



SOUTH WHITTIER SCHOOL DISTRICT
11200 TELECHRON AVE.
WHITTIER, CA 90605

Board of Trustees Regular/Annual Organization Meeting
December 20, 2016
District Office - Board Room
5:00 PM

Vision/Mission

The South Whittier School District holds students and staff to rigorous standards in order to prepare every scholar for 21st Century success in college and the workforce, within a safe and supportive environment.

Our students are challenged to reach their full potential and develop their curiosity and thirst for discovery.

Our district celebrates our families' diverse traditions, cultures, and languages as foundations for learning

AGENDA

1. PRELIMINARY

1.1. Call to Order. Roll call:

BOARD OF TRUSTEES:

Sylvia V. Macias, President
Francisco "Javi" Santana, Vice President
Jan Baird, Clerk
Deborah Pacheco, Member
Elias Alvarado, Member

ADMINISTRATORS:

Gail Baxter, Superintendent
Cecilia Laidemitt, Associate Superintendent of Personnel & Administrative Services
Martha Mestanza-Rojas, Associate Superintendent of Educational Services
Mark Keriakous, Associate Superintendent of Business Services

1.2. Flag salute.

2. Approval of Agenda

Superintendent recommends approval of the December 20, 2016 Agenda as presented.

Motion: ____ Seconded: ____ VOTE: YES ____ NO ____ Abstain ____ Absent ____

3. ORGANIZATION OF THE BOARD

3.1. Election of the Officers

3.1.1. Election of the President

Motion:_____Second:_____VOTE: YES ___NO___Abstain:_____Abstain:_____

3.1.2. Election of the Vice President

Motion:_____Second:_____VOTE: YES ___NO___Abstain:_____Abstain:_____

3.1.3. Election of the Clerk

Motion:_____Second:_____VOTE: YES ___NO___Abstain:_____Abstain:_____

3.1.4. Election of the Secretary of the Board

Motion:_____Second:_____VOTE: YES ___NO___Abstain:_____Abstain:_____

3.1.5. Selection of the Board Representative for electing members to the County Committee on School District Organization (Currently Francisco "Javi" Santana)

3.1.6. Selection of the Board's voting delegate to the annual meeting of the Los Angeles County School Trustee Association (Currently Elias Alvarado)

3.1.7. Selection of the Board's representative to the Whittier Area School Trustees Association (Currently Sylvia V. Macias)

3.1.8. Selection of two Board Members to serve as the representative and alternate to the Trustee Review Committee of the Pupil Transportation Cooperative (Currently- Elias Alvarado, Alternate - Jan Baird)

Member: _____

Alternate: _____

3.1.9. Selection of two Board Members to serve as the representative and alternate to the Trustee Review Committee of the Whittier Area Cooperative Special Education Program. (Currently- Sylvia V. Macias, Alternate-Elias Alvarado)

Member: _____

Alternate: _____

3.1.10. Selection of two Board Members to serve as the representative and alternate on the Hearing Committee to Consider Student Expulsion (Currently-Francisco "Javi" Santana and Jan Baird)

Member: _____

Alternate: _____

3.1.11. Selection of two Board Members to serve as the representative and alternate on the Wellness Committee (Currently-Sylvia V. Macias, Alternate-Francisco "Javi" Santana)

Member: _____

Alternate: _____

3.1.12. Selection of two Board Members to serve as the representative and alternate on the Local Control Accountability Plan Committee - (LCAP Committee).

Member: _____

Alternate: _____

3.1.13. Selection of two Board Members to serve as the representative and alternate on the Curriculum Council.

Member: _____

Alternate: _____

3.1.14. Appointment of the Superintendent or his/her designee to serve as the Board Representative to the following committees:

It is recommended that the Superintendent, Gail Baxter or a designee be appointed as the Board representative to the:

- 1) Whittier Area Cooperative Special Education program
- 2) Whittier Area Pupil Transportation Cooperative
- 3) School Attendance Review Board
- 4) Whittier Area Self Insurance Authority
- 5) Whittier Area Liability and Property Self Insurance Authority
- 6) South East Educational Technology Consortium and Whittier Area Consortium

Motion: _____ Second: _____ VOTE: YES ___ NO ___ Abstain: _____ Abstain: _____

3.1.15. Designation of Board Meeting Day, Time and Location

It is recommended that the Board of Trustees adopt the third Tuesday of each month as the regular meeting time at the District Office Board Room, 11200 Telechron Ave., Whittier, CA 90605, with call to order at 6:00 PM

Motion: _____ Second: _____ VOTE: YES ___ NO ___ Abstain: _____ Abstain: _____

3.1.16. Adoption of Resolution # 16-17-19, Certification of Signatures, to authorize signatures as required by law authorizing Gail Baxter, Cecilia Laidemitt, Mark Keriakous, Martha Mestanza-Rojas, Francisco Meza, Phuong-Minh Tran, to sign warrant orders for salary payment, notices of employment and contracts effective December 20, 2016 through December 19, 2017.

Adoption of Resolution #16-17-19, Certification of Signatures, to authorize signatures as required by law authorizing Tonette Demoray to sign Special Education Documents, Stuart Moe to sign Facility, Maintenance & Operations Documents, Irving Sanchez to sign Information Technology Documents and Janine Johnson to sign Food Services Documents effective December 20, 2016 through December 19, 2017

The Superintendent recommends adoption of Resolution No. 16-17-19 Certificate of Signatures as presented.

Motion: _____ Second: _____ VOTE: YES ___ NO ___ Abstain: _____ Abstain: _____

4. COMMENTS BY TRUSTEES

This item is provided as an opportunity for Trustees to report regarding District related topics.

5. PUBLIC COMMENTS

During this time, Members of the public may, without arrangement, make representations to or address the Board on any topic of district related concern that is or is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

6. REPORTS

6.1. The Superintendent will report to the Board about various matters involving the District.

There will be no Board discussion on reports given except to ask questions and seek clarification during the board reports presented or refer matters to staff and no action will be taken unless listed as a subsequent agenda item.

7. CONSENT

At each meeting, the Board approves a group of routine action items typically referred to as the Consent Agenda. They will be acted on by the Board as one item, without discussion. Items may be pulled and acted on individually. If any Board member or the Superintendent requests that an item be removed from the Consent Agenda, it will be taken up in the order indicated on the Agenda.

The Superintendent recommends the Board of Trustees approval for Consent agenda items 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8 as presented.

Motion: _____ Second: _____ VOTE: YES ___ NO ___ Abstain: _____ Abstain: _____

7.1. Approval of Minutes November 15, 2016, (Supplement)

7.2. Purchase Order List No. #06 (Supplement)

7.3. Bond Contract/MoU List No. #1 (Supplement)

7.4. Contract/Memorandum of Understanding (MoU) List No. # 10 FY 16-17 (Supplement)

7.5. Travel and Conference Report No.# 8 (Supplement)

7.6. Acceptance of Donations

Pursuant to Board Policy 3290, the South Whittier School District has received donations/gifts which may be accepted by the Board of Education. All gifts, grants, and bequests shall become the property of the South Whittier School District once accepted.

7.7. Disposal of Surplus and/or Obsolete Equipment – Ratification (Supplement)

7.8. Letter from the Los Angeles County Office of Education:

2015-2016 Annual Report on Findings of School Visits and Monitoring as required by SB 550 § 1; EC 1240 - Known as the "Williams Legislation". (Supplement)

8. GENERAL

8.1. Resolution No. #16-17-18 - Rescheduling of Governing Board Member Elections from Odd to Even-Year Elections commencing with the 2018 Government Board Election. (Supplement)

SB415, signed into law in 2015, mandates that districts change their governing board elections to even numbered years if voter participation is substantially lower in odd numbered years. This is the case in South Whittier.

The Elections Code allows school districts to consolidate their elections to even-year elections. Currently, the District holds odd-year elections for its membership. This typically results in a lower voter turn-out and constitutes a higher expense to the District than even-year elections.

If the Resolution is approved, this would commence the process for moving elections for governing board members to even years, starting with the 2018 election. If the Resolution is approved, the District would submit a formal request to the Los Angeles County Board of Supervisors asking for approval to move to even year elections. As part of the process, the Los Angeles County Registrar Recorder/County Clerk's office will submit an analysis (of the viability of going to even year elections) and a recommendation to the Los Angeles County Board of Supervisors. The Resolution will then be immediately forwarded to the Board of Supervisors for consideration. Timely submission of the resolution will ensure that the move to even year elections, if approved by the Board of Supervisors, can commence in 2018.

Cancelling the 2017 election means elected officials with expiring terms get to stay in office one more year and face re-election in 2018. The same will happen for members whose term expires in 2019, as their terms will also be extended for one year and they will be on the ballot again in 2020.

The Superintendent recommends the Board of Trustees approve Resolution No. # 16-17-18 Rescheduling of Governing Board Member Elections from Odd to Even-Year Elections commencing with the 2018 Government Board Election.

Motion:_____ Second:_____ VOTE: Yes:___ No:___ Abstain:_____ Absent:_____

9. REVIEW AND ADOPTION OF BOARD POLICIES, ADMINISTRATIVE REGULATIONS, AND BOARD BYLAWS

There are no Board Policies, Administrative Regulations and/or Board Bylaws received to submit to this agenda for review and/or adoption.

10. EDUCATIONAL SERVICES

10.1. PRESENTATION: Raising the Bar for ALL our Students & Closing the Gap

Martha Mestanza-Rojas, Associate Superintendent of Educational Services in collaboration with Dr. Trena Salcedo-Gonzalez, Principal at Carmela Elementary School and Dr. Matt Fraijo, Principal at Graves Middle School will present a PowerPoint presentation highlighting our continuous improvement model.

11. BUSINESS SERVICES

11.1. Resolution # 16-17-17 Voluntary Retirement Program (Supplement)

Under California Government Code section 53224 the District may make available additional retirement plans. Resolution # 16-17-17 establishes a Voluntary Retirement Program and allows eligible employees to participate in such plan.

The Superintendent recommends the Board of Trustees approve Resolution No.# 16-17-17 Voluntary Retirement Program as presented.

Motion: ___ Seconded: ___ VOTE: YES: ___ NO: ___ Abstain: ___ Absent: ___

11.2. 2016-2017 First Interim Report Presentation (Supplement)

Mr. Mark Keriakous, Associate Superintendent of Business will present a PowerPoint presentation of the 2016-2017 First Interim Report.

11.3. 2016-2017 First Interim Report (Supplement)

The Education Code requires school districts to submit interim financial reports twice a year. The First Interim report reflects actual transactions through October 31, 2016 and must be submitted to the County office of Education for review in December 2016.

As part of the First Interim report, each school district must certify that its financial status is positive, qualified, or negative. Each of these terms is defined below:

- A positive certification means that the district will meet its financial obligations for the current fiscal year and subsequent two years.
- A qualified certification means that the district may not meet its financial obligations for the current fiscal year or two subsequent years.
- A negative certification means that the district will be unable to meet its financial obligations for the remainder of the fiscal year or for the subsequent fiscal year.

As discussed in this report, the South Whittier School District is submitting a positive certification for the 2016-17 First Interim Report.

The information attached highlights changes since the adopted budget and projections for 2016-17, 2017-18 and 2018-19.

The Superintendent recommends the Board of Trustees approve the positive certification for the 2016-17 First Interim financial report as presented.

Motion: ___ Seconded: ___ VOTE: YES: ___ NO: ___ Abstain: ___ Absent: ___

12. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items).

13. CLOSED SESSION

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

13.1. Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association. Agency Negotiators:Gail Baxter, Cecilia Laidemitt, Martha Mestanza-Rojas,Mark Keriakous,James C. Romo, Tina L.Kannarr

13.2. Conference With Real Property Negotiator

14.2.1. The property under consideration is situated at Carmela School field, 5.1 acres of land at 13300 Lakeland Road, Whittier, CA 90605,which property is known generally as a portion of the District's Carmela Elementary School site ("Property"). South Whittier School District(Proposed Lessor), Real Property is known generally as a portion of the District's Carmela Elementary School Site ("Property"). South Whittier School District (Proposed Lessor), Real Property Negotiators, Superintendent Gail Baxter,(along with real estate consultants and legal counsel, Andreas Chialtas); and Storm Properties which may lease the property pursuant to applicable California law (Proposed Lessee(s). Instruction to negotiators will concern price and terms of payment associated with the possible lease of the identified Property, or portion thereof. Instruction to Negotiators will concern price and terms of payment associated with the possible amendment of lease terms for the identified Property.

13.3. Classified -Public Employee Appointment/Employment/Evaluation

13.4. Classified - Public Employee Request for Leave of Absence/Paid

13.5. Classified - Public Employee Request for Medical Leave of Absence/Paid

13.6. Classified - Public Employee Request for Family Leave of Absence/Paid

13.7. Classified - Public Employee 2016-2017 Placement on 39-Month Re-employment List as per Ed Code § 45192

13.8. Certificated - Public Employee Appointment/Employment/Evaluation

14. OPEN SESSION

The Superintendent will report related to any action taken in closed session.

15. PERSONNEL SERVICES

The Superintendent recommends the Board of Trustees approve the Classified Personnel Report and the Certificated Personnel Report.

15.1. Classified Personnel Report No.# 12-20-16-06 (Supplement)

The Superintendent recommends approval of the Classified Personnel Report No. 12-20-16-06

Motion: ____ Seconded: ____ VOTE: YES ____ NO ____ Abstain____ Absent ____

15.2. Certificated Personnel Report No.# 12-20-16-06 (Supplement)

The Superintendent recommends approval of the Certificated Personnel Report No. 12-20-16-06

Motion: ____ Seconded: ____ VOTE: YES ____ NO ____ Abstain____ Absent ____

16. ADJOURNMENT

Unless otherwise posted, the next regularly scheduled meeting will be held

January 17, 2017 at 6:00 p.m.

District office Board Room, 11200 Telechron Ave., Whittier, CA 90605