

U N A D O P T E D M I N U T E S

of the Board of Trustees
Regular Board Meeting
July 27, 2010

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CALL TO ORDER

The meeting was called to order by Trustee Avila at 6:00 p.m.

Governing Board of Trustees present: Layla Avila, Jan Baird, Sylvia Macias, Sharon Stys.

Member absent: Jorge Hernandez.

Others present: Dr. Erich Kwek, Superintendent;
Cecilia Laidemitt, Associate Superintendent, Administrative Services
and Personnel Services;
David Rivera, Assistant Superintendent, Business Services

FLAG SALUTE

The flag salute was led by Loma Vista teacher, Audrey Radley.

PUBLIC COMMENTS

CSEA secretary, Josie Tafoya, stated that CSEA is in agreement with the employing of young students, ages 14 to 19 for the summer. These students will work in various positions.

Patrick Sunpanich, senior assistant to Assemblyman Tony Mendoza, announced two events sponsored by the Assemblyman to which the community is invited. One event is workshop being held August 12, 2010 and the other is a picnic being held on September 11, 2010.

COMMENTS BY TRUSTEES

Trustee Stys read a news release involving CSBA issues. More information on these issues will be announced in the future.

Trustee Avila thanked CSEA for their support of youth summer employment and providing these young students an opportunity to be productive.

REPORTS

Dr. Kwek reported that Educational Services, Administrative Services and the Superintendent's office has moved to the new District Office location. The Business Services office will be moved in late August.

CONSENT

On a motion by Trustee Baird seconded by Trustee Stys and unanimously carried the consent portion of the agenda was approved.

Approval of Minutes

Approved the minutes of the regular meeting held June 22, 2010.

Approved the minutes of the special meeting held June 24, 2010.

Purchase Order List No. 01

Approved purchase order list no. 01 for purchases submitted prior to July 27, 2010.

Contract List No. 01

Approved contract list no. 01 for services requested prior to July 27, 2010. Contracts include:

10-11-001: contractor – Eagle Software (Aeries Software), service – District Wide Student Information, duration – 07/01/2011 to 06/30/2011, amount – not to exceed \$5,500.00;

10-11-002: contractor – Arcadia Audiometric Associates, Inc., service – provide hearing screenings, duration – 08/01/2010 to 06/30/2011, amount – not to exceed \$8,000.00;

10-11-003: contractor – Wayne W. Hoefft, O.D., service – provide vision screenings, duration – 11/04/2010 to 11/19/2010, amount – not to exceed \$9,000.00;

10-11-004: contractor – Jeannine Janicke, RN, service – provide training and assist with immunizations and health screenings, duration – 07/01/2010 to 06/30/2011, amount – not to exceed \$3,000.00;

10-11-005: contractor – Iona Kender, service – provide scoliosis screenings, duration – 07/27/2010 to 06/30/2011, amount – not to exceed \$240.00;

10-11-006: contractor – Rossier Park Elementary School, service – provide services to district students, duration – 07/01/2010 to 06/30/2011, amount – nc;

10-11-007: contractor – Rossier Park Elementary School, service – provide services to a district student, duration – 07/06/2010 to 08/06/2010, amount – not to exceed \$3,319.85;

10-11-008: contractor – Rossier Park Elementary School, service – provide services to a district student, duration – 07/06/2010 to 06/30/2011, amount - \$35,964.60;

10-11-009: contractor – Rossier Park Elementary School, service – provide services to a district student, duration – 07/06/2010 to 06/30/2011, amount - \$40,749.24;

10-11-010: contractor – Rossier Park Elementary School, service – provide services to a district student, duration – 07/06/2010 to 06/30/2011, amount – not to exceed \$38,424.60;

10-11-011: contractor – El Rancho Unified School District, service – Apex Program, duration -amount – not to exceed \$29,500.00;
10-11-012: contractor – Database Depot, Inc., DBA Red School House Software, service – set up and maintenance fees, OARS license fee and inspection license fees, duration – 07/27/2010 to 06/30/2013, amount - \$45,562.50;

Amendments:

Amendment #1 09-10-022: contractor – Rossier Park Elementary School, service – provide services to a district student, extended 06/28/2010 to 06/30/2010, amount – additional \$648.90;

Amendment #1 09-10-023: contractor – Rossier Park Elementary School, service – provide services to a district student, duration – extended 06/28/2010 to 06/30/2010, amount – additional \$588.90;

Amendment #1 09-10-024: contractor – Rossier Park Elementary School, service – provide services to a district student, duration – extended 06/28/2010 to 06/30/2010, amount – additional \$648.90;

Amendment #1 09-10-045: contractor – Karin Vanderpool, service – transportation for a district student, duration – extended 06/15/2010 to 07/31/2010, amount – additional \$1,800.00;

Amendment #2 09-10-048: contractor – Rossier Park Elementary School, service – provide services to a district student, extended 06/28/2010 to 06/30/2010, amount – additional \$663.06;

Amendment #1 09-10-052: contractor – Whittier Union High School District, service – Doug Nordquist, band teacher, amount – additional \$258.99;

Amendment #2 09-10-077: contractor – Ann Simun, Psy D., service – provide services to a district student, amount – additional \$700.00;

Amendment #2 08-09-088: contractor – Serve Well Disposal and Recycling and its Subsidiary, service – provide waste collection services for the district, duration – extended 06/30/2010 to 09/30/2010;

Amendment #3 08-09-085: contractor – JV Architecture, service – closeout projects pending with the Department of State Architects, duration – extended 06/30/2010 to 06/30/2011.

Travel and Conference Report No. 01

Approved travel and conference report no. 01.

CURRICULUM AND
INSTRUCTION

Memorandum of Understanding between the South Whittier School District and Presbyterian Intercommunity Hospital

On a motion by Trustee Macias seconded by Trustee Stys and unanimously carried the Memorandum of Understanding between the South Whittier School District and Presbyterian Intercommunity Hospital was approved. Presbyterian Intercommunity Hospital will provide selected health services on the premises of the District.

BUSINESS

Acceptance of a Donation: Wells Fargo Foundation

On a motion by Trustee Stys seconded by Trustee Baird and unanimously carried the donation from the Wells Fargo Foundation was approved. This Foundation is donating \$1,000.00 to Monte Vista School. A letter of appreciation will be sent to thank Wells Fargo for the donation and for their continued support of the South Whittier School District.

Disposal of Surplus and Obsolete Textbooks

On a motion by Trustee Baird seconded by Trustee Stys and unanimously carried the submitted list of obsolete textbooks was approved. This action is in accordance with Board Policy 3270 that states that when district owned equipment becomes unusable, obsolete or no longer needed, the Superintendent shall identify these items for the Board of Trustees. Los Altos School and Telechron School submitted a list of textbooks that are obsolete.

Disposal of Surplus and Obsolete Items

On a motion by Trustee Stys seconded by Trustee Macias and unanimously carried the submitted list of obsolete equipment was approved. This action is in accordance with Board Policy 3270 which states that when district owned equipment becomes unusable, obsolete or no longer needed, the Superintendent shall identify these items for the Board of Trustees. Telechron School listed the following equipment as obsolete: computers, computer carts, television, video cassette recorders (VCRs), monitors, printers, cable box and a file cabinet.

Resolution No. 10-11-01: Authorization for Cash Borrowing Between District Funds for the 2010-2011 Fiscal Year

On a motion by Trustee Stys seconded by Trustee Macias and unanimously carried, resolution no. 10-11-01 – Authorization for Cash Borrowing Between District Funds for the 2010-2011 Fiscal Year was approved.

Resolution No. 10-11-02: Authorization for the Assistant Superintendent, Business Services to Process and Approve Temporary Borrowing Between Funds

Trustee Stys made a motion to amend Resolution No. 10-11-02 seconded by Trustee Macias and unanimously carried. The amendment consisted of the addition of wording as explained below.

On a motion by Trustee Stys seconded by Trustee Macias and unanimously carried resolution no. 10-11-02 – Authorization for the Assistant Superintendent, Business Services to Process and Approve Temporary Borrowing Between Funds was approved as amended. The modification included the addition of “with approval of the Superintendent” to paragraph one and the addition of “within 14 days” added to paragraph four.

Fiscal Report – Food Services

David Rivera, Assistant Superintendent, Business Services with assistance of consultant Peggy Cole, presented a thorough food services report. This report included an analysis of the entire food services operation, recommendations to improve the operation and implement a system to reimburse \$400,000.00 owed to the general fund.

GENERAL

Proposed Board Policy 4162: Vacation Days – Management/Confidential Personnel – First Reading

The Board of Trustees conducted the first reading of proposed board policy 4162: Vacation Days – Management/confidential.

Proposed Administrative Regulation 4162: Vacation and Furlough Days – Management/Confidential Personnel

The Board of Trustees conducted the first reading of proposed administrative regulation 4162: Vacation and Furlough Days – Management/Confidential Personnel.

Proposed Board Policy 4163: Vacation Days – Senior Management Personnel

The Board of Trustees conducted the first reading of proposed board policy 4163: Vacation Days – Senior Management Personnel.

Proposed Administrative Regulation 4163: Vacation and Furlough Days – Senior Management Personnel

The Board of Trustees conducted the first reading of proposed administrative regulation 4163: Vacation and Furlough Days – Senior Management Personnel.

Public Hearing: Ratification of the Tentative Agreement Between the South Whittier California School Employees Association and the South Whittier School District for the 2008-2009, 2009-2010 and 2010-2011 School Years.

A public hearing was held on the Ratification of the Tentative Agreement Between the South Whittier California School Employees Association and the South Whittier School District for the 2008-2009, 2009-2010 and 2010-2011 school years to provide public communication on the agreement.

The hearing was open on a motion by Trustee Baird seconded by Trustee Stys and unanimously carried. There was no communication about the agreement. The hearing was closed on a motion by Trustee Stys seconded by Trustee Baird and unanimously carried.

GENERAL

Ratification of the Tentative Agreement Between the South Whittier California School Employees Association and the South Whittier School District for the 2008-2009, 2009-2010 and 2010-2011 School Years.

On a motion by Trustee Baird seconded by Trustee Stys and unanimously carried the Tentative Agreement Between the South Whittier California School Employees Association and the South Whittier School District for the 2008-2009, 2009-2010 and 2010-2011 was approved.

PUBLIC COMMENTS ON
CLOSED SESSION ITEMS

There were no public comments on closed session items.

CLOSED SESSION

The Board of Trustees commenced closed session at 8:23 p.m.

OPEN SESSION

The Board of Trustees resumed open session at 9:27 p.m. No action was taken in closed session.

PERSONNEL

On a motion by Trustee Baird seconded by Trustee Macias and unanimously carried Classified Personnel Report No. 07-27-01-10 and Certificated Personnel Report No. 07-27-01-10 were approved. The hiring of a math teacher at Graves Middle School was removed from certificated personnel report no. 07-27-01-10.

CLASSIFIED
PERSONNEL

The Board of Trustees took action on Resolution No. 09-10-17, dated May 11, 2010, to reduce the work force for Classified Personnel as a result of lack of work and/or lack of funds pursuant to Ed. Code sections 45117 and 45308. Effective 06/30/2010 the employees listed below were laid off and placed on 39 month reemployment.

Alma Perez, Office Health Clerk
Marine Bravo, Instructional Aide/SH
Rita Cisneros, Cafeteria Helper
Patricia Lafarga, Cafeteria Helper
Yolanda Gonzalez, Noon Duty Supervisor
Rita Vest, Instructional Aide

Temporary Lay Offs Effective 08/02/2010 through 08/31/2010

Jose Luis Ramirez, Custodian, Carmela School
Reynaldo Cruz, Custodian, Carmela School

Reinstatement from Lay Off Effective 09/01/2010

Jose Luis Ramirez, Custodian, Carmela School
Reynaldo Cruz, Custodian, Carmela School

CLASSIFIED
PERSONNEL

Retirements – Effective 08/31/2010

A one-time Early Retirement Incentive consisting of a two-week salary bonus will be paid effective 08/31/2010.

Participants:

Eusebio Villa, Custodian, Monte Vista

Charles De La Torre, Custodian, Los Altos

Reinstatement from 39 month reemployment effective 07/06/2010

Angelo Torres, Painter Substitute, to be on call on an as needed basis and paid his regular rate of pay, Range 24, step 6.

2010-2011 School Year New Hire

Maricela Barrios, Administrative Secretary, Special Education and Education Services, effective 08/02/2010.

Rosa Gonzales, promoted to Secretary, Special Projects, effective 08/02/2010

2010-2011 School Year Resignation

Ely Cenicerros, Breakfast Duty Supervisor, Monte Vista School, effective 07/01/2010

2010-2011 School Year Transfers/Reassignments: As a result of the Telechron School closure, the following employees are assigned as follows :

Rosemary Escobar, Secretary, reassigned to Monte Vista School, effective 08/02/2010

Participants listed below effective 09/01/2010

Jerry Black, Morning Custodian, reassigned to Los Altos School

James Galindo, Evening Custodian, reassigned to Monte Vista School

Elia Herrera, RSP Instructional Aide, reassigned to Loma Vista School

Cynthia Rodriguez, Office/Health Clerk, reassigned to Los Altos School

Jill Wehner, Cafeteria Helper, reassigned to McKibben School

Ana Maria Gutierrez, Cafeteria Helper, reassigned to Los Altos School

Silvia Chacon, Noon Duty Supervisor, reassigned to Los Altos School

Guillermina Vasquez, Noon Duty Supervisor, reassigned to McKibben School

Tenita Cordova, Breakfast Duty Supervisor, reassigned to Monte Vista School

CERTIFICATED
PERSONNEL

2009-2010 and 2010-2011 Extra Pay Assignment – Before and After Summer School – Supervision – Carmela School – Effective 06/21/2010 to 07/15/2010 – Ratification

Participant: Gina Shepherd

CERTIFICATED
PERSONNEL

2009-2010 and 2010-2011 Extra Pay Assignment – Prepare Pre/Post Test
Data from OARS System – Graves Middle School – Effective 2009/2010
School Year – Ratification

Participant: Jeffrey Kearney

2010-2011 Extra Pay Assignment – Staff Development Training –
“Frontloading for PI District and Schools – Connecting the Dots” – Los
Altos School – Effective 07/22/2010 – Ratification

Participants:

Martha Mestanza Rojas (nc)

Lucy Frias, Jan la Course, Michael Long, Lisa Palomino, Michi Tanimoto

2010-2011 Extra Pay Assignment – Staff Development – Standards Based
Curriculum Units with Emphasis on Writing, Graves Middle School
Effective 08/2010

Participants: Todd Banner, Camden Oden, alternate

2010-2011 Extra Pay Assignment – Leadership Team Meetings – Graves
Middle School – Effective 08/2010

Participants; Todd Banner, Dale Chitwood, David Crabtree, Daniel
Honeycutt, Cheryl Jensen, Jeff Kearney, Camden Oden, Odelissa
Orellana, Guy Sardo, four alternates

2009-2010 and 2010-2011 Extra Pay Assignment – Move Instructional
Materials – District Wide – Effective 06/10/2010 to 08/31/2010 –
Ratification

Participants:

Loma Vista: Tiffany Baides, Jennifer Woodward

McKibben: Julia Friedman, Lorenda Gonzales

Lake Marie: Yolanda Holguin, Elaine McNally, Irene Marquez,
Maria Westbrook

2010-2011 Teachers on Special Assignment (TOSAS) – Content Area
Specialist/Coaches with ELD Emphasis – T5 800.20.4 (b) and Reading
Intervention Teacher – Teachers Consent on File – Categorical Funded
Positions – Effective 09/01/2010 to 06/15/2011

Content Area Specialist/Coaches with ELD Emphasis:

Tiffany Baides, McKibben/Lake Marie School, 50% each site

Kathleen Kivi, Monte Vista/Carmela School, 50% each site

Michael Long, Los Altos School, 100%

Kaylene Merrill, Loma Vista School, 100%

Camden Oden, Graves Middle School, 100%

Reading Intervention Teacher

Sarah Payne, Loma Vista School, 100%

CERTIFICATED
PERSONNEL

2010-2011 – New Hire – School Psychologists – None Represented Employees – Effective 08/01/2010 to 06/15/2011 – 190 Days
Sarah Francev, District Wide
Karina Evangelista-Reyes, District Wide

2010-2011 New Hires – Substitute Teachers from Non-Reelected Teachers As Per Education Code Section 44956 and 44957 – To Be Used On Call On An As Needed Basis Only – Effective 09/01/2010 to 06/15/2011

Violet-Avelar Romo, Nancy Boster, Sonya Brannan, Ann Geib, Noelle Heusser, Melvin Lazenby, Susana Medellin, Kelly Rawley, Jean Beers, Amrita Hills, Maria Ubeda-Kim, Patricia Underwood, Alexis Clark, Eva Marie Perez

2010-2011 Rehire or Reappointment of Non-Reemployed Teachers for 2010-2011 School Year - Graves Middle School and Loma Vista – Effective 09/01/2010 to 06/15/2011

Reappointment from 08-09 non reemployed permanent teachers per Education Code 44956:

Tracy Boeltl – SDC/SH Teacher, Loma Vista School
District Intern, LACOE

Reappointment from 09-10 non reemployed probationary teachers per Education Code 44957:

Jennifer Aguirre, RSP/Mild to Moderate Disabilities,
Graves Middle School

Rehire from 09-10 temporary teachers non reemployed to probationary II status

Odelissa Orellana, History/Social Science, 7th / 8th grade,
Graves Middle School

Amanda Riisager, English/Language Arts, 7th / 8th grade,
Graves Middle School

Brooke Sens, math, 7th / 8th grade, Graves Middle School

Rehire from 09-10 temporary teachers non reemployed to temporary contracts

Christina Carmona, English/Language Arts, 7th / 8th grade,
Graves Middle School

Kelly Hernandez, English/Language Arts, 7th / 8th grade,
Graves Middle School

CERTIFICATED
PERSONNEL

2010-2011 Involuntary Transfers – District Wide – Effective 09/01/2010
to 06/15/2011

Helia Adanto from Telechron – Kindergarten Teacher TO Loma Vista
School – Kindergarten/1st grade
Monica Fernandez from Telechron – 6th grade Teacher TO Loma Vista
School – 6th grade
Luz Maria Frias from Telechron – 2nd grade Teacher TO Los Altos School
- 2nd grade
Roxanne Grago from Telechron – 4th / 5th grade Teacher TO McKibben
School – 4th grade
Lucilla Gutierrez from Telechron – 4th grade Teacher TO Carmela School
- 4th grade
Denise Killackey from Telechron – 5th / 6th grade Teacher TO Lake Marie
School – 5th / 6th grade
Maria T. Martinez from Telechron – Kindergarten Teacher TO Loma
Vista School – Kindergarten
Karen Metcalfe from Telechron – 1st grade Teacher TO Los Altos School -
Kindergarten/1st grade
Terri Regalado from Telechron – 3rd grade Teacher TO Loma Vista – 5th
grade
Gladys Richardson from Telechron – 2nd / 3rd grade Teacher TO Loma
Vista – 4th grade
Jennifer Woodward from Loma Vista – Kindergarten TO McKibben
School – Resource Specialist-MM
Karen Fuller from Los Altos – 3rd grade Teacher TO Monte Vista – 6th
grade
Laura Stillman from Monte Vista – 3rd grade Teacher TO Los Altos - 3rd
grade

2010 – 2011 Involuntary Reassignments – District Wide – Effective
09/01/2010 to 06/15/2011

Debra Wease from Carmela School – 1st grade Teacher TO Carmela -
Kindergarten/1st grade
Elisabel Santos-Scott from Carmela School – 1st grade Teacher TO
Carmela – 4th / 5th grade
Valerie Favrow from Carmela School – 2nd / 3rd grade Teacher TO
Carmela – 5th / 6th grade
Yolanda Holguin from Lake Marie School – Kindergarten/1st grade
Teacher TO Lake Marie – 6th grade
Irene Hahn from Loma Vista School – 3rd grade Teacher TO Loma Vista –
2nd / 3rd grade

2010-2011 Voluntary Reassignments – Graves Middle School, Monte
Vista School – Effective 09/01/2010 to 06/15/2011

Olegario Acosta from Monte Vista School – 3rd grade Teacher TO Monte
Vista – 6th grade

CERTIFICATED
PERSONNEL

T580020.4 a & b (Staff Developer) and Education Code 44265.1 (Local Teaching Assignment – Autism) – Teacher Consent on File
Tonette Demoray from RSP/ Mild to Moderate Disabilities, Graves
Middle School TO Inclusion Specialist, District Wide

2010-2011 Maternity Leave of Absence – Paid – Graves Middle School – Effective 09/01/2010 to 11/02/2010
EID: KV 7024508

ADJOURNMENT

Meeting adjourned at 9:30 p.m.