

# UNADOPTED MINUTES

Of the Board of Trustees  
Regular Board Meeting  
February 16, 2016

## 1. PRELIMINARY

### 1. Call to Order. Roll call:

Minutes:

All Trustees Present

All Administrators present

### 2. Flag salute.

Minutes:

Flag salute was lead by Loma Vista student Moises Braicov

## 2. PUBLIC COMMENTS

Minutes:

There were no public comments

## 3. SCHOOL PRESENTATION

Minutes:

Mrs. Merrill, Principal at Loma Vista Elementary, presented to the Board of Trustees the presentation entitled, "PBIS for Academic Success". The presentation highlighted a new and effective program called "PBIS". PBIS is an acronym which stands for -Positive, Behavior, Intervention, and Support.

Mrs. Merrill, highlighted how the PBIS framework implemented in the academic setting is helping the staff to adopt behavioral interventions and integrate into the curriculum in order to enhance student academics and have a positive social behavior outcome. Incorporated is the OLWEUS anti-bullying program. Two Loma Vista students, Moses Braicov & Julian Ruiz presented their experience with working with the PBIS program and how the program helped them to improve on some of the behavior and skills that they needed to work on.

Mrs. Merrill stated that there are three tiers to the program and this year working on the first tier. Data is collected to assess improvement. Mrs. Merrill shared that there is a collaboration between staff and teachers sharing ideas on how to implement best practices in their classrooms. This also helps to encourage parent and student participation. Mrs. Merrill stated that other teachers have approached Mrs. Francia for suggestions on how to implement the program in their classrooms, demonstrating that the program is proving to be successful.

Mrs. Merrill stated that the teachers that are implementing the program in their classroom can see a notable difference in student academics. Teachers are able to see that students are achieving their goals. Mrs. Merrill stated that the program has been implemented since the start of this school year. The goal is that by the third year there is 100% fidelity of all grade levels.

#### **4. COMMENTS BY TRUSTEES**

Minutes:

Trustee Alvarado commented that after the last board meeting all of the Board of Trustees received a formal proposal by an anonymous person regarding requesting "César Chavez" day be recognized as a school holiday.

Trustee Alvarado requested that Madame President provide him specifically, with the procedure that describes the process of how the community can submit such a proposal to be placed on the agenda as an item for consideration for discussion. Trustee Alvarado requested that this process be set on the table so that it can be discussed and then if a proposal does come through the process then we can begin looking at it in a formal way and discussing whether if it is feasible at all. Trustee Alvarado stated that by introducing this subject in no way is he supporting or denying that proposal. Trustee Alvarado stated that he is simply making a comment of asking a question regarding the process or the procedure.

Trustee Baird stated that she enjoyed the presentation by the students, Mrs. Merrill and Mrs. Francia. Trustee Baird stated that her voice has been recovering. Trustee Baird stated that she recently had surgery on vocal cords. Trustee Baird stated that she enjoyed attending the Board of Trustees recent workshop and how nice it was to meet the administrators and be able to listen to all the administrators, Mr. Coco and all of the presenters. Trustee Baird stated is was nice to see who prepares the reports.

Trustee Santana stated that all Board Members attended the Board of Trustee Workshop - "Meet your Administrators". Trustee Santana stated that it was a great workshop and it was good hearing from everyone in Educational Services. Trustee Santana stated that they also had the opportunity to hear from Mr. Ray Coco. Trustee Santana stated that most of the reports given to board members to read they normally do not know who prepares them and he stated that is was great to hear from everyone and all of the information was very useful. Trustee Santana also stated that it was nice to take the tour of the District office and see where everyone's office is located. Trustee Santana stated that overall it was really a great workshop.

Trustee Macias stated that the Board of Trustees workshop was excellent. Trustee Macias stated that she got an earful of what all departments do. Trustee Macias stated that the best part of the workshop was the opportunity to meet the employees. Trustee Macias stated that is was good to meet and speak to all staff from each department. Trustee Macias stated that the first table she sat at was with Mr. Keriakous department, Business Services and got to hear the employees express how much they love their jobs and how much they can say enough about their jobs. Trustee Macias had the opportunity to see each group and what they do. Trustee Macias stated that it is nice to hear and see that we are all on the same path, all have seen changes and all are excited about what the future will bring.

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#### **5. REPORTS**

**1. The Superintendent will report to the Board about various matters involving the District.**

Minutes:

Mrs. Baxter reported on the progress of the Carmela land lease. She summarized a letter received from our attorney indicating that talks are going on between both sides and paperwork is now being exchanged. There should be a report from the attorney for the district in closed session at the March meeting to get further direction from the board regarding any specific outstanding issues.

Mrs. Baxter shared with the board that teachers are working very hard and that there is a lot of collaboration and sharing of best practices going on between teachers in preparation for the state testing. We only have two more months before the window for state testing is here.

Mrs. Baxter reminded the board of some upcoming dates: Thursday, February 18 is the Band Concert at Graves Middle School at 6:00 PM

Saturday, February 27 is the South Whittier Education Foundation Pancake Breakfast and the Ribbon Cutting for our new Parent Center.

Mrs. Baxter asked the Board of Trustees for potential dates to hold the next Board of Trustees Workshops as there was a conflict in schedules with the first set of dates proposed. The dates that are currently proposed are March 7th or March 9th. This will be for the second part to the "Meet the Administrators" workshop.

Mrs. Baxter announced that a parent community liaison has been hired.

**6. CONSENTS**

**Motion Passed:**

Recommended motion on Group 6.1 -6.5 The Superintendent recommends approval on Consent Items 6.1-6.5 Passed with a motion by Francisco "Javi" Santana and a second by Deborah Pacheco.

Yes Elias Alvarado  
Yes Jan Baird  
Yes Sylvia Macias  
Yes Deborah Pacheco  
Yes Francisco "Javi" Santana

**1. APPROVAL OF MINUTES - Corrected December 15, 2016 Board Minutes (Supplement)**

**2. APPROVAL OF MINUTES - January 19, 2016 Board Minutes (Supplement)**

**3. PURCHASE ORDER LIST NO. 08 (Supplement)**

**4. CONTRACT/MEMORANDUM of UNDERSTANDING LIST NO. 08 (Supplement)**

Approved Contract List No. 08

Contracts:

- 14-15-027 - Contractor: IBN Construction, Inc., Service: Change Order 1. The change orders are being requested due to unforeseen conditions and in order to remain compliant with applicable laws with costs exceeding beyond the \$50,000.00 allowance, Duration: June 1, 2015 until completion of the construction. Cost to District: additional amount \$22,191.60
- 15-16-077 - Contractor: Dr. David Kirschen - Customized Vision Care, Service: Providing educational vision evaluation to students at McKibben and Monte Vista. This contract will help the District remain in compliance of state and federal mandates, and Special Education law. Duration: 02/01/2016 - 06/01/2016, Cost to District: Not to exceed \$1,100.00
- 15-16-078 - Contractor: Leonel Justino (Drama Club/Theatre Consultant), Service: Providing after school Drama Club/Theatre Program - Graves Middle School, Duration: 03/01/2016-06/01/2016, Cost to District: Not to Exceed \$600.00
- 15-16-079 - Contractor: Luis Hernandez (After School Sports Coach), Service: Providing coaches to work with students in the after school programs - Graves Middle School, Duration: 02/01/2016-06/30/2016, Cost to District: Not to exceed \$832.00

**5. TRAVEL & CONFERENCE REPORT NO. 08 (Supplement)**

**7. DISCUSSION ITEM**

**1. DISCUSSION ITEM : REVIEW OF BOARD POLICY 0000 VISION (Supplement)**

Minutes:

Trustee Macias stated that since there is a new Board Member and Superintendent consideration on how to proceed to review Board Policy 0000 Vision is in order. Madame President opened the floor to the Board of Trustees for input on how to proceed. All Board of Trustees stated their opinions on how to proceed. Trustee Macias and the Board of Trustees unanimously agreed to coordinate a workshop in order to review the information. Superintendent Baxter stated that she is comfortable in facilitating and gathering the information for the workshop, should at some point of the workshop the Board of Trustees feel the need to bring in a facilitator arrangements can be made at that time to help facilitate the process. The Board of Trustees agreed to hold a Board of Trustees Workshop to Review Board Policy 0000 Vision on March 29, 2016. An agenda will be posted.

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**8. EDUCATIONAL SERVICES**

**1. PRESENTATION**

BOARD MINUTES

February 16, 2016

**Martha Mestanza-Rojas, Associate Superintendent of Educational Services will present a mid-year update on our LCAP.**

Minutes:

Martha Mestanza- Rojas presented the mid-year update on the LCAP. Mrs. Mestanza-Rojas reviewed the PowerPoint presentation that was provided to each Board Member.

Different surveys and information that will be available for the next LCAP update. Mrs. Mestanza-Rojas highlighted the new template that is being used to write the LCAP. Mrs. Mestanza-Rojas stated that all stakeholders are consulted and the LCAP is revised according to the suggestions. Mrs. Mestanza-Rojas stated that there are 8 State priorities, each state priority have been addressed and goals that must be met. The LCAP includes parent involvement and participation. Once the LCAP has been written it will be submitted for Board of Trustees review and approval.

**2. SINGLE PLAN FOR STUDENT ACHIEVEMENT (LAKE MARIE, LOMA VISTA, LOS ALTOS, MONTE VISTA & MCKIBBEN) (SPSA) (Supplement)**

**Motion Passed:** The Superintendent recommends acceptance of the Single Plan for Student Achievement (SPSA) Passed with a motion by Francisco "Javi" Santana and a second by Jan Baird.

Yes Elias Alvarado  
Yes Jan Baird  
Yes Sylvia Macias  
Yes Deborah Pacheco  
Yes Francisco "Javi" Santana

**3. 2016 COMPREHENSIVE SCHOOL SAFETY PLANS (Carmela, Lake Marie, Monte Vista, Loma Vista, Los Altos, McKibben & Graves Middle School) (Supplement)**

**Motion Passed:** The Superintendent recommends acceptance of the 2016 Comprehensive School Safety Plans (Carmela, Lake Marie, Monte Vista, Los Altos, McKibben & Graves Middle School) Passed with a motion by Deborah Pacheco and a second by Francisco "Javi" Santana.

Yes Elias Alvarado  
Yes Jan Baird  
Yes Sylvia Macias  
Yes Deborah Pacheco  
Yes Francisco "Javi" Santana

**9. GENERAL**

**1. 2016 CSBA DELEGATE ASSEMBLY ELECTION (Supplement)**

**Motion Passed:** Passed with a motion by Jan Baird and a second by Elias Alvarado.

Yes Elias Alvarado  
Yes Jan Baird  
Yes Sylvia Macias  
Yes Deborah Pacheco  
Yes Francisco "Javi" Santana

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**2. PROPOSED BOARD POLICY 4154, 4254, 4354 HEALTH AND WELFARE BENEFITS - PERSONNEL (Second Reading) (Supplement)**

**Motion Passed:** Call for motion. Passed with a motion by Francisco "Javi" Santana and a second by Deborah Pacheco.

Yes Elias Alvarado  
Yes Jan Baird  
Yes Sylvia Macias  
Yes Deborah Pacheco  
Yes Francisco "Javi" Santana

**3. PROPOSED ADMINISTRATIVE REGULATION 4154, 4254, 4354 Health and Welfare Benefits Personnel. (Second Reading) (Supplement)**

**Motion Passed:** Call for Motion. Passed with a motion by Deborah Pacheco and a second by Francisco "Javi" Santana.

Yes Elias Alvarado  
Yes Jan Baird  
Yes Sylvia Macias  
Yes Deborah Pacheco  
Yes Francisco "Javi" Santana

**10. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

Minutes:

The Board of Trustees adjourned to Closed Session at 7:36 PM

**11. CLOSED SESSION**

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code 3459.1, 54956.6, 54956.8, 54957, 54957.6 and Education Code 35146, and 48914

Minutes:

Board Members adjourned to closed session at 7:36 p.m.

1. Conference with Agency Labor Negotiators: South Whittier School Teachers Association and California School Employees Association. Agency Negotiators: Gail Baxter, Cecilia Laidemitt, Martha Mestanza-Rojas, Mark Keriakous, James C. Romo, Tina L. Kannarr

2. CONFERENCE REAL PROPERTY NEGOTIATOR

3. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT/EVALUATION

4. DISMISSAL/RELEASE/TRANSFERS/REASSIGNMENTS/RETIREMENT

5. REQUEST FOR MEDICAL LEAVE OF ABSENCE/PAID

6. REQUEST FOR MEDICAL LEAVE OF ABSENCE/UNPAID

**12. OPEN SESSION**

The Superintendent will report related to any action taken in closed session.

Minutes:

Open Session resumed at 8:16 p.m. and Superintendent stated there was no action taken in closed session.

**13. PERSONNEL**

**The Superintendent recommends approval of the Classified Personnel Report and the Certificated Personnel Report.**

**Motion Passed:** Passed with a motion by Elias Alvarado and a second by Francisco "Javi" Santana.

Yes Elias Alvarado  
Yes Jan Baird  
Yes Sylvia Macias  
Yes Deborah Pacheco  
Yes Francisco "Javi" Santana

**1. CLASSIFIED PERSONNEL REPORT NO. 02-16-16-08 (Supplement)**

**Motion Passed:** Passed with a motion by Francisco "Javi" Santana and a second by Elias Alvarado.

Yes Elias Alvarado  
Yes Jan Baird  
Yes Sylvia Macias  
Yes Deborah Pacheco  
Yes Francisco "Javi" Santana

**2. CERTIFICATED PERSONNEL REPORT NO. 02-16-16-08 (Supplement)**

**Motion Passed:** Passed with a motion by Francisco "Javi" Santana and a second by Elias Alvarado.

Yes Elias Alvarado  
Yes Jan Baird  
Yes Sylvia Macias  
Yes Deborah Pacheco  
Yes Francisco "Javi" Santana

**3. Resolution No. 15-16-11: Resolution Regarding Non-Reelection and Release from Employment of Temporary Certificated Employees. (Supplement)**

**Motion Passed:** The Superintendent recommends approval of Resolution No. 15-16-11: Resolution Regarding Non-Reelection and Release from Employment of Temporary Certificated Employees. Passed with a motion by Deborah Pacheco and a second by Jan Baird.

Yes Elias Alvarado  
Yes Jan Baird  
Yes Sylvia Macias  
Yes Deborah Pacheco  
Yes Francisco "Javi" Santana

**14. ADJOURNMENT**

**Board meeting adjourned at 8:18 PM**