

U N A D O P T E D M I N U T E S

of the Board of Trustees
Regular Board Meeting
March 12, 2013

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CALL TO ORDER

The meeting was called to order by Trustee Stys at 6:06 p.m.

Governing Board of Trustees present: Layla Avila, Jan Baird, Jorge Hernandez, Sylvia Macias, Sharon Stys.

Others present: Dr. Erich Kwek, Superintendent
Cecilia Laidemitt, Associate Superintendent of Administrative
Services and Personnel Management
Gail Baxter, Associate Superintendent of Educational Services
Michael Krause, Associate Superintendent of Business Services

FLAG SALUTE

The flag salute was led by Graves Middle School principal, Dr. Matt Fraijo.

PUBLIC COMMENTS

There were no public comments.

COMMENTS BY TRUSTEES

Trustee Macias participated in the McKibben School "Read Across America" event saying it was great and enjoyed reading to the children. Trustee Avila thanked Jose Alarcon, McKibben School principal for the invitation to participate in this event.

REPORTS

Dr. Kwek happily reported that summer construction projects were moving along. Documents from past projects from many years ago were finally finalized and the district can move ahead with the anticipated construction projects by going out to bid.

The district is planning its second Community Resource Fair on April 27, 2013 at Carmela School from 10:00 a.m. to 2:00 p.m. Everyone is invited to attend the Community Resource Fair.

Recommendation will be made to the Board to modify the April Board meeting schedule. Since the first board meeting date in April conflicts with the spring break, it will be recommended that the April 9, 2013 Board meeting be canceled. A recommendation will also be made to the Board to cancel the July 9, 2013 Board meeting.

REPORTS

Information has been received regarding the Resolution to Protest Proposed Fee for Clean Water, Clean Beaches Measure from LA County Superintendent of Schools, Dr. Art Delgado. The proposed measure has been stopped and a new measure will be developed. The new measure will address the concerns voiced by the public and will be put before voters in a general election ballot. Dr. Delgado thanked all Board members who testified at the Board of Supervisors public hearing adding the Boards' input had made a difference. Trustee Baird represented the school district at this Board of Supervisors hearing.

CONSENT

On a motion by Trustee Avila seconded by Trustee Macias and unanimously carried the consent portion of the agenda was approved.

CONSENT

Approval of Minutes

Approved the minutes the regular meeting held February 26, 2013.

Approval of Purchase Order List No. 14

Approved purchase order list no.14 for purchases submitted prior to March 12, 2013.

Contract List No. 11

Approved Contract List no. 11 for services provided prior to March 12, 2013. Contracts include:

11-12-062: contractor – PCH Architects, LLP, service – architectural design services, duration – correction to duration: 11/24/2011 to 10/31/2013, amount – no change;

11-12-063: contractor – Frick, Frick, & Jette Architects, Inc., service – architectural design services, duration - correction to duration: 01/24/2012 to 10/31/2013, amount – no change;

11-12-064: contractor – Frick, Frick & Jette Architects, Inc., service- architectural design services, duration – correction to duration: 01/24/2012 to 10/31/2013, amount – no change

Travel and Conference Report No. 12

Approved travel and conference report no. 12.

BUSINESS

Second Period Interim Report

Mr. Michael Krause, Associate Superintendent of Business Services presented the Second Period Interim Report. This report highlights changes since the First Interim Report and projections for 2013-2014 and 2014-2015. As reported by Mr. Krause, the district meets the minimum 3% reserve for Economic Uncertainties and will report positive certification. The district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

BUSINESS

Resolution No. 12-13-15 – Tax and Revenue Anticipation Notes

On a motion by Trustee Hernandez seconded by Trustee Macias and unanimously carried resolution no. 12-13-15 – Tax and Revenue Anticipation Notes was approved. This resolution gives district administrators authorization to borrow funds for fiscal year 2013-2014.

Verizon Services Agreement, Contract No. 12-13-061 – E-Rate Funding

On a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried the Verizon Services Agreement, Contract No. 12-13-061 – E-rate Funding, two year agreement was approved.

Acceptance of Donation

On a motion by Trustee Avila seconded by Trustee Hernandez and unanimously carried the donation of dictionaries being given to all third grade students in the South Whittier School district, from Mr. Neal Martin, Elks Lodge #1258 was accepted. The Superintendent will forward a letter of appreciation to Mr. Martin.

GENERAL

Proposed Board Policy 5131 – Conduct

On a motion by Trustee Baird seconded by Trustee Macias and unanimously carried proposed Board policy 5131, Conduct was adopted.

Proposed Board Policy 5141.4 – Child Abuse Prevention and Reporting

On a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried proposed Board policy 5141.4, Child Abuse Prevention and Reporting was adopted.

Proposed Board Policy 5144 – Discipline

On a motion by Trustee Macias seconded by Trustee Baird and unanimously carried proposed Board policy 5144, Discipline was adopted with a modification.

Proposed Board Policy 0450 – Comprehensive Safety Plan

On a motion by Trustee Hernandez seconded by Trustee Macias and unanimously carried proposed Board policy 0450, Comprehensive Safety Plan was adopted.

Proposed Board Policy 3516.5 – Emergency Schedules

On a motion by Trustee Avila seconded by Trustee Macias and unanimously carried proposed Board policy 3516.5, Emergency Schedules was adopted.

PUBLIC COMMENTS ON
CLOSED SESSION ITEMS

There were no comments on closed session items.

CLOSED SESSION

The Board of Trustees commenced closed session at 6:43 p.m.

OPEN SESSION

The Board of Trustees resumed open session at 7:14 p.m.

PERSONNEL
CLASSIFIED

On a motion by Trustee Macias seconded by Trustee Hernandez and unanimously carried Classified Personnel Report No. 03-12-13-14 was approved.

2012-2013 Extra Pay Assignment

On 05/20-21/2013, the participants listed below will receive training on the Olweus Anti-Bullying Program for a total of 5.0 additional hours each. Participants will be compensated at their regular rate of pay plus benefits.

Participants: Jaclyn Marquez, Noon Duty Supervisor, Loma Vista
Lorraine Demendoza, Noon Duty Supervisor,
Loma Vista

Between 01/14/2013 and 06/30/2013, the participant listed below will provide support with the district-wide inventory for a total of 96 hours. Participant will be compensated at her regular rate of pay plus benefits.

Participant: Mayra Rivera, Library Clerk, Lake Marie

2012-2013 Special Sub Request

On 04/11-12/2013 special sub request to release Los Altos staff to attend Olweus Training. Participants will be compensated at the regular rate of pay plus benefits.

Participants: School Custodian, 8 hours day per day for two days
Noon Duty Supervisor, 2 hours per day for two days

2012-2013 Family Medical Leave of Absence/Paid – Administrative Secretary, Student Services, District Office – Effective 03/06/2013 to 06/03/2013 – Ratification

Employee ID # PJ 32 75 009

2012-2013 Medical Leave of Absence/Paid – Instructional Aide/SH, Los Altos – Effective 01/16/2013 to 03/11/2013 – Ratification

Employee ID # YU 79 03 293

PERSONNEL
CLASSIFIED

2012-1013 Medical Leave of Absence/Unpaid: Instructional Aide/SH, Los Altos – Effective 03/12/2013 to 04/11/2013 – Ratification
Employee ID # YU 79 03 293

2012-2013 Medical Leave of Absence/Paid: Instructional Aide/SH, Monte Vista – Effective 03/04/2013 to 03/23/2013 – Ratification
Employee ID # KP 37 10 364

PERSONNEL
CERTIFICATED

On a motion by Trustee Hernandez seconded by Trustee Baird and unanimously carried Certificated Personnel Report No. 03-12-13-14 was approved.

2012-2013 Special Substitute Requests – District Wide
Graves Middle School – to release teachers to collaborate with elementary teachers and discuss 6th grade student data – effective 02/26/2013 – ratification.

Two substitutes needed

Graves Middle School – to assist with test preparation of the 7th grade Writing and STAR Testing - effective 02/2013 to 05/2013 – ratification.

One substitute needed

2012-2013 Change in Employment Status – Temporary Contract to Probationary Contract – Ratification

Julie O’Connell, District Wide Nurse,
From Temporary contract – effective 08/24/2012 to
Probationary contract – effective 08/24/2012

Donald Shiffermiller, Music/Band Teacher
From Temporary contract – effective 09/05/2012 to
Probationary contract – effective 09/05/2012

2012-2013 Resignation - Teacher – Monte Vista School – Effective 06/13/2013 – End of Day

Priscilla Lopez, 3rd – 6th grade SDC/SH teacher

PERSONNEL
CERTIFICATED

Resolution No. 12-13-12: Resolution Regarding Non-Reelection and Release From Employment of Temporary and Substitute Certificated Employees

On a motion by Trustee Baird seconded by Trustee Avila and unanimously carried resolution no. 12-13-12: Resolution Regarding Non-Reelection and Release from Employment of Temporary and Substitute Certificated Employees was approved.

Resolution No. 12-13-13: Reduction or Discontinuance of Particular Kinds of Service

On a motion by Trustee Hernandez seconded by Trustee Macias and unanimously carried resolution no. 12-13-13: Reduction or Discontinuance of Particular Kinds of Services was approved.

Resolution No. 12-13-14: Determination of Seniority Among Certificated Employees With The Same Seniority Date ("Tie Breaker" Resolution)

On a motion by Trustee Avila seconded by Trustee Baird and unanimously carried resolution no. 12-13-14: Determination of Seniority Among Certificated Employees With the Same Seniority Date ("Tie Breaker" Resolution) was approved.

ADJOURNMENT

Meeting adjourned at 7:16 p.m.