

# U N A D O P T E D M I N U T E S

of the Board of Trustees  
Regular Board Meeting  
January 25, 2011

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## CALL TO ORDER

The meeting was called to order by Trustee Avila at 6:07 p.m.

Governing Board of Trustees present: Layla Avila, Jan Baird, Jorge Hernandez, Sylvia Macias, Sharon Stys.

Others present: Dr. Erich Kwek, Superintendent  
Cecilia Laidemitt, Associate Superintendent of Administrative Services  
and Personnel Management  
Gail Baxter, Assistant Superintendent of Educational Services  
David Rivera, Assistant Superintendent of Business Services

## FLAG SALUTE

The flag salute was led by Rosa Pope, Principal, Loma Vista School.

## STUDENT PRESENTATION

Lake Marie students presented "Thinking Maps." Thinking Maps are visual patterns that develop critical thinking skills. Students showed their art work that applied this concept. Lake Marie School is the pilot school for "Thinking Maps." The students who participated in the presentation included: Isabella Mendoza, Rogelio Barajas, Amaya Carlos, Mariah Morales, Felipe Fonseca, Eduardo Cordova, Eunice Villalobos, David Flores, Jasmin Argueta, Jocelyn Saldana and Grigor Baylan.

## PUBLIC COMMENTS

District employees addressed the Board of Trustees regarding their concerns.

## COMMENTS BY TRUSTEES

All Board members thanked the Lake Marie students and staff for their excellent presentation on "Thinking Maps." Several Board members attended the opening ceremony of the Parent Resource Center at GMS adding they were glad to see this provided for parents. Mrs. Armida Romero, district parent, was thanked for hard work in the opening of the GMS Parent Resource Center. Both Trustees Hernandez and Baird attended the Fiscal Advisory Committee meeting where they received an extensive budget report. Trustee Stys attended a CSBA Board of Directors meeting at which she learned more about the state budget and its possible effect on school districts. She advised everyone to listen very carefully to all budget discussions and pay close attention to budget details.

## REPORTS

Dr. Kwek, together with Mr. Rivera and Ms. Lily Huntenburg attended a Schools Services of California budget workshop. They heard reports on the state budget and its implications on how school districts will be affected. The Superintendent reported he would attend the Superintendent's Symposium, a California wide meeting of superintendents. Information he will learn at this symposium will be informative and will hear input on the condition of the state and its ramifications to school district budgets. He thanked Lake Marie students and staff for the great presentation. Dr. Kwek announced that the new counselor at Graves Middle School had started and added that her salary is paid from MAA funds and not from the General Fund. Also, the position of Working Director of Maintenance, Operations and Transportation recently posted will be paid with Deferred Maintenance funds. The Arts for All Committee met and had a productive planning meeting. A visit to a school to observe STEM is planned for February 11, 2011 (changed to February 18). If any trustee would like to be part of the visit, please contact Dr. Kwek.

## CONSENT

On a motion by Trustee Macias seconded by Trustee Stys and unanimously carried the consent portion of the agenda was approved.

### Approval of Minutes

Approved the minutes of the regular meeting held January 11, 2011.

### Purchase Order List No. 12

Approved Purchase Order List no. 12 for purchases submitted prior to January 25, 2011.

### Travel and Conference Report No. 10

Approved Travel and Conference Report no. 10.

## BUSINESS

### June 30, 2010 Audit Report

David Rivera, Assistant Superintendent of Business introduced Mr. Royce Townsend from Vavrinek, Trine, Day & Co, LLP, CPAs who presented the June 30, 2010 audit report. His presentation also covered an audit of Measure I. The audit of the Measure is a requirement of Proposition 39. Mr. Townsend presented details of this report and said that there were no issues out of compliance found. Mr. Townsend presented an extensive Audit Report pointing out certain conditions that exist and made recommendations that the district needs to incorporate in its internal controls and its operating procedures.

The June 30, 2010 Audit Report was approved on a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried.

## BUSINESS

### State Budget Update

David Rivera, Assistant Superintendent of Business gave a state budget update. According to Mr. Rivera, California is facing many challenges and an economic outlook that is not positive. There are many factors that affect the state budget, some of which will have a direct impact on school district revenue. Apportionment deferrals is a continuing solution that the state of California employs in its cash flow problem that directly impact school district revenue. Governor Brown has made two budget proposals, both of which will have a direct fiscal impact on the district. If the temporary tax measure does not get the number of legislative votes needed to put on the special election in June or if it is placed on the June ballot but voters do not approve the tax extension, this would mean an additional reduction by \$1.2 million to the district. The Superintendent and his cabinet will develop two budgets that incorporate both scenarios and maintain the 3% reserve requirement.

## CURRICULUM AND INSTRUCTION

### 2010-2011 Consolidated Application, Part II

On a motion by Trustee Hernandez seconded by Trustee Baird and unanimously carried the 2010-2011 Consolidated Application, Part II was approved. This application funds Title I, Title II, Title III (LEP), Title IV and the Economic Impact Aid.

### Educational Services Report

Gail Baxter, Assistant Superintendent of Educational Services gave an update on the Action Learning Systems program. Coaching R. Pope and K. Cardiff will commence immediately. Three leadership training sessions will be held. The Direct Inter-training Instruction (DII) for teachers will be held after CST testing is completed. Mrs. Baxter reported that the wellness policy is implemented and gave an overview of the six components the Wellness Committee established reviewing each one of the components in depth. Reporting on Arts for All, Mrs. Baxter said the committee has established its vision and made good progress in their first meeting.

## GENERAL

### Acceptance of a Donation: Bently Prince Street, Inc. and The Tree People

On a motion by Trustee Macias seconded by Trustee Hernandez and unanimously carried a donation from Bently Prince Street, Inc. and The Tree People will be accepted. The donation consists of twelve trees which will be planted at various locations at McKibben School. The tree planting is scheduled for March 12, 2011. The McKibben staff and PTA will collaborate on the planning. The cost of the project is \$350.00. Bently Prince Street, Inc. will maintain the trees for one year. A letter of appreciation will be forwarded to Bently Prince Street, Inc. and The Tree People.

### District Goals

This item was postponed.

PUBLIC COMMENTS ON  
CLOSED SESSION ITEMS

There were no comments on closed session items.

CLOSED SESSION

The Board of Trustees commenced closed session at 7:59 p.m.

OPEN SESSION

The Board of Trustees resumed open session at 8:18 p.m. The Board took unanimous action to deny a property liability claim against the district, claim number 443429 by Jose Gutierrez in closed session.

PERSONNEL

On a motion by Trustee Hernandez seconded by Trustee Baird and unanimously carried Classified Personnel Report No. 01-25-11-12 and Certificated Personnel Report No. 01-25-11-12 were approved.

CLASSIFIED PERSONNEL

2010-2011 Extra Pay Assignment – WACSEP Training at Lake Marie School SDC/SH Class – Effective 01/10/2011 - Ratification

Participants: Amor Hernandez, Kala Hamilton, Rosa Chavez

2010-2011 Extra Pay Assignment – CPI (Crisis Prevention Intervention) at Los Nietos School – Effective 04/05/2011

Participant: Josefina Tafoya

2010-2011 Extra Pay Assignment – After School Math Enrichment Program (6<sup>th</sup> Grade) at McKibben School, Effective 01/31/2011 to 04/30/2011

Participant: Sherri Womack, 1 alternate

2010-2011 Extra Pay Assignment – Before/After School Reading Intervention and Enrichment Program (Grades 2<sup>nd</sup> to 5<sup>th</sup>) at McKibben School – Effective 01/2011 to 03/2011

Participants: Dawn Camargo, Sheila Chavez, 1 alternate

2010-2011 Extra Pay Assignment – Intervention/Enrichment Program – Monte Vista School – Effective 02/2011 to 06/2011

Participants: Flor Garcia, Laura Tovar, 1 alternate

2010-2011 Medical Leave of Absence – Paid – Cafeteria Helper – Loma Vista – Effective 01/04/2011 through 01/31/2011

Lynda Greenman

CERTIFICATED

2010-2011 Special Substitute Request – Teachers – GMS, Lake Marie, Loma Vista, Carmela – To Release Teachers for Grade Level Meetings – Effective 06/08/2011

2 Substitutes to be determined

CERTIFICATED

To Release Teachers to Attend IEP – Loma Vista – Effective 01/21/2011 and 02/04/2011 – Ratification

1 Substitute to be determined

To Release Teachers to Observe Effective Instructional Practices and Participate in Lesson Planning – Carmela – Effective 01/27/2011 through 06/2011

10 Substitutes to be determined

2010-2011 Extra Pay Assignment – Move Instructional Materials – Teachers – Loma Vista – Effective 08/19-20-23/2010 – Ratification

Participant: Tiffany Baides

2010-2011 Extra Pay Assignment – Supplemental Instructional Program – GATE Enrichment – Grades 4<sup>th</sup>, 5<sup>th</sup>, 6<sup>th</sup> – Teachers – McKibben – Effective 01/26/2011 through 04/2011

Participants: Violet Avelar-Romo, Roxanne Grago, 1 alternate

2010-2011 Extra Pay Assignment – Supplemental Instructional Program: After School Intervention for Identified Students in Grades K-6<sup>th</sup> in the Areas of Reading Language Arts, Math and Science – Teachers – Carmela – Effective 02/2011 through 04/2011

Participants: Linda Anderson, Christine Barrera, Heidy De La Rosa, Valerie Favrow, Lucilla Gutierrez, Christopher Losoya, Kimberly Pauls, Elisabel Santos-Scott, Gina Shepherd, Belinda Stevens, Patricia Vega-Jeter, Sylvia Villaseñor, Debra Wease, 6 alternates

2010-2011 Extra Pay Assignment – Parent Education Workshops (Homework Support, Test Taking Skills, Reading and Writing Practice) – Teachers – Los Altos – Effective 01/26/2011 to 06/2011

Participant: Michael Long

2010-2011 Revision to New Hire Date – Speech/Language Pathologist Specialist – Pre-K to 8<sup>th</sup> Grade – Effective 01/4/2011 to 06/15/2011 – Probationary – Provisional Waivered Contract

Participant: Pamela A. Tomblin, Speech/Language Specialist

Public Hearing: Memorandum of Understanding Between the South Whittier School District and the South Whittier California School Employees Association, Chapter 348, Authorization to Adjustment Voluntary Payroll Deductions

A public hearing was held on the Memorandum of Understanding Between the South Whittier School District and the South Whittier California School Employees Association, Chapter 348, Authorization to Adjustment Voluntary Payroll Deductions. The hearing was open on a

motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried. There was no discussion on the memorandum of understanding. The hearing was closed on a motion by Trustee Stys seconded by Trustee Macias and unanimously carried.

Approval of the Memorandum of Understanding Between the South Whittier School District and the South Whittier California School Employees Association, Chapter 348, Authorization to Adjustment Voluntary Payroll Deductions

On a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried the Memorandum of Understanding Between the South Whittier School District and the South Whittier California School Employees Association, Chapter 348, Authorization to Adjustment Voluntary Payroll Deductions was approved.

Public Hearing: Memorandum of Understanding Between the South Whittier School District and the South Whittier California School Employees Association, Chapter 348, Waiver of Medical Insurance

A hearing was held on the Memorandum of Understanding Between the South Whittier School District and the South Whittier California School Employees Association, Chapter 348, Waiver of Medical Insurance. The hearing was open on a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried. There was no discussion on the waiver of medical insurance. The hearing was closed on a motion by Trustee Baird seconded by Trustee Stys and unanimously carried.

Approval of the Memorandum of Understanding Between the South Whittier School District and the South Whittier California School Employees Association, Chapter 348, Waiver of Medical Insurance

On a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried the Memorandum of Understanding Between the South Whittier School District and the South Whittier California School Employees Association, Chapter 348, Waiver of Medical Insurance was approved.

ADJOURNMENT

Meeting adjourned at 8:21 p.m.