

# U N A D O P T E D M I N U T E S

of the Board of Trustees  
Regular Board Meeting  
May 27, 2014

PAGE 105

## CALL TO ORDER

The meeting was called to order by Trustee Macias at 6:08 p.m.

Governing Board of Trustees present: Sylvia Macias, Jan Baird, Sharon Stys, Deborah Pacheco, Francisco "Javi" Santana.

Others present: Erich Kwek, Superintendent  
Cecilia Laidemitt, Associate Superintendent of Administrative  
Services and Personnel Management  
Gail Baxter, Associate Superintendent of Educational Services  
Michael Krause, Associate Superintendent of Business Services

## FLAG SALUTE

The flag salute was led by Cecilia Laidemitt.

## PUBLIC COMMENTS

There were no public comments.

## COMMENTS BY TRUSTEES

All trustees attended the Graves Middle School Promotion Ceremony, held today, and all agreed it had been a splendid ceremony with parents and students showing their happiness and excitement. Trustees Baird and Macias both attended the Graves Middle School Band Concert and agreed it had been an impressive event. Music teacher, Mr. Shiffermiller and the students were commended for their performance. Trustees also said Mr. Shiffermiller is a gifted music teacher. Trustee Baird took the opportunity to join sixth grade Lake Marie, McKibben and Loma Vista students at Sixth Grade Camp in Malibu. Mrs. Baird said the camp was impressive, the students were having 'hands on' science experience and she hope to see this camp opportunity continue. Trustee Macias attended the California School Boards Association Delegate Assembly saying it had been a good experience, gained knowledge and heard excellent speakers. Mrs. Macias also commented on the Superintendent's Retirement Dinner adding it had been an excellent way to honor Dr. Kwek's retirement.

## REPORTS

Dr. Kwek is an advocate of the science camp activity and said it is an excellent way for students to learn about science. He also wants to see the continuation of students attending a science camp.

With the end of the school year, there are many events planned such as band concerts, drama performances, the Graves Middle School promotion ceremony and an outstanding Patriotic Day performance held at Carmela School.

Dr. Kwek, cabinet members and association presidents attended the School Services of California May Revise Workshop. Information received confirms that revenues are stable and not changing. What is changing is a proposal from the Governor that districts will be expected to pay a larger contribution to the CALSTRS benefit program, which is severely underfunded. This proposed school district contribution would begin in the 2014-2015 school year with a 1¼ % increase eventually increasing to 19%. Districts are anticipating more information.

Dr. Kwek thanked everyone involved in organizing the retirement dinner held for him. He felt humbled for the kind recognition and said all committee members had done a fantastic job in planning this event.

## CONSENT

On a motion by Trustee Baird seconded by Trustee Santana and unanimously carried the consent portion of the agenda was approved.

### Approval of Minutes

Approved the minutes of the regular meeting held May 13, 2014.

### Purchase Order List No. 18

Approved purchase order list no. 18 for purchases submitted prior to May 27, 2014.

### Contract List No. 18

Approved contract list no. 18 for services provided prior to May 27, 2014. Contracts include:

14-15-001: contractor – Thinking Maps, service – consultation services, duration – 07/28/2014 to 06/30/2015, amount - \$1,500.00;

14-15-002: contractor – Arcadia Audiometrics, service – audiometrics, duration – 07/01/2014 to 06/04/2015, amount - \$4,325.00;

[Continued]

## CONSENT

14-15-003: contractor – School Services of California, service – consultation services, duration – 07/01/2014 to 06/30/2015, amount \$2,580.00;

14-15-004: contractor – Admiral Pest Control, service – pest control, duration – 07/01/2014 to 06/30/2015, amount - \$3,192.00;

14-15-005: contractor – Admiral Pest Control, service – pest control, duration – 07/01/2014 to 06/30/2015; amount - \$5,376.00;

### Travel and Conference Report No. 18

Approved travel and conference report no. 18

## CURRICULUM

### Local Control Accountability Plan Update

Gail Baxter, Associate Superintendent of Educational Services, presented an update of the Local Control Accountability Plan. Mrs. Baxter expanded information on the 'draft' copy of the Local Control Accountability Plan (LCAP) that had been given to the Board at a previous meeting. Since that time, Mrs. Baxter has re-written the LCAP, she made revisions and additional revisions were made, with the latest revision an hour before the start of the Board meeting. Although revisions have been made, Mrs. Baxter reported that priorities set by the community will still be incorporated into the plan. In the revised LCAP, the plan format will read as it did in the first draft but there will be more data as opposed to a narrative format. Some items listed in the draft plan for year one implementation will have to be moved to year two due to affordability. Items are still a priority as listed but will have to be delayed. Mrs. Baxter is consulting with the Business Office as the LCAP budget and the district's budget have to be in agreement.

## BUSINESS

### Fencing Upgrades – Award of Bid 2014-1

On a motion by Trustee Stys seconded by Trustee Baird and unanimously carried, Award Bid 2014-1, awarding the bid to the lowest bidder for fencing projects, was approved.

### Resolution No. 13-14-24: Year End Appropriation Transfers

On a motion by Trustee Pacheco seconded by Trustee Stys and unanimously carried Resolution No. 13-14-24: Year End Appropriation Transfers was approved. This action authorizes the Los Angeles County Office of Education to make appropriation transfers at the close of the 2013-2014 school year.

GENERAL

Proposed Board Bylaw 9324 – Minutes and Recordings – First Reading.

The Board conducted the first reading of proposed Board Bylaw 9324 – Minutes and Recordings.

PUBLIC COMMENTS ON  
CLOSED SESSION ITEMS

There were no public comments on closed session items.

CLOSED SESSION

The Board of Trustee commenced closed session at 6:35 p.m.

OPEN SESSION

Open session continued at 7:09 p.m. No action was taken in closed session.

PERSONNEL  
CLASSIFIED

On a motion by Trustee Baird seconded by Trustee Stys, on a vote of 4/0 with Trustee Santana recusing from the vote, Classified Personnel Report No. 05-27-14-18 was approved.

2013-2014 New Hire – Substitute Secretary – District Wide – on an as needed basis only – Ratification

Denise Lincoln, effective 02/01/2014

2013-2014 Summer Supplemental Program Positions – Graves Middle School – Effective 06/02/2014 to 06/26/2014 – pending availability of funds, student enrollment and actual student attendance

Gloria Gonzales, Summer School Secretary  
Aniella Collette, SDC/Moderate-Severe (MS) AF, Preschool  
Leticia Salas, SDC/Moderate-Severe (MS), Preschool-Kinder  
Asuncion Gomez, SDC/Mild-Moderate (MM), 1<sup>st</sup> – 4<sup>th</sup> grade  
Maria Quijano, SDC/Mild-Moderate (MM), 3<sup>rd</sup> – 6<sup>th</sup> grade  
Maria Aparicio, SDC/Mild-Moderate (MM), 6<sup>th</sup> to 8<sup>th</sup> grade  
Robbie Boswell, Food Services (GMS), lunch  
Monique Hernandez, Food Services (GMS), breakfast  
Maria Mariscal, Food Services (MV), lunch  
Jill Wehner, Food Services (MV), breakfast  
Alicia Gomez, Sub – (to be on call as needed only)

2013-2014 - Paid Medical Leave of Absence - Ratification

Araceli Gonzalez, Employee # UU 167 4215, School Secretary, Los Altos School, effective 05/14/2014 to 06/14/2014

2013-2014 – Paid Medical Leave of Absence – Ratification

Flor Garcia, Employee # VP 194 9600, RSP Instructional Aide, Monte Vista School, effective 04/23/2014 to 05/13/2014

2013-2014 – 39 Month Re-Employment List – Ratification

Gloria Montañez, Employee # PQ 069 9111, Effective 03/31/2014 to 06/04/2014

PERSONNEL  
CERTIFICATED

On a motion by Trustee Stys seconded by Trustee Santana and unanimously carried Certificated Personnel Report No. 05-27-14-18 was approved.

2013-2014 Extra Pay Assignment – Summer School Principal – Grades 7<sup>th</sup> – 8<sup>th</sup> and Special Education – Graves Middle School – Effective 02/12/2014 through 06/30/2014 – Ratification

Jaime Martinez and one alternate

2013-2014 Extra Pay Assignment – Participant will continue work of course planning for English Language Arts 5<sup>th</sup> grade curriculum – Effective 03/25/2014 – Ratification

Danyelle Sprilin

2013-2014 Extra Pay Assignment – Participants will work on modifications and revisions/updates to current Synced Solution 4<sup>th</sup> – 8<sup>th</sup> ELA Units – Effective 05/30/2014

Kindergarten – 3<sup>rd</sup> grade: Elisabel Santos Scott, Lani Namahoe, Kathie Kivi, Gabby Medina, Irene Maehara, Michi Tanimoto, Tiffany Baides, Tamara Keiser, Blaine Woodward, Ruby Acosta, Laura Stillman

4<sup>th</sup> – 8<sup>th</sup> grade: Tammy Keiser, Kathie Kivi, Tiffany Baides, Roxanne Grago, Cristina Corrales, Susanna Francia, Audrey Radley, Valerie Favrow, Danyelle Spirlin, Cindy Murray, Barbara Llamas, Catherine Rohlfing, Amanda Riisager, Cheryl Jensen, Cathy Cardiff, Kelly Hernandez, Todd Banner, Patricia Lopez

2013-2014 Extra Pay Assignment – Summer School Supervision (Before/After School) – Effective 06/02/2014 to 06/26/2014

Participants: Keith MacInnes, Todd Banner, Donald Hotz, Guy Sardo, William McCoy, Cheryl Jensen, Amanda Riisager, Daniel Honeycutt, George Palomino, Lucy Cervantes, Jeff Kearney, Julee Abrahamson, Carlos Rivera, Danyelle Spirlin, Maria Westbrook, Tracy Boeltl, Susanna Seeget, Brandon Mitsunaga

2013-2014 Revision – Summer Supplemental Program Position – Monte Vista School – Effective 06/02/2014 through 06/26/2014 – pending availability of funds, student enrollment and actual student attendance

The daily rate of pay shall be .003 of last year's salary  
In the South Whittier School District

Irene Maehara, 3<sup>rd</sup> grade and three alternates

PERSONNEL  
CERTIFICATED

2014-2015 New Assignment – Instructional Coach – District Wide – Effective 08/01/2014 to 06/04/2015

Elisabel Santos Scott

2013-2014 Request for Leave of Absence – Unpaid - Family Medical Leave of Absence (FMLA) and California Family Rights Act of 1993 (CFRA) – Teacher – Carmela School – Effective 05/19/2014 through 06/01/2014

Employee # VU 886 0915 – Eileen Chia

2013-2014 Retirement

Cristina Corrales, Teacher, McKibben School, effective 05/29/2014

Ten Month Classified Calendar for 2014-2015

On a motion by Trustee Baird seconded by Trustee Stys and unanimously carried the 2014-2015 Ten Month Classified Calendar was approved.

ADJOURNMENT

Meeting adjourned at 7:10 p.m.