

U N A D O P T E D M I N U T E S

of the Board of Trustees
Regular Board Meeting
October 28, 2014

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CALL TO ORDER

The meeting was called to order by Trustee Macias at 6:00 p.m.

Governing Board of Trustees present: Sylvia Macias, Jan Baird, Sharon Stys, Francisco “Javi” Santana

Board member absent: Deborah Pacheco

Others present: Gail Baxter, Superintendent
Cecilia Laidemitt, Associate Superintendent of Administrative
Services and Personnel Management
Martha Mestanza Rojas, Associate Superintendent of
Educational Services
Michael Krause, Associate Superintendent of Business Services

FLAG SALUTE

The flag salute was led by Mrs. Kayla Hamilton.

PUBLIC COMMENTS

There were no public comments.

SCHOOL PRESENTATION

Dr. Trena Salcedo-Gonzalez, Carmela School Principal, made a thorough and informative presentation describing the Action Plan for restructuring and rebuilding a foundation at Carmela School. Dr. Gonzalez commenced her report explaining the data she had collected, both quantitative and qualitative data. Qualitative data includes the number of students, number of students in free and reduced lunch program, number of English language learners and other factors. The Action Plan is geared toward all students, who are referred to as ‘scholars’, encouraging college attendance and providing a positive school culture environment. The school’s motto is “Preparing Scholars for College.” Dr. Gonzalez encourages all school staff to promote high expectations of all students and to show students they are loved and supported. Goals with timelines have been implemented in English Language Arts and Math, improvement in the school culture and teaching positive character traits. Dr. Gonzalez is encouraged by the potential for growth and reform and invited the Board to visit Carmela School at the end of the school year when she will be able to share growth data and indicate the progress that has been made.

TEACHER OF THE YEAR

Cecilia Laidemitt, Associate Superintendent of Administrative Services, presented Mr. Daniel Honeycutt, Graves Middle School Teacher, as the District's Teacher of the Year. Mrs. Laidemitt introduced Mr. Honeycutt and talked about his many and varied accomplishments. Mr. Honeycutt has been a Social Studies Teacher at Graves for the past 12 years. In addition, he is the AVID Coordinator, history data team facilitator and intervention coordinator. He is passionate about developing the intellectual character of each of his students and creating a school climate that focuses on "Whatever It Takes" to make all students successful. In addition to his duties already mentioned, Mr. Honeycutt is a member of the District and Graves Middle School Leadership Team, Graves PTA, School Site Council, Biola University Master Teacher, developed an Honors Academy at Graves, conducts parent workshops called "The Road to College" among a very long list of similar activities. In his own words, Mr. Honeycutt wants to ensure that all students are successful and wants to help them flourish. The District was honored to present Mr. Honeycutt.

CLASSIFIED EMPLOYEE OF THE YEAR

Cecilia Laidemitt, Associate Superintendent of Administrative Services, presented Ms. Marisa Hernandez, the District's first Classified Employee of the Year. Ms. Hernandez is the California School Employees Association Employee of the Year. She began her career in the South Whittier School District in 2008. Ms. Hernandez is a graduate of Cal State Fullerton in political science, did related work in criminal justice, constitutional law and sociology. It was reported that Ms. Hernandez works well with people, is organized and willing to be challenged. She is highly thought of in her position, working with children, as a Special Education Instructional Aide. Her supervisors and fellow classified employees all praised Ms. Hernandez for her hard work and interest in her position working with exceptional children. Ms. Hernandez is involved with various community activities in addition to being a member of the Board of Trustees in the Los Nietos School District. The South Whittier School District was honored to present Ms. Hernandez.

A reception was held in honor of both recipients and were each presented with a plaque from the District.

COMMENTS BY TRUSTEES

All Board members congratulated Mr. Honeycutt and Ms. Hernandez for their recognition and the honor they bring to the District.

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Mrs. Baxter commenced her report by congratulating the District for having such great employees in referring to the honorees.

Superintendent Baxter was happy to announce that the District has a P.E. Program, hired three excellent teachers and instructional aides and the program will be in force next Monday. This team of new teachers has been working collaboratively to provide a well-rounded fitness program that is aligned to our standards.

Campuses have been decorated for Red Ribbon Week. There have been many and varied creative activities in our schools with the goal of "Saying yes to dreams and no to drugs."

Mrs. Baxter attended the CASBO CBO Boot Camp. She reported it had been an excellent conference with top business related speakers from around the state. There were many business topics that were presented in food services, transportation, LCFF, negotiations and other topics. Mrs. Baxter benefitted greatly from this workshop and thanked the Board for the opportunity to attend.

The Williams site inspections has been ongoing. Most of the District schools have passed with flying colors except for some of the older schools, such as Loma Vista that has areas that need repairs. Repairs will be made and a second Williams inspection will be made.

The Superintendent and the Board President will attend a Superintendents' Roundtable sponsored by Congresswoman Linda Sanchez. Current education issues will be discussed and the Congresswoman wants to hear about areas in education in which she can focus.

Superintendent Baxter discussed the lease of property and the steps that will be taken to prepare for this event. Atkinson, Andelson, Loya, Ruud and Romo have been assisting the District in preparing the leasing documents. A decision has been made to work with the Atkinson law firm, they will not charge any commission rate but will only be paid for the number of hours it takes to prepare the lease bid documents and will run the bid process. The firm feels that due to the market being better than a year ago, the District should be able to have a successful bid without having to use a real estate agent. The District does not have to accept any bids it does not like. A representative from the law firm will attend the November Board meeting and discuss the process and options in closed session. Under the Brown Act real estate and details about the procedure can be done in closed session. If the Board directs, the representative will make a presentation at the November Board

REPORTS

meeting with the goal of going to bid in January, 2015. The Carmela School property will be discussed first.

In discussing the food services area, under the new health guidelines, kitchen staffs are struggling to meet nutrition standards and how to make food taste good. Food Services areas have a challenge. The District has been working with a Food Services Consultant who is reviewing our practices, menus, looking at all our kitchens and machinery. The Consultant met with Mrs. Baxter and told her that she has visited many school food services areas in many school districts and that our District, by far, has the cleanest kitchens of any she has seen. Mrs. Baxter is very proud of the Food Services staff.

CONSENT

On a motion by Trustee Baird seconded by Trustee Santana and unanimously carried the consent portion of the agenda was approved with a correction on the Board meeting minutes of October 14, 2014. The minutes were corrected to reflect the adjournment time to 6:45 p.m. and not 7:45 p.m. as reflected in the minutes.

Approval of Minutes

Approved the minutes of the regular meeting held October 14, 2014.

Purchase Order List No. 08

Approved purchase order list no. 08 for purchases submitted prior to October 28, 2014.

Contract List No. 07

Approved contract list no. 06 for services provided prior to October 28, 2014. Contracts include:

14-15-039 - addendum: contractor – Billy Anthony Hernandez, service – nurse consultant, duration – 08/19/2014 through 06/2015, an additional amount - \$16,068.00;

14-15-050: contractor – Alpha Innovations Through Education, service – consultant services, duration – 10/28/2014 through 6/30/2015, amount - \$856.95;

14-15-051: contractor – ATS Project Success, service – consultant services, duration – 10/28/2014 through 06/30/2015, amount - \$856.95;

14-15-052: contractor – A Tree of Knowledge, service – consultant services; duration – 10/28/2014 through 06/30/2015, amount - \$856.95;

CONSENT

14-15-053: contractor – Total Education Solutions, service – consultant services, duration – 10/28/2014 through 06/30/2015, amount - \$1,713.90;

14-15-054: contractor – Xamaze in Home Tutoring, service – consultant services, duration – 10/28/2014 through 06/30/2015, amount - \$856.95;

14-15-055: contractor – 123 Math and Reading, Inc., service – consultant services, duration – 10/28/2014 through 06/30/2015, amount - \$856.95;

14-15-056: contractor – #1 Educando con Tabletas, service – consultant services, duration – 10/28/2014 through 06/30/2015, amount - \$1,713.90;

14-15-057: contractor – Math Think, service – consultant services, duration – 10/28/2014 through 06/30/2015, amount - \$1,713.90;

14-15-058: contractor – Professional Tutors of America, service – consultant services, duration – 10/28/2014 through 06/30/2015, amount - \$1,713.90;

14-15-059: contractor – Southern CA Learning Corp., service – consultant services, duration – 10/28/2014 through 06/30/2015, amount - \$1,713.90;

14-115-060: contractor – ETS Educational Tutorial Services, service – consultant services, duration – 10/28/2014 through 06/30/2015, amount - \$2,570.85;

14-15-061: contractor - #1 We Can, services – consultant services, duration – 10/28/2014 through 06/30/2015, amount - \$2,570.85;

14-15-062: contractor – Aprende Tutoring, service- consultant services, duration – 10/28/2014 through 06/30/2015, amount - \$2,570.85;

14-15-063: contractor – A to Z In Home Tutoring, services – consultant services, duration 10/28/2014 through 06/30/2015, amount - \$2,570.85;

14-15-064: contractor – Brain Hurricane, service – consultant services, duration – 10/28/2014 through 06/30/2014, amount - \$3,427.00

14-15-065: contractor – L.E.A.R.N., service – consultant services, duration -10/28/2014 through 06/30/2015, amount - \$3,427.80;

14-15-066: contractor – A Better Tomorrow, service – consultant services, duration 10/28/2014 through 06/30/2015, amount – \$3,427.80;

14-15-067: contractor – Aspirar a la Educacion, service – consultant services, duration – 10/28/2014 through 06/30/2015, amount - \$6,855.60;

14-15-068: contractor – Club Z! In Home Tutoring, service – consultant services, duration – 10/28/2014 through 06/30/2015, amount - \$10,283.40;

CONSENT

14-15-069: contractor – 1 A 1 Tutoria Tablet Computer, service – consultant services, duration – 10/28/2014 through 06/30/2015, amount – \$13,711.20;

14-15-070: contractor – ARC, service – consultant services, duration – 10/28/2014 through 06/30/2015, amount - \$12,854.25;

14-15-071: contractor – Oxford Tutoring, service – consultant services, duration – 10/28/2014 through 06/30/2015, amount - \$35,134.95;

14-15-072: contractor – UROK, service – consultant services, duration – 10/28/2014 through 06/30/2015; amount - \$35,134.95;

14-15-073: contractor – Bryant Edwards, service – consultant services, duration – 10/29/21014 through 06/30/2015, amount - \$1,800.00;

14-15-074: contractor – David Kirschen, service – consultant services, duration – 10/29/2014 through 06/30/2015, amount - \$1,000.00

Travel and Conference Report No. 07

Approved travel and conference report no. 07.

BUSINESS

Budget Revisions

On a motion by Trustee Baird seconded by Trustee Stys and unanimously carried the Budget Revisions were approved.

PUBLIC COMMENTS ON
CLOSED SESSION ITEMS

There were no public comments on closed session items.

CLOSED SESSION

The Board of Trustee commenced closed session at 7:14 p.m.

OPEN SESSION

Open session continued at 7:37 p. m. No action was taken in closed session.

PERSONNEL
CLASSIFIED

On a motion by Trustee Santana seconded by Trustee Baird and unanimously carried Classified Personnel Report No. 10-28-14-07 was approved.

Substitute Administrative Secretary

Approved the filling of an Administrative Secretary substitute position, Human Resources – Classified Services. Effective October 29, 2014 until position is filled.

PERSONNEL
CERTIFICATED

On a motion by Trustee Stys seconded by Trustee Santana and unanimously carried Certificated Personnel Report no. 10-14-14-06 was approved.

PERSONNEL
CERTIFICATED

Graves Middle School – STEM Program

Approved teachers from Graves Middle School to provide staff development, develop curriculum, research and write grants, help procure technology, collaborate with site team and feeder schools, high schools and institutions of higher education for the school's STEM Program, effective October 2014 through May 2015.

Participants: William McCoy, Garrett Carrington and one alternate

Graves Middle School – Data Team Facilitators

Approved teachers from Graves Middle School to serve as Data Team Facilitators, effective October 2014 through May 2015.

Participants: Daniel Hotz, Daniel Honeycutt, William McCoy, Amanda Riisager and two alternates

Carmela School – SST Process

Approved Carmela School Teacher to assist with the SST process by ensuring that appropriate assessments and paper work is submitted. Teacher will also set up SST meetings with parents and teachers, effective October 2015 through May 2015.

Participant: Carlos Rivera

Loma Vista School – 'Anytime Enrichment' Program

Approved a Loma Vista School Teacher to participate in the 'Anytime Enrichment' to improve cognitive thinking skills using the game of chess, effective November 2014 through May 2015.

Participant: Gladys Richardson and one alternate

Graves Middle School – "College Road Trip"

Approved teachers from Graves Middle School to chaperone a group of AVID students on an overnight "College Road Trip" field trip to San Diego, CA, effective December 5 – 6, 2014.

Participants: Daniel Honeycutt, Guy Sardo, one alternate

Graves Middle School – AVID "College Road Trip"

Approved the special substitute teacher request for Graves Middle School teachers to attend the AVID "College Road Trip" to San Diego, CA, effective December 5 – 6, 2014.

Participants: Two Substitute Teachers

Graves Middle School – California Mathematics Council

Approved two Substitute Teachers to allow two Teachers to attend the California Mathematics Council, effective October 24-25, 2014.

Participants: Two Substitute Teachers

PERSONNEL
CERTIFICATED

District Wide – ‘GO MATH! Think Central’ Program

Approved 14 half day Substitute Teachers to allow 14 District Wide Teachers to attend a training to support the implementation of technology for the district’s new ‘GO MATH! think Central’ Program, effective October 29, 2014.

Participants: 14 half day Substitute Teachers

Request for Extension of Medical Leave of Absence – Paid

Approved the request for an extension of a medical leave of absence, paid, effective August 2, 2014 through November 2, 2014.

Participant: Employee # BU 755 1065

Administrative Secretary – Classified Personnel – Confidential Position – Job Description

On a motion by Trustee Baird seconded by Trustee Stys and unanimously carried the Administrative Secretary – Classified Personnel Secretary – Confidential job description was approved.

ADJOURNMENT

Meeting adjourned at 7:38 p.m.