

U N A D O P T E D M I N U T E S

of the Board of Trustees
Regular Board Meeting
October 14, 2014

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CALL TO ORDER

The meeting was called to order by Trustee Macias at 6:00 p.m.

Governing Board of Trustees present: Sylvia Macias, Jan Baird, Sharon Stys, Deborah Pacheco, Francisco "Javi" Santana.

Others present: Gail Baxter, Superintendent
Martha Mestanza Rojas, Associate Superintendent of
Educational Services
Michael Krause, Associate Superintendent of Business Services

FLAG SALUTE

The flag salute was led by SWTA President, Audrey Radley.

PUBLIC COMMENTS

There were no public comments.

COMMENTS BY TRUSTEES

Trustee Santana announced that he, Trustee Pacheco and Mrs. Baxter had completed California School Boards Association Masters in Governance training. Mr. Santana added it had been a significant learning experience that was very beneficial to him in his role as a trustee.

Trustee Macias congratulated the group for having completed the CSBA training. Mrs. Macias thanked Loma Vista School PTA for the informative PTA information booklet that she received.

REPORTS

Mrs. Baxter stated there will be a real estate update at the next scheduled Board meeting. The properties that will be reported are the former district office on Painter Avenue and the Carmela School extension.

The state-wide Great American Shakeout earthquake drill is scheduled for October 16th. All district schools and the district office staff will participate in the duck/cover building evacuation drill.

The Superintendent commented on the completion of the California School Boards Association Masters in Governance program. Mrs. Baxter found that this training was exemplary and very helpful to hear perspectives from other districts.

REPORTS

The joint Board and Superintendent 'Great Beginnings Workshop' will be re-scheduled. The dates for this workshop being considered are either January 31, 2015 or February 21, 2015.

Mrs. Baxter will participate in California Association of School Business Officials Boot Camp on October 23 through October 25, 2014 in Sacramento. Mrs. Baxter wants to be well prepared in business office operations and anticipates this training.

CONSENT

On a motion by Trustee Santana seconded by Trustee Pacheco and unanimously carried the consent portion of the agenda was approved.

Approval of Minutes

Approved the minutes of the regular meeting held September 23, 2014.

Purchase Order List No. 07

Approved purchase order list no. 07 for purchases submitted prior to October 14, 2014.

Contract List No. 06

Approved contract list no. 06 for services provided prior to October 14, 2014. Contracts include:

11-12-066 Amendment: contractor – Altamarc, Inc, service - E-Rate Network maintenance, duration – 07/01/2013 through 06/30/2014, amount - \$54,966.60;

14-15-010 – Addendum: contractor – California Tech Asst., service – behavior intervention, duration – 09/22/2014, amount - \$750.00;

14-15-046: contractor – Gallagher Pediatric, service – occupational therapy, duration – 07/25/2014 through 06/30/2015, amount - \$84,960.00;

14-15-047: contractor – LifeTouch Studios, service – photographers, duration – 07/2014 through 06/2018, amount - -----;

14-15-048: contractor – Rossier Park Schools, service – student # 519180, duration – 09/29/2014 through 06/30/2015, amount - \$36,871.96;

14-15-049: contractor – School Nutrition Services, service – food services, duration – 09/01/2014 through 06/30/2015, amount - \$16,000.00.

Travel and Conference Report No. 06

Approved travel and conference report no. 06.

CURRICULUM

Waiver Request – California Board of Education for Special Education Extended School Year

On a motion by Trustee Pacheco seconded by Trustee Baird and unanimously carried the Waiver Request from the California Board of Education for Special Education requested an extended school year was approved.

BUSINESS

Acceptance of Donation

On a motion by Trustee Santana seconded by Trustee Baird and unanimously carried the donation of 20 basketballs and 20 soccer balls from Mr. Ernesto Castillo, Soccer League United, was accepted. Mr. Castillo will receive a letter of appreciation from the Superintendent.

Notice of Completion – West Coast Crushing & Recycling

On a motion by Trustee Baird seconded by Trustee Santana and unanimously carried the Notice of Completion for West Coast Crushing and Recycling for fencing upgrades at Loma Vista School, Monte Vista School and McKibben School was approved. The completion date is September 5, 2014.

Resolution No. 14-15-10: Temporary Inter Fund Borrowing Resolution

On a motion by Trustee Stys seconded by Trustee Pacheco and unanimously carried resolution no. 14-15-10: Temporary Inter Fund Borrowing was approved.

Budget Revisions Executive Summary

On a motion by Trustee Pacheco seconded by Trustee Baird and unanimously carried the Budget Revisions Executive Summary was approved.

GENERAL

Proposed Board Policy 5116.1 – Intra District Open Enrollment – Second Reading and Possible Adoption

The Board of Trustees conducted the second reading and adoption of proposed Board Policy 5116.1 – Intra District Open Enrollment. Specific dates under the heading of Application and Selection Process were incorporated at Trustee request. The proposed policy was adopted on a motion by Trustee Stys seconded by Trustee Baird and unanimously carried.

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

There were no comments on closed session items.

CLOSED SESSION

The Board of Trustee commenced closed session at 6:10 p.m.

OPEN SESSION

Open session continued at 6:44 p.m. No action was taken in closed session.

PERSONNEL
CLASSIFIED

On a motion by Trustee Stys seconded by Trustee Santana and unanimously carried Classified Personnel Report No. 10-14-14-06 was approved.

2014-2015 New Hires – Effective Date to be Determined

Approved the following new hires:

Mayling Paredes, Instructional Aide/Transitional Kindergarten,
3.0 hours/day, Carmela School
Mabel Peña, Instructional Aide/Transitional Kindergarten, 3.0 hours/
Day, Carmela School
Alexis Romero, Instructional Aide/Interventionist, 3.5 hours/day,
Carmela School
Lyndsay Michell, Instructional Aide/Interventionist, 3.5 hours/day,
Carmela School
Melanie Jarvis, Instructional Aide/Interventionist, 3.5 hours/day,
Carmela School
Adrienne Malave, Instructional Aide/Interventionist, 3.5 hours/day,
Los Altos School
Diana Medina-Sanchez, Instructional Aide/Interventionist, 3.5 hours/
Day, Los Altos School
Terrah Carroll, Instructional Aide/Interventionist, 3.5 hours/day,
Loma Vista School
Joseph Saenz, Instructional Aide/Interventionist, 3.5 hours/day,
Loma Vista School
Danielle Epinoza, Instructional Aide/Interventionist, 3.5 hours/day,
Loma Vista School
Marcus Galan, P.E. Aide, 6.0 hours/day, District Wide
Lisa Herrera, P.E. Aide, 6.0 hours/day, District Wide
Bianca Gutierrez, P.E. Aide, 6.0 hours/day, District Wide
One alternate

2014-2015 Voluntary Transfer – Instructional Aide/SH

Effective: October 16, 2014

Approved the following voluntary transfer:

Participant: Amor Hernandez
from Carmela School to Los Altos School

PERSONNEL
CLASSIFIED

2014-2015 Instructional Aide Substitute Pool – District Wide
Effective Date to be Determined

Approved the following classified substitute employees:

Participants:

Francesca Texidor
Alfonso Luna
Ericka Brooks
Melanie Jarvis
Michelle Newton
Ronald Rodriguez
Janielle Gomez
Jamar Jackson
Irene Garcia

2014-2015 Health Clerk Sub Pool – District Wide
Effective Date to be Determined

Approved the following substitute Health Clerk:

Participant:

Marisela Garcia

2014-2015 Extra Pay Assignment - Ratification

Approved - employee listed below will provide interpreting support services for parent conferences/events at Lake Marie School, effective August 2014 through May 2015 - Ratification

Participant:

Carmen Gonzalez, Office/Health Clerk

2014-2015 Extra Pay Assignment - Ratification

Approved the employees listed below to provide CELDT Testing and Processing for the 2014-2015 school year for a total of 40 hours each, effective August 27, 2014 through June 30, 2015 – Ratification

Participants:

Marisela Garcia, Noon Duty Supervisor
Jannet Vasquez, Instructional Aide/SH
Lydia White, Noon Duty Supervisor
Tenita Cordova, Noon Duty Supervisor
Cintia Mejia, Noon Duty Supervisor
Maria Angeles Quijano, Instructional Aide/RSP
Olivia Morquecho, Office/Health Clerk
Maria Ankeney, Library Clerk
Myra Rivera, Library Clerk
Asuncion Gomez, Library Clerk, 60 hours
Cindi Rodriguez, Library Clerk, 60 hours
One alternate

PERSONNEL
CLASSIFIED

2014-2015 Request for Leave of Absence/Medical, Paid and Unpaid, Family Medical Leave of Absence (FMLA) and California Family Rights Act of 1993 (CFRA)

Approved the following Leave of Absence request:

Participant:

Employee # TY 747 31 54, Instructional Aide,
Lake Marie School
Effective October 18, 2014 through January 5, 2015

2014-2015 Request for Medical Leave of Absence/Medical, Paid – Ratification

Approved the following Leave of Absence request:

Participant:

Employee # FT 339 49 86, Loma Vista School
Effective October 8, 2014 through November 18, 2014 –
Ratification

2014-2015 Resignations – Ratification

Approved the following resignations;

Monique Padilla, Instructional Aide/TK, Los Altos School,
Effective September 11, 2014

Jannet Vasquez, Noon Duty Supervisor, Carmela School,
Effective September 23, 2014

Approved the following early retirement:

Graciela Ferrada, Administrative Secretary, Classified Personnel,
Effective at the end of the day on December 30, 2014

PERSONNEL
CERTIFICATED

On a motion by Trustee Baird seconded by Trustee Stys and unanimously carried Certificated Personnel Report no. 10-14-14-06 was approved.

2014-2015 New Hire

Approved Physical Education Teachers, pending clearance from the Department of Justice (fingerprints) and submission of required documents, effective October 27, 2014 through May 29, 2015

New Hires:

Bret LeVier, Carmela School/Lake Marie School
Jorge Olmedo, Loma Vista School/McKibben School
Garrett Matsushita, Monte Vista School

PERSONNEL
CERTIFICATED

2014-2015 New Hire - Substitute Teachers

Approved Substitute Teachers, district wide, day to day substitute teachers on call on as needed basis only, pending clearance from the Department of Justice (fingerprints) and submission of required documents, effective October 2014 through May 29, 2015

New Substitute Teachers:

Eileen Blagdon, Roberto Hernandez, Pauline Richter,
Rebecca Meza

2014-2015 Revision to Employment Status

Approved the change in Probationary Status from Probationary I Contract on a waiver to Probationary I Contract with a Preliminary Speech & Language Pathology Services Credential, effective August 15, 2014 through May 29, 2015

Participant:

Tim Ramos

2014-2015 Voluntary Transfer

Approved Teacher from Carmela School moving to Los Altos School, effective October 31, 2014 through May 29, 2015

Participant:

Christine Thornton from 6th grade, Carmela School to
3rd grade, Los Altos School

2014-2015 Voluntary Transfer

Approved Teacher at Loma Vista School to support school staff in implementing technology into their lessons using the IPAD and the MOBI, effective October 2014 through May 2015

Participant:

Myrna San Pascual

2014-2015 Extra Pay Assignment

Approved Instructional Coaches to prepare for district level in-services and training in the areas of 'Thinking Maps' and 'Write from the Beginning', effective October 2014 through May 2015

Participants:

Kathi Kivi, Tammy Keiser, Elisabel Santos-Scott

2014-2015 Special Substitute Teacher Request

Approved seven substitute employees to allow teachers, district wide, to continue to work on Course Planning using Synced Solutions for English Language Arts units, effective October 2014 through December 2014

PERSONNEL
CERTIFICATED

2014-2015 Special Substitute Teacher Request

Approved twenty two ½ day substitute teachers and twenty full day substitute teachers to allow teachers from Loma Vista School to attend Grade Level Meetings, Trimester Reviews, SST and IEP conference/workshops, effective October 2014 through May 2015

2014-2015 Special Substitute Teacher Request - Ratification

Approved this special substitute teacher request to allow Graves Middle School teachers to attend various trainings (to be determined) and meetings (to be determined) throughout the school year, effective August 2014 through May 2015

Participants:

Certificated staff (to be determined)

Two alternates

2014-2015 Special Substitute Request

Approved six full day substitute teachers to allow Graves Middle School teachers to meet to collaborate with Whittier Union High School teachers and administrators for Math and English/Language Arts articulation, effective October 15, 21, 2014 and February 11, 2015 plus one future date to be determined

2014-2015 Certificated Employee Resignation

Approved Elizabeth Cajayon Purvis's resignation, School Nurse, effective October 17, 2014

2014-2015 Request for Extended Leave of Absence - Ratification

Approved employee # BU 755 10 65's request for an extension to a medical leave of absence, paid, Teacher, Carmela School, effective August 14, 2014 through October 20, 2014, ratification

ADJOURNMENT

Meeting adjourned at 7:45 p.m.