

SOUTH WHITTIER SCHOOL DISTRICT  
11200 TELECHRON AVE.  
WHITTIER, CA 90605

BOARD OF TRUSTEES MEETING  
REGULAR BOAR MEETING

January 19, 2016  
6:00 P.M.

AGENDA

1. PRELIMINARY

1.1. Call to Order. Roll Call:

Trustees

Sylvia Macias, President  
Francisco "Javi" Santana, Vice President  
Jan Baird, Clerk  
Deborah Pacheco, Member  
Elias Alvarado, Member

Administrators

Gail Baxter, Superintendent  
Cecilia Laidemitt, Associate,  
Superintendent of Personnel &  
Administrative Services  
Martha Mestanza-Rojas, Associate  
Superintendent of Educational Services  
Mark Keriakous, Associate  
Superintendent of Business

1.2. Flag Salute

2. PUBLIC COMMENTS

During this time, Members of the public – may, without arrangement, make representations to or address the Board on any topic of district related concern that is or is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

3. PRESENTATION

Shilo F. Gorospe a Partner from Vavrinek, Trine, Day & Co., LLP is presenting the highlights of the 2014-2015 Building Fund (Measure I) Financial Report and Performance Audit, and the 2014-2015 Annual Financial Audit Report. (Supplement)

4. SCHOOL PRESENTATION

Lisa Palomino, Principal at Lake Marie School introduces the presentation entitled "Students use of 21<sup>st</sup> Century skills and Project Based Learning Culminating Experience" presented by Mrs. Fuller and 3<sup>rd</sup> grade students.

**5. COMMENTS BY TRUSTEES**

This item is provided as an opportunity for Trustees to report regarding District related topics.

**6. REPORTS**

There will be no Board discussion on reports given except to ask questions or refer matters to staff and no action will be taken unless listed on a subsequent agenda.

**6.1.** The Superintendent will report to the Board about various matters involving the District.

**7. CONSENTS**

**7.1. Approval of Minutes** (Supplement). The Superintendent recommends approval of the minutes of regular meeting held on December 15, 2015.

**7.2. Purchase Order List No. 07** (Supplement). The Superintendent recommends approval of Purchase Order List No. 07

**7.3. Contract List No. 07** (Supplement). The Superintendent recommends approval of Contract List No. 07

**7.4. Travel and Conference Report No. 07** (Supplement). The Superintendent recommends approval of Travel and Conference Report No. 07

**7.5. Williams Second Quarter report on Uniform Complaints 2015-2016**

(Supplement) As required by Education Code § 1240(c)(2)(H) pursuant to the Williams Settlement, the Second Quarter 2015-2016 Results of Site Visits, Reviews and Uniform Complaint Data has been submitted to the board. This report presents the results of the visits and reviews at school sites for the period of October 1 to December 31, 2015. No Complaints were filed with any school in the district during the quarter indicated. The Superintendent recommends approval of the Williams Second Quarter Report on Uniform Complaints 2015-2016.

**Motion:\_\_\_\_\_ Second:\_\_\_\_\_ Vote: Yes\_\_\_\_\_ No\_\_\_\_\_ Abstain\_\_\_\_\_ Absent \_\_\_\_\_**

**8. EDUCATIONAL SERVICES**

**8.1. Single Plan for Student Achievement (Carmela & Graves Middle School) (SPSA)** (Supplement) The Purpose of the Single Plan for Student Achievement (SPSA) is to coordinate all educational services at the school. The Single Plan for Student Achievement will help identify the use of funds and allocation of funds, develop a deep understanding of student academic challenges, and implement research-based instructional strategies to raise student achievement to meet state standards. The Superintendent recommends acceptance of the Single Plan for Student Achievement (Carmela & Graves Middle School).

**Motion:\_\_\_\_\_ Second:\_\_\_\_\_ Vote: Yes\_\_\_\_\_ No\_\_\_\_\_ Abstain\_\_\_\_\_ Absent \_\_\_\_\_**

**8.2. Proposed Board Policy 0460 Philosophy, Goals, Objectives and Comprehensive Plans – Local Control Accountability Plan (LCAP) (Second Reading)** (Supplement) The Board of Trustees will conduct a second reading and possible approval of the Proposed Board Policy 0460 Philosophy, Goals, Objectives and Comprehensive Plans - Local Control Accountability Plan (LCAP).

**Motion:\_\_\_\_\_ Second:\_\_\_\_\_ Vote: Yes\_\_\_\_\_ No\_\_\_\_\_ Abstain\_\_\_\_\_ Absent \_\_\_\_\_**

**9. GENERAL**

**9.1. Resolution No. 15-16 – Provide for Board Member Salary Payment** (Supplement) The Superintendent recommends approval of Resolution No. 15-16-10 for hardship absence of Trustee Deborah Pacheco.

**Motion:\_\_\_\_\_ Second:\_\_\_\_\_ Vote: Yes\_\_\_\_\_ No\_\_\_\_\_ Abstain\_\_\_\_\_ Absent \_\_\_\_\_**

*The following Board Policy and Administrative Regulation are submitted to the Board for a first reading and review. All questions and/or recommendations for additions or revisions should be directed to the Superintendent prior to the board meeting.*

**9.2. Proposed Board Policy 4154, 4254, 4354 Health and Welfare Benefits – Personnel First Reading** (Supplement)

**9.3. Proposed Administrative Regulation 4154, 4254, 4354 Health and Welfare Benefits – Personnel First Reading** (Supplement)

**10. BUSINESS/PERSONNEL SERVICES**

**10.1. Acceptance of the 2014-2015 Building Fund (Measure I) Financial and Performance Audit (Supplement 3)**

Shilo F. Gorospe a Partner from Vavrinek, Trine, Day & Co., LLP presented the overview of the 2014-2015 Building Fund (Measure I) Financial Report. The Superintendent recommends acceptance of the 2014-2015 Building Fund (Measure I) Financial and Performance Audit Report.

**Motion:\_\_\_ Second:\_\_\_ Vote: Yes\_\_\_ No\_\_\_ Abstain\_\_\_ Absent \_\_\_**

**10.2. Acceptance of the 2014-2015 Annual Financial Audit Report (Supplement 3)**

Shilo R. Gorospe a Partner of Vavrinek, Trine, Day & Co., LLP presented the overview of the 2014-2015 Annual Financial Audit Report. The Superintendent recommends acceptance of the 2014-2015 Annual Financial Audit Report.

**Motion:\_\_\_ Second:\_\_\_ Vote: Yes\_\_\_ No\_\_\_ Abstain\_\_\_ Absent \_\_\_**

**10.3. PRESENTATION:**

Bob Nicholson, Vice President of Eric Hall & Associates will discuss and make recommendations based on compiled information from the Superintendents' Facilities Advisory Committee. (Supplement)

**10.4. Consider the exploration and feasibility of a facility bond measure for the South Whittier School District**

Several advisory firms have been invited to present to the Board the feasibility of exploring the possibility of pursuing a bond that would be suited to the District needs to cover the cost for the needed repairs throughout the District. The Superintendent recommends that the Board consider the exploration and feasibility of a facility bond measure for the South Whittier School District.

**Motion:\_\_\_ Second:\_\_\_ Vote: Yes\_\_\_ No\_\_\_ Abstain\_\_\_ Absent \_\_\_**

**10.5. Classified Substitute Salary Schedule 7**

Governor Jerry Brown signed law AB 10 on September 23, 2013, which amends Section § 1182.12 of California Labor Code setting the minimum wage to \$10.00 per hour effective January 1, 2016. A proposal of the new rate increase for Classified Substitute Employees in Schedule 7, Range 1, Step 1 (Noon Duty/Breakfast Aide) is attached in order to comply with the new law in effect. The Superintendent recommends acceptance of the Classified Substitute Salary Schedule 7.

**Motion:\_\_\_ Second:\_\_\_ Vote: Yes\_\_\_ No\_\_\_ Abstain\_\_\_ Absent \_\_\_**

**11. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items).

**12. CLOSED SESSION**

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections §3459.1, §54956.6, §54956.8, §54957, §54957.6 and Education Code Sections §35146, and §48914

**12.1.** Conference with Agency Labor Negotiators: South Whittier School Teachers Association and California School Employees Association. Agency Negotiators: Gail Baxter, Cecilia Laidemitt, Martha Mestanza-Rojas, Mark Keriakous, James C. Romo, Tina L. Kannarr

**12.2.** Conference Real Property Negotiator

12.2.1. The property under consideration is situated at Carmela School field, 5.1 acres of land at 1300 Lakeland Road, Whittier, CA 90605, which property is known generally as a portion of the District's Carmela Elementary School site ("Property"). South Whittier School District (Proposed Lessor), Real Property Negotiators, Superintendent Gail Baxter (along with real estate consultants and legal counsel, Andreas Chialtas); and one or more potential unidentified lessees which may lease the property pursuant to applicable California law (Proposed Lessee(s)). Instruction to Negotiators will concern price and terms of payment associated with the possible lease of the identified Property, or portion thereof.

**12.3. Public Employee Appointment/Employment/Evaluation**

CLASSIFIED

- 12.3.1 Instructional Aide-Interventionist (14.1)
- 12.3.2 District Community Liaison (14.1)
- 12.3.3 Substitute Breakfast Duty Supervisor (14.1)
- 12.3.4 Substitute Noon Duty Supervisors (14.1)
- 12.3.5 Substitute Clerk Typist (14.1)
- 12.3.6 Substitute Receptionist/Clerk (14.1)
- 12.3.7 Substitute Custodian (14.1)

CLASSIFIED

- 12.3.8 Library Clerk (14.1)
- 12.3.9 Noon Duty Supervisor (14.1)
- 12.3.10 Instructional Aide-Phys. ED (14.1)
- 12.3.11 Instructional Aide-LH (14.1)
- 12.3.12 Instructional Aide-RSP (14.1)

CERTIFICATED

- 12.3.13 Substitute Teachers (14.2)
- 12.3.14 Resource Specialist (14.2)
- 12.3.15 Teachers (14.2)

**12.4. Dismissal / Release/ Transfers / Reassignments / Retirement**

CLASSIFIED

- 12.4.1 Employee # NH0376839 (14.1)

**12.5. Request for Medical Leave/Paid**

CLASSIFIED

- 12.5.1 Employee # VA2891549 (14.1)
- 12.5.2 Employee # AT2981990 (14.1)

**13. OPEN SESSION**

The Superintendent will report related to any action taken in closed session.

**14. PERSONNEL**

The Superintendent recommends approval of the Classified Personnel Report and the Certificated Personnel Report.

**14.1. Classified Personnel Report No. 01-19-16-07**

**Motion:\_\_\_\_\_ Second:\_\_\_\_\_ Vote: Yes\_\_\_\_\_ No\_\_\_\_\_ Abstain\_\_\_\_\_ Absent \_\_\_\_\_**

**14.2. Certificated Personnel Report No. 01-19-16-07**

**Motion:\_\_\_\_\_ Second:\_\_\_\_\_ Vote: Yes\_\_\_\_\_ No\_\_\_\_\_ Abstain\_\_\_\_\_ Absent \_\_\_\_\_**

**15. ADJOURNMENT**

<p>Unless otherwise posted, the next regularly scheduled meeting will be held <b>February 16, 2016 6:00 P.M.</b> District Office, Board Room, 11200 Telechron Ave., Whittier, CA 90605</p>
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