

# U N A D O P T E D M I N U T E S

of the Board of Trustees  
Regular Board Meeting  
June 24, 2014

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## CALL TO ORDER

The meeting was called to order by Trustee Macias at 6:20 p.m.

Governing Board of Trustees present: Sylvia Macias, Jan Baird, Sharon Stys, Deborah Pacheco, Francisco "Javi" Santana.

Others present: Erich Kwek, Superintendent  
Cecilia Laidemitt, Associate Superintendent of Administrative  
Services and Personnel Management  
Gail Baxter, Associate Superintendent of Educational Services  
Michael Krause, Associate Superintendent of Business Services

## FLAG SALUTE

The flag salute was led by Irving Sanchez.

## PUBLIC COMMENTS

Laura Bribiescas addressed the Board of Trustees regarding a CSEA tentative agreement.

## COMMENTS BY TRUSTEES

There were no Board of Trustee comments.

## REPORTS

Dr. Kwek commented that the summer school program was in its last week. He extended an invitation to attend the Summer Arts Institute's, "Edufest", that would showcase each grade level in the areas of drama, technology, art, music and film production. These performances are scheduled on June 25<sup>th</sup> and June 26<sup>th</sup>. Dr. Kwek talked about the state budget and its adoption by the legislators on June 15<sup>th</sup>. The Superintendent explained that districts have not received detailed budget information and there may be many changes in the Local Control Funding Formula (LCFF) percentage allocated and in deferrals. Administrators will attend a budget workshop on July 16<sup>th</sup> where it is hoped details will be unveiled.

## CONSENT

On a motion by Trustee Stys seconded by Trustee Baird and unanimously carried the consent portion of the agenda was approved.

### Approval of Minutes

Approved the minutes of the regular meeting held June 10, 2014.

### Purchase Order List No. 01

Approved purchase order list no. 01 for purchases submitted prior to June 24, 2014.

## CONSENT

### Contract List No. 20

Approved contract list no. 20 for services provided prior to June 24, 2014. Contracts include:

14-15-11: contractor – LACOE, service – fiscal support, duration – 07/01/2014 to 06/30/2015, amount - \$16,770.20;

14-15-012: contractor – Jeannine Janicke, RN, service – nursing services, duration – 07/01/2014 to 06/30/2015, amount - \$560.00;

14-15-013: contractor – Abby Rozenberg, service – speech and language, duration – 06/25/2014 to 06/30/2015, amount - \$1,700.00;

14-15-014: contractor – THINK Together, service – after school program, duration – 07/01/2014 through 06/30/2017, amount - \$783,750.00;

14-15-015: contractor – Whittier National Soccer, service – facility use, duration – 06/25/2014 to 06/30/2015, amount - \$400.00;

14-15-016: contractor – Vavrinek, Trine and Day, service – contractual services, duration – 06/24/2014 to 08/31/2014, amount - \$2,500.00

### Travel and Conference Attendance Report No. 20

Approved Travel and Conference Attendance Report No. 20.

## CURRICULUM

### Local Control Accountability Plan Approval

On a motion by Trustee Baird seconded by Trustee Santana and unanimously carried the Local Control Accountability Plan was approved. No comments or suggestions for revisions were received during the public hearing on the Local Control Accountability Plan held June 10, 2014.

### “Work Hard, Be Nice!” Raising the Bar and Improving the Culture for Graves Middle School Students

Graves Middle School Principal, Dr. Matt Fraijo, presented a thorough report on the pilot program “Work Hard, Be Nice!” – Raising the Bar and Improving the Culture for Graves Middle School Students. Dr. Fraijo thanked Mr. Dan Honeycutt, the Intervention Coordinator of this program, Mr. Keith MacInnes and all GMS teachers who believed in the program and worked very hard to make it successful, THINKTogether and Biola University students who served as tutors. With everyone’s support, the goal of making GMS more rigorous academically and behaviorally was achieved. These goals would not have been achieved without a team effort and district office administrative support, as stated by Dr. Fraijo. At-risk students were targeted and made successful introducing high expectations accompanied by raising the level of support for these students. This support included tutoring, academic interventions, after-school support, communication with the parents and incentives. (Continued)

## CURRICULUM

Students were helped with time management, homework, relationships with the students were formed and students were prepared for test taking. Students were expected to earn a “c” grade. Students with behavioral deficiencies were assigned community service. The results were very favorable due to teachers employing student friendly strategies and making it apparent how much they cared for all students’ success. Graves Middle School had a 93% promotion rate with higher standards than other area districts (only 27 GMS students did not meet the required expectations but had the opportunity to complete their work at the high school district during the summer which included a promotion ceremony). As a result of these expectations, eighth grade students recognized that success with hard work was more meaningful and are better prepared for high school. In the future, this program will be introduced school-wide. Board members were thrilled to receive this report and know the success that was achieved by all students and especially the “at risk” students.

### Math Adoption Recommendation

On a motion by Trustee Stys seconded by Trustee Baird and unanimously carried the California, Go Math!, published by Houghton Mifflin Harcourt series was approved. The Curriculum Council and the Common Core Implementation Team completed the textbook adoption process as outlined in Board Policy 6161.1 and made this recommendation.

### Authorization of the Destruction of Student Records

On a motion by Trustee Stys seconded by Trustee Baird and unanimously carried authorization of destruction of student records was approved. The district is required to maintain a copy of Mandatory Permanent Records (Class 1) indefinitely per Title 5, California Code of Regulations Section 432. Mandatory Interim Pupil Records (Class 3) are retained for a stipulated period of time. Class 1 permanent records have been scanned into Laserfiche as pre Article 2, 16023 through 16028 of Title 5, California Administrative Code. Authorization was given to destroy the mentioned records in accordance with legal codes and administrative regulations.

## BUSINESS

### Proposed Adoption of the 2014-2015 South Whittier School District Budget

On a motion by Trustee Stys seconded by Trustee Pacheco and unanimously carried the 2014-2015 South Whittier School District budget was approved.

GENERAL

Proposed Board Bylaw 9324 Minutes and Recordings – Reading and Possible Adoption

The Board of Trustees conducted a third reading of proposed Board Bylaw 9324, Minutes and Recordings. On a motion by Trustee Baird seconded by Trustee Santana and unanimously carried proposed Board Bylaw 9324 Minutes and Recordings was adopted with the addition of the words “the Superintendent” on page 2 (“Upon approval by the Board, the minutes shall be signed by the Superintendent.”)

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

There were no public comments on closed session items.

CLOSED SESSION

The Board of Trustee commenced closed session at 7:37 p.m.

OPEN SESSION

Open session continued at 8:29 p.m. No action was taken in closed session.

PERSONNEL CLASSIFIED

On a motion by Trustee Stys seconded by Trustee Baird on a vote of 4/0 with Trustee Santana recusing from the vote, Classified Personnel Report No. 06-24-14-20 was approved.

2013-2014 Extra Pay Assignment – Allow participants to plan, organize and prepare for Common Core Standards workshop presentations – Effective 08/2014

Participants: Marisa Hernandez, Elizabeth Morris, Josie Tafoya

2013-2014 and 2014-2015 Extra Pay Assignment – Allow Classified to do CELDT Testing for the 2014-2015 School Year – Effective 06/2014 through 06/2015

Participants: Alma Perez, Cintia Mejia, Laura Tovar, Flor Garcia, Maricela Garcia, Amor Hernandez, Lydia White, Rosa Rivas, Asuncion Gomez, Jannet Vasquez, Maria Quijano, Tenita Cordova, Stephanie Gonzales, Cindi Rodriguez, Jocelyn Ramirez, Maria Ankeney, alternates to be determined

2014-2015 Extra Pay Assignment – Loma Vista School – Allow Bilingual Health Clerk to interpret for IEP and SST parent meetings for the 2014-2015 school year – Effective 08/2015 through 06/2015

Participant: Carmen Gonzalez, one alternate

2014-2015 Extra Pay Assignment – Loma Vista School – Allow Bilingual Aides to interpret for all parent meetings/conferences for the 2014-2015 school year – Effective 10/2014 through 05/2015

Participants: Maria Ankeney, Maria Quijano, Carmen Gonzalez, one alternate

2014-2015 Extra Pay Assignment – District Office – Allow participants to attend Aeries Net Training – Effective 07/21/2014  
Participants: Sonia Andujo, Linda Montoya

2014-2015 Extra Pay Assignment – Loma Vista School – Bilingual Health Clerk – will interpret for all parent meetings for the 2014-2015 school year – Effective 08/2014 through 05/2015  
Participant: Carmen Gonzalez, one alternate

2014-2015 Extra Pay Assignment – Loma Vista School – Clerk will conduct maintenance of the computer lab and the teaching stations one hour a week – Effective 08/2014 through 05/2015  
Participant: Carmen Gonzalez, one alternate

2013-2014 and 2014-2015 Extra Pay Assignment – CELDT Testing preparation for the 2014-2015 school year, as required – Effective 06/2014 through 08/2015  
Participants: Melody Gonzalez, Marisa Hernandez, two alternates plus benefits

2014-2015 Extra Pay Assignment – Los Altos School – Assessments – classified staff to assess incoming students and intervention students to plan data driven instructional groups – Effective 08/13/2014 through 06/03/2015  
Participants: Melody Gonzalez, Marisa Hernandez, two alternates

2014-2015 Extra Pay Assignment – Los Altos School – staff will provide translating support at parent events and conferences – Effective 08/13/2014 through 06/03/2015  
Participants: Melody Gonzalez, Silvia Chacon, Maria Donosa, three alternates

2014-2015 Extra Pay Assignment – Los Altos School – Data Conferences RTI – classified interventionist to meet with administrator and grade level teams for the purpose of analyzing RTI data and planning instruction – Effective 08/13/2014 through 06/03/2015  
Participants: Monique Padilla, two alternates

2014-2015 Extra Pay Assignment – Los Altos School – staff will provide child care during parent education meetings and school events – Effective 08/13/2014 through 06/03/2015  
Participants: Melody Gonzalez, Silvia Chacon, Maria Donosa, Leo Melchor and three alternates

PERSONNEL  
CERTIFICATED

On a motion by Trustee Pacheco seconded by Trustee Santana and unanimously carried Certificated Personnel Report No. 06-24-14-20 was approved.

2014-2015 New Hire – Probationary I Contract – Effective 08/01/2014 through 06/04/2015

Tim Ramos, Speech and Language Pathologist, 100% at Loma Vista School

Julee Abrahamson, Resource Specialist/Mild Moderate, 50% at Los Altos School and 50% at Monte Vista School

2014-2015 Rehires – Temporary Teachers from 2011-2012 Non Reemployed Permanent Teachers Per Education Code 44956 and Education Code 44909 – Effective 08/01/2014 through 06/04/2015

Temporary Contracts:

Sheril Carrasco Tolentino – from Loma Vista School, Kindergarten to Loma Vista School, 5<sup>th</sup>/6<sup>th</sup> grade combo

Carrie Galloway – from Loma Vista School, 2<sup>nd</sup> grade to Loma Vista School, 3<sup>rd</sup> grade

Juliawati Friedman – from Monte Vista School, 5<sup>th</sup>/6<sup>th</sup> grade combo to Carmela School, 6<sup>th</sup> grade

2014-2015 Change in Assignment FTE – Effective 08/01/2014 through 06/04/2015

Trevor Shiffermiller – from 33% to 100%, Graves Middle School, Music Teacher

Camille Weiss – from 50% to 100%, Graves Middle School, Math Teacher

2014-2015 Reappointment – Teacher from 2011-2012 Non-Reemployed Permanent Teachers per Education Code 44956 and Education Code 44909 – Effective 08/01/2014 through 06/04/2015

Denise Zazueta – Lake Marie School, 1<sup>st</sup>/2<sup>nd</sup> grade combo

2013-2014 and 2014-2015 Extra Pay Assignment – CELDT Testing preparation for the 2014-2015 school year as required – Effective 06/2014 through 08/2015

Elisabel Santos-Scott, one alternate

PERSONNEL  
CERTIFICATED

2014-2015 Extra Pay Assignment – Allow Teacher to serve as Home/Hospital Teacher for student that is home/hospital restricted – Effective 07/01/2014 through 06/30/2015 – Ratification  
Susana Seeget, one alternate

2014-2015 Extra Pay Assignment – McKibben School – Allow Teachers to attend Leadership Team Meetings – Effective 07/2014 through 08/2014  
Wendy King, Lorenda Gonzales, Carolyn Howard, Barbara Llamas, Irene Maehara, Stacy Pentel, Mary Hambright, Chris Losoya, three alternates

2014-2015 Extra Pay Assignment – District Office – Allow teachers to be trained on Synced Solution for implementation of Common Core Standards English Language Arts unit – Effective 08/08/2014  
Lucilla Gutierrez, Sylvia Villaseñor, James Hamilton, Chris Losoya, Greta Benavides, Christine Thornton, Patricia Vega Jeter, Denise Andrews, Mark Fuentes, Gladys Richardson, Terry Lynn Gutierrez, Yolanda Holguin, Mary Szak, Tamara McGarry, Janette la Course, Jennifer Yanagi, Margaret Gardner, Carolyn Watters, Juliawati Friedman, Olegario Acosta, Lisa Allen, Allison Nakamura, Wendy King, Lorenda Gonzales, Carolyn Howard, Maria Westbrook, Elyse Kenny-Schiller, two alternates

2014-2015 Extra Pay Assignment – Loma Vista School – Allow Teacher to instruct 4<sup>th</sup> – 6<sup>th</sup> grade students in a leadership class to prepare students to act as mediators during primary recess and lunch – Effective 08/2014 through 05/2015  
Terri Lynn Gutierrez, one alternate

2014-2015 Extra Pay Assignment – Loma Vista School – Leadership Team will meet and plan school focus for 2014-2015 school year and revise the SPSA as needed – Effective 08/2014 through 06/2015  
Gabriella Medina, Lani Namahoe, Tracy Boeltl, Susanna Francia, Audrey Radley, Helia Adanto, two alternates

2014-2015 Extra Pay Assignment – Loma Vista School – Allow Teachers to test incoming kindergarten students using the District Readiness test in order to establish equitable classes – Effective 08/2014  
Gabriela Medina, Maria Teresa Martinez, one alternate

PERSONNEL  
CERTIFICATED

2014-2015 Extra Pay Assignment – Loma Vista School – The OLWEUS Anti-Bullying Team will meet to plan and implement the program at Loma Vista School – Effective 08/2014 through 05/2015  
Susanna Francia, Jim Brannan, Tracy Boeltl, Gabriela Medina,  
Carrie Galloway, two alternates

2014-2015 Extra Pay Assignment – Lake Marie School – Allow Leadership Team to meet to provide input for planning the instructional program to improve student achievement – Effective 08/01/2014 through 05/31/2015  
Ruby Acosta, Karen Fuller, Roxanne Grago, Patricia Vega Jeter,  
One alternate

2014-2015 Extra Pay Assignment – Los Altos School – Leadership Team will meet to provide input for planning the instructional program to improve student achievement – Effective 08/04/2014 through 06/05/2015  
Michelle Pierce, Laura Stillman, Karen Metcalfe, Michi Tanimoto,  
Carmen Cervantes

2014-2015 Extra Pay Assignment – Los Altos School – Assessments (Certificated staff to assess incoming students and intervention students to plan data drive instructional groups) – Effective 08/13/2014 through 06/03/2015  
Michelle Pierce, Gloria Berry Siemens

2013-2014 Extra Pay Assignment – Los Altos School – Administrative Designee – Participant will support the Principal by attending IEPs, OLWEUS, low level discipline, etc., Effective 12/2013 through 04/2014 – Ratification  
Laura Stillman

2013-2014 and 2014-2015 Extra Pay Assignment – District Wide – Teachers to do CELDT Testing for the 2014-2015 School Year – Effective 06/2014 through 06/2015  
Carlos Rivera, Elisabel Santos-Scott, Esther Vargas-Hollar,  
Jennifer Woodward, Lani Namahoe, Lorrene Lake, Valerie Favrow,  
Susanna Francia, Alicia Lizarzaburu, Brandon Mitsunaga, alternates  
to be determined

2014-2015 Special Substitute Request – Los Altos School – Data Conference subs – roving subs will release Teachers in order to meet as a grade level to analyze data and plan next steps – Effective 08/2014 through 06/2015  
Five full day substitute teachers

PERSONNEL  
CERTIFICATED

2014-2015 Special Substitute Request – Los Altos School – Allow grade level meetings (meet by grade levels to review student work samples, collaborate regarding CCSS & PBLs) – Effective 08/2014 through 06/2015

Four full day substitute teachers

2013-2014 Revision – Summer Supplemental Program Position – Monte Vista School – Effective 06/02/2014 through 06/26/2014 – pending availability of funds, student enrollment and actual student attendance – the daily rate shall be .003 of the last year’s salary in the South Whittier School District – Ratification

Christopher Losoya, 3<sup>rd</sup> grade

2013-2014 Revision – Summer Supplemental Program Position – Monte Vista School - Effective 06/02/2014 through 06/26/2014 – pending availability of funds, student enrollment and actual student attendance – the daily rate shall be .003 of the last year’s salary in the South Whittier School District - Ratification

Patricia Vega Jeter, summer school teacher, five hours/day

2014-2015 Involuntary Transfers – Teachers – Effective 08/01/2014

Elyse Kenney Schiller – from Carmela School, RSP Teacher/  
Mild Moderate to Graves Middle School, RSP  
Teacher/Mild to Moderate

Allison Nakamura – from Monte Vista School, RSP Teacher/  
Mild Moderate to Carmela School, RSP Teacher/  
Mild Moderate

2014-2015 Voluntary Transfers – Teachers

Marjorie Codding – from Loma Vista School, 5<sup>th</sup>/6<sup>th</sup> grade  
combo to Monte Vista School, 5<sup>th</sup>/6<sup>th</sup> grade combo

Chris Losoya – from Carmela School, 6<sup>th</sup> grade to McKibben  
School, 4<sup>th</sup> grade

Myrna San Pascual – from Lake Marie School, 1<sup>st</sup>/2<sup>nd</sup>  
grade combo to Loma Vista School, 1<sup>st</sup> grade

Joel Anderson – from SDC/LH Graves Middle School to  
SDC/LH, Lake Marie School

Heather Esquivel – from RSP Teacher/Mild Moderate,  
Graves Middle School to SDC/LH, Graves Middle  
School, 7<sup>th</sup>/8<sup>th</sup> grade

PERSONNEL  
CERTIFICATED

2013-2014 Request for Extension for Maternity Leave of Absence –  
Paid – School Psychologist – District – Effective 05/19/2014 through  
07/06/2014

Employee # VU 886 09 15 -- Diana Huizar

ADJOURNMENT

Meeting adjourned at 8:34 p.m.