

U N A D O P T E D M I N U T E S

of the Board of Trustees
Regular Board Meeting
July 22, 2014

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CALL TO ORDER

The meeting was called to order by Trustee Macias at 6:03 p.m.

Governing Board of Trustees present: Sylvia Macias, Jan Baird, Sharon Stys, Deborah Pacheco, Francisco "Javi" Santana.

Others present: Erich Kwek, Superintendent
Cecilia Laidemitt, Associate Superintendent of Administrative
Services and Personnel Management
Gail Baxter, Associate Superintendent of Educational Services
Michael Krause, Associate Superintendent of Business Services

The Board meeting was conducted by incoming Superintendent, Gail Baxter.

FLAG SALUTE

The flag salute was led by Ralph Pacheco.

PUBLIC COMMENTS

Marisa Hernandez, California School Employees Association, addressed the Board of Trustees relative to the tentative agreement between the South Whittier School District and the California School Employees Association.

Laura Bribiescas, California School Employees Association Chapter 348 President, addressed the Board of Trustees regarding the tentative agreement between the South Whittier School District and the California School Employees Association.

COMMENTS BY TRUSTEES

There were no Board of Trustee comments.

RECEPTION

A reception in honor of Superintendent Erich Kwek was held to wish him happiness in his retirement.

REPORTS

Gail Baxter, incoming Superintendent, commenced her report by thanking the Board for the opportunity to be masterfully mentored by Dr. Kwek and also providing a smooth transition period, with Dr. Kwek's assistance, as she assumes the duties of the Superintendent's office.

REPORTS

Mrs. Baxter reported that she, Laura Bribiescas from CSEA, Keith MacInnes from SWTA and other key administrators attended a conference sponsored by School Services of CA. Important information and details about the Governor's budget was presented. There was good news in that the group was told there is more money being given to schools across the state but the bad news is that there are some items in the Governor's budget that impact small school districts with high supplemental and concentration money in a very negative way. The South Whittier School District was told to expect an increase of 30% in LCFF funding in 2015-2016 and it should be budgeted as such. However, in the Governor's final budget, the LCFF funding is 20% instead of 30% which means a decrease that is over \$600,000.00 that the district had budgeted and was expecting and now is not receiving in 2015-2016. Mrs. Baxter will provide additional budget information as it is released.

Several schools have a new look at their entrance sites. During the LCAP process the number one concern for parents was children's safety. Mr. Coco has been instrumental in the construction of new entrances of district schools. Loma Vista School has only one entrance now, through the front of the school which improves the safety of the students and staff. McKibben School also has a new entrance and new front doors that is almost complete. Monte Vista School also has some changes along the fence area in the parking lot that enhances the safety of the students during the school day. There are plans for Carmela School, Los Altos School and Lake Marie, possibly next summer. Some of these projects may involve approval from the Division of State Architect's Office which will delay the project.

Mrs. Baxter explained that principals and school secretaries are back in their schools, preparing for the new school year. At the next Board meeting new principals will be introduced.

CONSENT

On a motion by Trustee Baird seconded by Trustee Santana and unanimously carried the consent portion of the agenda was approved.

Approval of Minutes

Approved the minutes of the regular meeting held June 24, 2014 and the Special Board meeting held June 26, 2014.

Purchase Order List No. 02

Approved purchase order list no. 02 for purchases submitted prior to July 22, 2014.

CONSENT

Contract List No. 01

Approved contract list no. 01 for services provided prior to July 22, 2014. Contracts include:

14-15-017: contractor – Approach Learning, service – Special Education support, duration – 07/01/2014 to 06/30/2015, amount – no amount;

14-15-018: contractor – Rossier Park Schools, service – Special Education support, duration – 07/01/2014 to 06/30/2015, amount – no amount;

14-15-019: contractor – Rossier Park Schools, service – student ID 518522, duration – 07/01/2014 to 06/30/2015, amount - \$38,012.00;

14-15-020: contractor – Rossier Park Schools, service – student ID 517071, duration – 07/01/2014 to 06/30/2015, amount - \$38,012.00;

14-15-021: contractor – Rossier Park Schools, service – student ID 510537, duration – 07/01/2014 to 06/30/2015, amount - \$38,892.00;

14-15-022: contractor – Rossier Park Schools, service – student ID 513589, duration – 07/01/2014 to 06/30/2015, amount - \$43,692.00;

14-15-023: contractor – Approach Learning, service – student ID 513667, duration – 07/01/2014 to 06/30/2015, amount - \$46,250.00;

14-15-024: contractor – Approach Learning, service – student ID 514515, duration – 07/01/2014 to 06/30/2015, amount - \$46,250.00;

14-15-025: contractor – Sonal Badami, service – consultant, duration – 08/01/2014 to 06/30/2015, amount - \$32,300.00;

14-15-026: contractor – Summit Speech Pathology, service – speech services, duration – 08/11/2014 to 06/30/2015, amount – not to exceed \$230,880.00;

14-15-027: contractor – Kathy Miyamoto, service – consultant, duration – 07/23/2014 to 06/04/2015, amount - \$10,000.00;

14-15-028: contractor – John Larcabal, service – vision screening, duration – 08/11/2014 to 06/04/2015, amount - \$4,325.00;

14-15-029: contractor – Database Depot, Inc., service – data tracking systems, duration – 07/01/2014 to 06/30/2015, amount – not to exceed \$16,600.00

Travel and Conference Attendance Report No. 01

Approved Travel and Conference Attendance Report No. 01.

Institutional Membership 2014-2015

Approved the South Whittier School District's institutional memberships for 2014-2015.

CURRICULUM

Williams Uniform Complaint Quarterly Report Summary – Fourth Quarter

On a motion by Trustee Santana seconded by Trustee Baird and unanimously carried the William Uniform Complaint Quarterly Report Summary was approved. Provisions of the Williams legislation require that all schools report summarized data on the nature and resolution of all complaints on a quarterly basis to the County Superintendent of Schools. The district is reporting zero complaints from April 30, 2014 to June 30, 2014.

BUSINESS

Resolution No. 14-15-01: Education Protection Account

On a motion by Trustee Baird seconded by Trustee Stys and unanimously carried resolution no. 14-15-01; Education Protection Account was approved. Approval of this resolution approved the use of Education Protection Account (EPA) funds.

Resolution No. 14-15-02: Textbook Lease Agreement

On a motion by Trustee Stys seconded by Trustee Santana and unanimously carried resolution no. 14-15-02: Textbook Lease Agreement with Government Capital Corporation was approved.

Resolution No. 14-15-03: Certification of Signatures

On a motion by Trustee Stys seconded by Trustee Baird and unanimously carried resolution no. 14-15-03: Certification of Signatures was approved. This certification authorizes Martha Mestanza Rojas, Associate Superintendent of Educational Services and Francisco Meza, Director of Special Programs, English Learners and Parent Involvement to sign the listed district documents.

2014-2015 Budget Adoption Calendar

On a motion by Trustee Stys seconded by Trustee Santana and unanimously carried the 2014-2015 Budget Adoption Calendar was approved.

Salary Schedule Revisions

On a motion by Trustee Stys seconded by Trustee Baird and unanimously carried the Salary Schedule Revisions in the Confidential and Management work year were approved.

GENERAL

Proposed Board Policy 5127: Promotion Ceremonies and Activities – First Reading

The Board of Trustees conducted the first reading of proposed Board Policy 5127: Promotion Ceremonies and Activities.

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

There were no public comments on closed session items.

CLOSED SESSION

The Board of Trustee commenced closed session at 6:35 p.m.

OPEN SESSION

Open session continued at 7:45 p.m. No action was taken in closed session.

PERSONNEL
CLASSIFIED

On a motion by Trustee Stys seconded by Trustee Baird
Classified Personnel Report No. 07-22-14-01 was approved.

2013-2014 Extra Pay Assignment - Participant will plan, organize and prepare for Common Core State Standards workshop presentations. Topics will include Acceptable use of Agreement, Web safety, cyber bullying, online privacy and responsibilities
Participant: Irving Sanchez, effective August 2014

2013-2014 and 2014-2015 Extra Pay Assignment – Coordinate, repair, inventory and replace equipment due to fire, paid by Insurance Company – Ratification
Participant: Irving Sanchez, effective May 2014 through June 2014, after regular scheduled hours

2015-2015 Extra Pay Assignment – Participant will ensure CALPADSE is accurate and current at all times. Will respond to requests for data in a timely manner and will support with data for CAASPP
Participant: Sidney Gonzalez, effective July 2014 through December 2014

2014-2015 Extra Pay Assignment – CELDT Testing for 2014-2015 School Year
Effective July 28, 2014 through August 8, 2014
Participants:

Asuncion Gomez, Amor Hernandez, Cyndi Rodriguez,
Jamelyn Alvarado, Jannet Vasquez, Guillermina Vazquez,
Laura Tovar, Lydia White, Maria Quijano, Maria Ankeney,
Maricela Garcia, Marisa B. Hernandez, Mayra Rivera,
Olivia Morquecho, Tenita Cordova, Monique Padilla,
Seven (7) alternates

2014-2015 Extra Pay Assignment – Listed employees will participate in behavior training CPI two-day training from 8:00 am to 3:00 pm
Effective September 2014 through June 2015
Participants:
Mary Hardgrave, Linda Jones, Maria Quijano, Elsy Cenicerros,
Three (3) alternates

PERSONNEL
CLASSIFIED

2014-2015 Extra Pay Assignment – Special Substitute Request
Substitute employees will substitute for regular employees who will participate in behavior training, CPT, two-day training from 8:00 am to 3:00 pm. Effective September 2014 through June 2015
Five substitute employees requested

2013-2014 and 2014-2015 Extra Pay Assignment Revision – Allow classified employees to conduct CELDT testing for the 2014-2015 school year

Effective June 2014 through June 2015

Participants:

Marisa B. Hernandez, Maritza Dionisio, Mayra Rivera, Olivia Morquecho, Two (2) alternates

2014-2015 New Hire -- AVID Tutor

Jeannette Hernandez, AVID tutor, Graves Middle School, effective 2014-2015 school year

2014-2015 New Hire -- AVID Tutor – Substitute

Pauleth Aviles, substitute AVID tutor, Graves Middle School, effective 2014-2015 school year

Classified Assignments for the 2014-2015 School Year

Phuong Tran, Director of Fiscal Services, District Office
Raymond Coco, Director of Maintenance, District Office

2013-2014 and 2014-2015 Resignation

Flor Garcia, RSP Instructional Aide, effective July 8, 2014

2013-2014 and 2014-2015 Medical Leave of Absence/Paid Request

Araceli Gonzalez, Secretary, Los Altos School, effective June 16, 2014 through September 30, 2014s

PERSONNEL
CERTIFICATED

On a motion by Trustee Santana seconded by Trustee Baird and unanimously carried Certificated Personnel Report No. 07-22-14-01 was approved.

2014-2015 Extra Pay Assignment – Allow teacher to plan and prepare for CELDT training of district personnel – effective June 30, 2014 – Ratification

Participant: Elisabel Santos-Scott, District Office

2014-2015 Extra Pay Assignment – Allow teachers (Graves Middle School) to plan and prepare course plan for AVID Excel program – effective July to August 2014

Participants: Lucy Cervantes, Daniel Honeycutt

PESONNEL
CERTIFICATED

2014-2015 Extra Pay Assignment – Move/relocate instructional materials – effective July 28, 2014 to August 8, 2014

Participant: Allison Nakamura, from: Monte Vista School to Carmela School

2014-2015 Extra Pay Assignment – Allow teacher to assess incoming kindergarteners – effective August 7-8, 2014

Participant: Ruby Acosta, Lake Marie School, One alternate

2014-2015 Extra Pay Assignment – Allow teachers (Graves Middle School) to work with administrative staff on placement of Special Education students into master schedule at Graves Middle School – effective August 2014

Participants: Shari Tanimoto, Brandon Mitsunaga, Heather Esquivel, Danielle Rodriguez, Elyse Kenney-Schiller, One alternate

2014-2015 Extra Pay Assignment – Move/Relocate instructional materials – effective July 1, 2014 through August 8, 2014

Participant: Joel Anderson, from Graves Middle School to Lake Marie School

2014-2015 Extra Pay Assignment – Allow teachers to provide supervision for Speech Therapist at Loma Vista School – effective August 2014 through June 2015

Participant: Debra Hebert, Carmela School, One alternate

2014-2015 Extra Pay Assignment – Allow teachers (Graves Middle School) to plan, organize and prepare for Common Core State Standards workshop presentations, effective August 2014

Participants: Guy Sardo, Daniel Honeycutt

2014-2015 Extra Pay Assignment – Allow teachers (District Wide) to train 4th – 6th grade Teachers on Synced Solution for implementation of Common Core State Standards English Language Arts units – effective August 8, 2014

Participants: Tamara Keiser, Valerie Favrow, Kathie Kivi, Danielle Spirlin, Roxanne Grago, Barbara Llamas, Susanna Francia, Cindy Murray, Audrey Radley, Catherine Rohlfing

2014-2015 Extra Pay Assignment – Allow teachers to attend SWTA Negotiation meeting – effective June 19, 24, 25, 2014 and August 6, 19, 2014 – Ratification

Graves Middle School: Cheryl Jensen, Keith MacInnes

Carmela School: Christine Thornton, Valerie Favrow

Lake Marie School: Patricia Vega Jeter

Loma Vista School: Audrey Radley

PERSONNEL
CERTIFICATED

2014-2015 Rehire – Effective August 1, 2014 through June 4, 2015
Camille Weiss, Probationary 1 Math Teacher

2014-2015 Rehire – Effective August 1, 2014 through June 4, 2015
Elizabeth Cajayon Purvis, Temporary Contract, School Nurse,
District Wide

2014-2015 New Hires – Effective August 1, 2014 through June 4, 2015
Lucy Cervantes, Probationary 1, 7th/8th grade, Graves Middle School
Jessica Beld-Jones, Temporary Contract, 2nd / 3rd Combo, Los Altos
School

2014-2015 Reappointment – Teacher (Loma Vista School) from 2011-2012 non-reemployed permanent Teachers per Education Code 44956 and Education Code 44909 – effective August 1, 2014 through June 4, 2015
Participant: Carrie Galloway, 3rd grade, Loma Vista School

Certification of Evaluators for the 2014-2015 School Year
The following administrators have met the approved criteria developed by the Superintendent in accordance with Education Code 35160.5 (a) (1):

District Office: Martha Mestanza-Rojas, Michael Krause,
Marsha Escalante, Francisco Meza

Carmela School Principal: Dr. Trena Salcedo Gonzalez
Lake Marie School Principal: Lisa Palomino
Loma Vista School Principal: Kaylene Merrill
Monte Vista School Principal: Andrea Larios
Los Altos School Principal: Dr. Marti Ayala
McKibben School: Tiffany Baides
Richard L. Graves Middle School Principal: Dr. Matthew Fraijo
Richard L. Graves Middle School Assistant Principal:
Jaime Martinez

Administrative Assignments for the 2014-2015 School Year
Superintendent of Schools: Gail Baxter
Cabinet:

Cecilia Laidemitt, Associate Superintendent of
Administrative Services and Personnel
Management

Martha Mestanza-Rojas, Associate Superintendent of
Educational Services

PERSONNEL
CERTIFICATED

Michael Krause, Associate Superintendent of Business
Services

Francisco Meza, Director of Special Programs, English
Learners and Parent Involvement

Marsha Escalante, Director of Special Education/Student
Services

Administrative Assignments for the 2014-2015 School Year

Carmela School Principal: Dr. Trena Salcedo Gonzalez

Lake Marie School Principal: Lisa Palomino

Loma Vista School Principal: Kaylene Merrill

Monte Vista School Principal: Andrea Larios

Los Altos School Principal: Dr. Marti Ayala

McKibben School: Tiffany Baides

Richard L. Graves Middle School Principal: Dr. Matthew Fraijo

Richard L. Graves Middle School Assistant Principal:
Jaime Martinez

Public Hearing: Initial Variable Term Waiver Request – Speech,
Language Pathologist Services Credential

A public hearing was held to provide an opportunity for communication on the Initial Variable Term Waiver Request for Timothy James Ramos for the position of Speech, Language Pathologist effective August 1, 2014 through June 30, 2015. The hearing was open on a motion by Trustee Stys seconded by Trustee Baird and unanimously carried. There was no public communication on the matter. The hearing was closed on a motion by Trustee Baird seconded by Trustee Santana and unanimously carried.

Initial Variable Term Waiver Request – Speech, Language
Pathologist Services Credential

A Speech, Language Pathologist Services Credential is needed for students per their IEPs. An Initial Variable Term Waiver was approved for Timothy James Ramos, effective August 1, 2014 through June 30, 2015 on a motion by Trustee Stys seconded by Trustee Baird and unanimously carried.

Public Hearing for the Tentative Agreement between the South Whittier School District and the California School Employees Association, Chapter 348

On a motion by Trustee Santana seconded by Trustee Stys and unanimously carried this item was tabled and there was no public hearing held on the Tentative Agreement between the South Whittier School District and the California School Employees Association, Chapter 348.

ADJOURNMENT

Meeting adjourned at 7:50 p.m.