



SOUTH WHITTIER SCHOOL DISTRICT
11200 TELECHRON AVE.
WHITTIER, CA 90605

Board of Trustees Regular Board Meeting
January 17, 2017
District Office - Board Room
6:00 PM

Vision/Mission

The South Whittier School District holds students and staff to rigorous standards in order to prepare every scholar for 21st Century success in college and the workforce, within a safe and supportive environment.

Our students are challenged to reach their full potential and develop their curiosity and thirst for discovery.

Our district celebrates our families' diverse traditions, cultures, and languages as foundations for learning

AGENDA

1. PRELIMINARY

1.1. Call to Order. Roll call:

BOARD OF TRUSTEES:

Francisco "Javi" Santana, President

Jan Baird, Vice President

Deborah Pacheco, Clerk

Sylvia V. Macias, Member

Elias Alvarado, Member

ADMINISTRATORS:

Gail Baxter, Superintendent

Cecilia Laidemitt, Associate Superintendent of Personnel & Administrative Services

Martha Mestanza-Rojas, Associate Superintendent of Educational Services

Mark Keriakous, Associate Superintendent of Business Services

1.2. Flag salute.

2. Approval of Agenda

Superintendent recommends approval of the January 17, 2017 Agenda as presented.

Motion: ____ Seconded: ____ VOTE: YES ____ NO ____ Abstain ____ Absent ____

3. COMMENTS BY TRUSTEES

This item is provided as an opportunity for Trustees to report regarding District related topics.

4. PUBLIC COMMENTS

During this time, Members of the public may, without arrangement, make representations to or address the Board on any topic of district related concern that is or is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

5. REPORTS

There will be no Board discussion on reports given except to ask questions and seek clarification during the board reports presented or refer matters to staff and no action will be taken unless listed as a subsequent agenda item.

5.1. The Superintendent will report to the Board about various matters involving the District.

6. CONSENT

At each meeting, the Board approves a group of routine action items typically referred to as the Consent Agenda. They will be acted on by the Board as one item, without discussion. Items may be pulled and acted on individually. If any Board member or the Superintendent requests that an item be removed from the Consent Agenda, it will be taken up in the order indicated on the Agenda.

The Superintendent recommends the Board of Trustees approval for Consent agenda items 6.1, 6.2, 6.3, 6.4, 6.5, 6.6

Motion: ____ Seconded: ____ VOTE: YES ____ NO ____ Abstain ____ Absent ____

6.1. Approval of Minutes December 20, 2016 (Supplement)

6.2. Purchase Order List No. #07 (Supplement)

6.3. Contract/Memorandum of Understanding (MoU) List No. # 10 FY 16-17 (Supplement)

6.4. Travel and Conference Report No.# 09 (Supplement)

6.5. Acceptance of Donations

Pursuant to Board Policy 3290, the South Whittier School District has received donations/gifts which may be accepted by the Board of Education. All gifts, grants, and bequests shall become the property of the South Whittier School District once accepted.

There are no donations received to report for this agenda.

6.6. Written Communication to the Board of Trustees

6.6.1. Letter from the Los Angeles County Office of Education (LACOE): 2016-2017 First Quarter Results of Site Visits, Reviews, and Uniform Complaint Data EC § 1240 (Supplement)

6.6.2. Letter from the Los Angeles County Office of Education (LACOE): 2016-2017 First Interim Report (Supplement)

7. BUSINESS SERVICES

7.1. ANNUAL FINANCIAL REPORT AND BUILDING FUND (MEASURE I) FINANCIAL AND PERFORMANCE AUDIT FOR THE YEAR ENDED JUNE 30, 2016 (Supplement)

Speaker(s): A representative from VTD will be giving an overview of the 2015-16 Annual Audit reports.

Education Code Section 41020, requires school districts to conduct an annual audit of all funds under the jurisdiction of the Board of Trustees. The intent of the annual audit is to encourage sound fiscal management practices for the most efficient and effective use of public funds for the education of children in California by strengthening fiscal accountability at the district, county and state levels. The annual audit report is used by various agencies to review the fiscal status of the district.

The audit is conducted in accordance with auditing standards generally accepted in the United States and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Controller General of the United States. These standards require that the audit is planned and performed to obtain reasonable assurance about whether the financial statements are free of material misstatement. The audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. The audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

Findings and recommendations are reviewed by district staff with corrective action responses provided in the audit report. In addition, the prior year findings and recommendations section of the audit report reflects the status of previously identified corrective actions.

Vavrinek, Trine and Day has completed the audit for the 2014-15 fiscal year. State law requires that the Board of Trustees accept the annual audit report. These reports are filed with the County Superintendent, State Department of Education and the State Controller's Office.

The Superintendent requests acceptance of the 2015-2016 Annual Financial Report and Building Fund (Measure I) Financial and Performance Audit as presented.

Motion: ____ Seconded: ____ VOTE: YES ___ NO ___ Abstain___ Absent ____

7.2. RESOLUTION NO. 16-17-20 CERTIFYING TO THE BOARD OF SUPERVISORS OF LOS ANGELES COUNTY ALL PROCEEDINGS IN THE NOVEMBER 8, 2016 GENERAL OBLIGATION BOND ELECTION (Supplement)

On November 8, 2016, a Bond Election was duly held and conducted for the purpose of voting on the proposition of issuing bonds of the District in the amount of \$29 million, known as Measure QS (the "Bond Measure"); and the Board of Education of the District has received the Canvass and Statement of results of the election from the County (Certificate of Election Results); and it appears from the Certificate of Election Results that more than 55% of the votes cast on the proposition were in favor of issuing the aforementioned bonds.

The District has received the official election results from the Los Angeles County Elections Official, confirming the successful November 2016 election for a general obligation bond. Under State law, the District must officially enter the results in its minutes by way of this resolution. The Resolution is adopted upon a majority vote of the Board.

The Superintendent recommends approval of Resolution No. 16-17-20 as presented.

Motion: ____ Seconded: ____ VOTE: YES ____ NO ____ Abstain____ Absent ____

7.3. PRESENTATION: THE ISSUANCE AND SALE OF GENERAL OBLIGATION BONDS, ELECTION OF 2016, SERIES 2017A (Supplement 7.4)

Speaker(s): Jon Isom of Isom Advisors will be discussing the next steps relating to issuing G.O. bonds.

This resolution sets forth all of the terms and conditions of the issuance of a first series of bonds pursuant to the District's successful November 2016 Bond Measure. The Bonds are proposed to be issued as traditional, tax-exempt current interest Bonds pursuant to the terms of the California Government Code. Capital appreciation bonds are not authorized. The Resolution authorizes the sale of the bonds by negotiation to the underwriting firm of Raymond James & Associates, which will buy all of the bonds from the District, and thereafter have the responsibility of placing the bonds with separate investors and bond funds. The terms of the sale will be documented in the Bond Purchase Agreement which is approved as to form in the Resolution. The resolution authorizes the Superintendent and Assistant Superintendent to finalize other items relating to the issuance of the Bonds. This includes the Preliminary Official Statement (the "POS"), which is the document which will be used to provide disclosure to potential investors regarding the repayment terms and security features of the bonds (ad valorem property tax collections) and other matters meeting industry standards. The POS must contain all material information and not include any material misstatements or omissions. District staff is authorized in the Resolution to work with the financing team following approval to ensure the POS is complete and accurate before it is circulated to bond investors.

7.4. RESOLUTION NO. 16-17-21 AUTHORIZING THE ISSUANCE AND SALE OF GENERAL OBLIGATION BONDS, ELECTION OF 2016, SERIES 2017A (Supplement)

The Superintendent recommends approval of Resolution No. 16-17-21 Authorizing the Issuance and Sale of General Obligation Bonds, Election of 2016, Series 2017A as presented.

Motion: ____ Seconded: ____ VOTE: YES ____ NO ____ Abstain____ Absent ____

7.5. RESOLUTION NO.16-17-22 ADOPTING BYLAWS GOVERNING MEASURE QS CITIZENS OVERSIGHT COMMITTEE

Pursuant to State law and the terms of Measure QS, the District is required to establish and appoint a citizens' oversight committee to meet and review bond expenditures to ensure that the funds are spent on voter-approved projects. This resolution approves Bylaws which will govern the administration of the Oversight Committee. The Resolution is adopted upon a majority vote of the Board.

The Superintendent recommends the adoption of Resolution No. # 16-17-22 Adopting Bylaws Governing Measure QS Citizens Oversight Committee as presented.

Motion: _____ Seconded: _____ VOTE: YES ___ NO ___ Abstain___ Absent _____

8. EDUCATIONAL SERVICES

8.1. PRESENTATION: Foster Youth Support Program and Physical Fitness Test Results & Impact on Students

Speaker(s): Francisco Meza, Director, School Community Relations & Program Compliance & Araceli Segovia, District RN

Mr. Meza, and Mrs. Segovia will give the Board of Trustees an overview of the work done through our Wellness Committee and share an outline of services provided to the Foster Youth identified in our District.

9. GENERAL

10. REVIEW AND ADOPTION OF BOARD POLICIES, ADMINISTRATIVE REGULATIONS, AND BOARD BYLAWS

10.1. Board Bylaw 9220 Governing Board Elections - FIRST READING (Supplement)

The Board Bylaw is being reviewed as part of a regular system and update of the Board Policies and Bylaws, The following Board Bylaw is submitted to the Board for a first reading, review and discussion. Mrs. Baxter will lead the Board through a review of BB9220. All additional questions and/or recommendations for additions or revisions should be directed to the Superintendent prior to the next Board meeting.

10.2. Board Policy 4151 Employee Compensation - (FIRST READING) (Supplement)

Board Policy 4151 is submitted to the Board of Trustees for a first reading and review. Recommendations for new Board Policy 4151 reflect current language as recommended by CSBA. All Additional questions and/or recommendations for additions or revisions should be directed to the Superintendent prior to the next Board meeting.

10.3. Board Policy 3470 Debt Issuance and Management -(FIRST READING)(Supplement)

SB 1029 became effective January 1, 2017. It requires that the District have in place a debt management policy governing any proposed debt to be undertaken by the District. This includes debt issued as GO Bonds as well as any other types of financings which may be undertaken in the future such as tax and revenue anticipation notes and certificates of participation. This policy was prepared by CSBA, has been reviewed by the District's bond counsel and financial advisor, and meets the requirements of SB 1029. All additional questions and/or recommendations for additions or revisions should be directed to the Superintendent prior to the next Board meeting.

11. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items).

12. CLOSED SESSION

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

12.1. Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association. Agency Negotiators:Gail Baxter, Cecilia Laidemitt, Martha Mestanza-Rojas,Mark Keriakous,James C. Romo, Tina L.Kannarr

12.2. Conference Real Property Negotiator

12.2.1. The property under consideration is situated at Carmela School field, 5.1 acres of land at 13300 Lakeland Road, Whittier, CA 90605, which property is known generally as a portion of the District's Carmela Elementary School site ("Property"). South Whittier School District(Proposed Lessor), Real Property is known generally as a portion of the District's Carmela Elementary School Site ("Property"). South Whittier School District (Proposed Lessor), Real Property Negotiators, Superintendent Gail Baxter,(along with real estate consultants and legal counsel, Andreas Chialtas); and Storm Properties which may lease the property pursuant to applicable California law (Proposed Lessee(s). Instruction to negotiators will concern price and terms of payment associated with the possible lease of the identified Property, or portion thereof. Instruction to Negotiators will concern price and terms of payment associated with the possible amendment of lease terms for the identified Property.

12.3. Classified -Public Employee Appointment/Employment/Evaluation

12.4. Classified - Public Employee Dismissal/Release/Discipline/Transfers/Reassignments/Retirement

12.5. Classified - Public Employee 2016-2017 Placement on 39-month Re-employment List as per ED Code Section 45192

12.6. Certificated - Public Employee Appointment/Employment/Evaluation

12.7. Certificated - Public Employee Dismissal/Release/Discipline/Transfers/Reassignments/Retirement

12.8. Superintendent's Evaluation

13. OPEN SESSION

The Superintendent will report related to any action taken in closed session.

14. PERSONNEL SERVICES

The Superintendent recommends approval of the Classified Personnel Report and the Certificated Personnel Report.

14.1. Classified Personnel Report No. # 01-17-17-07 (Supplement)

Motion: ____ Seconded: ____ VOTE: YES ___ NO ___ Abstain___ Absent ____

14.2 . Certificated Personnel Report No. # 01-17-17-07 (Supplement)

Motion: ____ Seconded: ____ VOTE: YES ___ NO ___ Abstain___ Absent ____

15. ADJOURNMENT

Unless otherwise posted, the next regularly scheduled meeting will be held

February 21, 2017 at 6:00 p.m.

District office Board Room, 11200 Telechron Ave., Whittier, CA 90605