materials for Fiscal Year 2024-2025. The public hearing will comply with the requirements of Education Code Section 60119 and Education Code Section 60422(a).

**12.2. Resolution No. 24-25-006: Regarding Sufficiency of Instructional Materials for Fiscal Year 2024-2025**

The Superintendent recommends approval of Resolution No. 24-25-006: Regarding Sufficiency of Instructional Materials for Fiscal Year 2024-2025.

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain \_\_\_ Absent \_\_\_\_\_

**13. BUSINESS SERVICES**

The Superintendent recommends the Board of Trustees approve Business Services agenda items 13.1 through 13.4 as presented.

Motion: \_\_\_ Seconded: \_\_\_ VOTE: Yes \_\_\_ No \_\_\_ Abstain: \_\_\_ Absent: \_\_\_

**13.1. Resolution No. 24-25-007: GANN Limit**

Education Code section 42132 specifies that on or before September 15 of each year, the governing board of each school district shall adopt a resolution identifying their estimated appropriations limit for the current year and their actual appropriations limit for the preceding year.

**13.2. Resolution No. 24-25-008: Citizens Bond Oversight Committee Resolution**

**13.3. Approval of the District's List of Qualified Architectural & Engineering Firms and Authorize Future Negotiations of Contracts**

**13.4. 2023-2024 Unaudited Actuals**

At the end of each fiscal year, the books of the District are closed. Closing the books is the record keeping process where revenues and expenditures are adjusted to reflect final balances for the fiscal year. The Unaudited Actuals financial reports are then prepared in a format required by the California Department of Education. Education Code 42100(a), requires school districts to adopt the Unaudited Actuals by September of each year.

Financial Condition: The district's accounting records for fiscal year 2023-24 were closed in August 2024. The General Fund is the largest and most important operating fund of the district. The Unrestricted General Fund is used for general education expenses such as classroom teacher salaries while the Restricted General Fund is used for specific state, federal, and local programs.

The district has a positive financial status at the end of 2023-24. The District met the minimum Reserve for Economic Uncertainties of 3% of expenditures and other uses.

**14. BOND MEASURE QS**

The Superintendent recommends the Board of Trustees approve Bond Measure QS agenda item 14.1 as presented.

Motion: \_\_\_ Seconded: \_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain \_\_\_ Absent \_\_\_

**14.1. Purchase Order List # 2 (Bond)**

**15. BOND MEASURE K**

No items submitted for this section of the agenda.

**16. HUMAN RESOURCES**

The Superintendent recommends the Board of Trustees review and approve Human Resources agenda items 16.1 through 16.4 as presented.

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_\_ NO \_\_\_\_ Abstain \_\_\_\_ Absent \_\_\_\_

**16.1. Classified Personnel Report # 3**

**16.2. Certificated Personnel Report # 3**

**16.3. SWSD/CSEA Sunshine Articles 2024-2025 SY**

**16.4. CSEA/SWSD Sunshine Articles 2024-2025 SY**

**16.5. PUBLIC HEARING: Short Term Staff Permit for the 2024-2025 School Year**

A public hearing is in order to provide an opportunity to comment on the South Whittier School District Short Term Staff Permit for the 2024-2025 School Year.

**16.6. Approval of the Short Term Staff Permit for the 2024-2025 School Year**

The Superintendent recommends the Board of Trustees approve the Short Term Staff Permit for the 2024-2025 School Year as presented.

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_\_ NO \_\_\_\_ Abstain \_\_\_\_ Absent \_\_\_\_

**17. BOARD OF TRUSTEES DISCUSSION GUIDE FOR FUTURE RECOMMENDATIONS**

**18. ADJOURNMENT**

Unless otherwise posted, the next regularly scheduled meeting will be held

**October 15, 2024 at 4:30 PM**

District Office Board Room, 11200 Telechron Ave., Whittier, CA 90605  
& Via Zoom Conference