

CALL TO ORDER

The meeting was called to order by Trustee Stys at 6:03 p.m.

Governing Board of Trustees present: Sharon Stys, Jorge Hernandez, Jan Baird, Layla Avila, Sylvia Macias.

Others present: Dr. Erich Kwek, Superintendent  
Cecilia Laidemitt, Associate Superintendent of Administrative  
Services and Personnel Services

Gail Baxter, Associate Superintendent of Educational Services  
Rick Holash, Associate Superintendent of Business Services

FLAG SALUTE

The flag salute was led by Jorge Hernandez.

PUBLIC COMMENTS

Laura Bribiescas and Robert Martinez addressed the Board of Trustees.

COMMENTS BY TRUSTEES

Trustee Avila took the opportunity to thank the Graves Middle School principal, staff and PTA for having a Parent Visitation Day. Parents from our elementary schools were invited to visit GMS. Mrs. Avila said she applauded the effort made by all involved and appreciated the proactive strategies being made to maximize student enrollment. Mrs. Avila also thanked Lake Marie principal, Mr. Long, for allowing her and Mrs. Baird to observe classroom instruction. Mrs. Avila stated this had been a great event.

Trustee Stys was in Sacramento conducting CSEA business. At this meeting the discussion focused on the initiatives being proposed by the Governor and other initiatives. Information on a new initiative being proposed that Mrs. Stys recommends everyone to read can be found at: [ourchildrenourfuture2012.com](http://ourchildrenourfuture2012.com). This initiative will create a new source of per pupil funding that will go directly to schools.

REPORTS

Dr. Kwek and Mr. Holash have been immersed in gathering budget information. Experts in the state are trying to analyze the state budget and what it will mean to school funding. Dr. Kwek attended a School Services budget workshop last week, attended a budget meeting at LACOE yesterday and will attend a Superintendents Symposium the next few days to learn more about the budget. The budget presentation being presented by Mr. Holash this evening includes information known by the district at this time but it is important to be aware that information is unfolding daily. Budget information will be reported as it is released.

CONSENT

On a motion by Trustee Baird seconded by Trustee Macias and unanimously carried the consent portion of the agenda was approved with the following modification: Under Curriculum, "Single Plans for Student Achievement" was tabled. This item will be presented at a February Board meeting.

Approval of Minutes

Approved the minutes of the meeting held January 10, 2012.

Approval of Purchase Order List No. 11

Approved purchase order list no. 11 for purchases submitted prior to January 24, 2012.

Approval of Contract List No. 10

Approved contract list no. 10 for services provided prior to January 24, 2012. Contracts include:

11-12-059: Contractor – Document Tracking Systems, service – provide license to use DTS web-based apps, duration – 01/15/2012 to 01/15/2013, amount – not to exceed \$2,000.00;

11-12-061: Contractor – Think Together, service – provide after school programming for over 600 students in the district, free to parents, duration – 11/22/2011 to 09/30/2012, amount – not to exceed \$138,000.00;

11-12-062: Contractor – PCH Architects, LLP, service- architectural design services, duration – 11/22/2011 to 09/30/2012, amount – not to exceed \$138,000.00;

11-12-063: Contractor Frick, Frick & Jette Architects, Inc., service – architectural design services, duration – 01/24/2012 to 09/30/2012, amount – not to exceed \$60,000.00;

11-12-064: Contractor – Frick, Frick & Jette Architects, Inc., service – architectural design services, duration – 01/24/2012 to 09/30/2012, amount – not to exceed \$60,000.00.

BUSINESS

Budget Report

Rick Holash, Associate Superintendent of Business Services, presented a report on the Governor's Proposed 2012-2013 budget. The Governor's proposed budget is a complex budget that assumes the tax initiatives will be approved. If voters reject the proposed initiatives, the additional reduction in funding to education will be severe. Transportation funding is entirely reduced, whether or not the proposed tax initiatives are approved. Further reports will be provided as more information becomes available.

PUBLIC COMMENTS ON  
CLOSED SESSION ITEMS

There were no comments on closed session items.

CLOSED SESSION

The Board of Trustees commenced closed session at 7:40 p.m.

OPEN SESSION

The Board of Trustees resumed open session at 7:56 p.m. The Superintendent reported that in closed session the Board took the following action: On a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried the Board took action to approve a settlement and accept the resignation of a certificated employee.

PERSONNEL

On a motion by Trustee Hernandez seconded by Trustee Macias and unanimously carried, Classified Personnel Report No. 01-24-12-11 was approved.

CLASSIFIED

New Hire

Araceli Gonzalez, Office Health Clerk, Los Altos School, effective 01/25/2012

Marisela Garcia, Substitute Breakfast/Noon Duty Supervisor, district wide, as needed, effective 01/25/2012

Extra Pay Assignments

Provide translating/interpreting support services for parent/teacher conferences at Carmela School – Ratification

Between 11/14/2011 and 11/18/2011, the participants listed below worked five hours each to provide translating/interpreting support services to teaching staff. Participants received compensation at their regular rate of pay.

Participants: Jannet Vasquez, Noon Duty Supervisor  
Martha Lopez, Noon Duty Supervisor

Provide translating/interpreting support services for the teaching staff at Lake Marie School – Ratification

Between 11/14/2011 and 06/13/2012 the participants listed below have worked and will continue to work up to 25 additional hours to provide translating/interpreting support services. Participants will receive compensation at their regular rate of pay.

Participants: Maria de la Torre, Instructional Aide/LH  
Hortencia Gonzalez, Instructional Aide/SH  
Amor Hernandez, Instructional Aide/SH

Extension to Medical Leave of Absence/Paid – Ratification

Lillian Garcia, Instructional Aide/SH, Monte Vista School, effective 01/06/2012 through 02/13/2012

CERTIFICATED

On a motion by Trustee Avila seconded by Trustee Baird and unanimously carried Certificated Personnel Report No. 01-24-12-10 was approved.

CERTIFICATED

2011-2012 New Hire – Teacher/SH – Long Term Substitute – Loma Vista School

Kelly Hickman, effective 01/25/2012 through 06/13/2012 and/or as needed – district wide

2011-2012 Special Substitute Requests – To Release Teachers for Training – District Wide

Loma Vista School Leadership Team will participate in “Action Walks” with the Action Learning Systems Instructional Coach as part of our contract with the ALS and as stipulated in our SPSA at Loma Vista School. Effective 01/31/2012.

3 Roving Substitute Teachers needed

Loma Vista School teachers will co-plan and co-teach their lessons with the Action Learning Systems Instructional Coach as part of our contract with ALS to help us exit PI. Effective 02/09/2012.

1 Roving Substitute Teacher needed

2011-2012 Extra Pay Assignments – District Wide

Provide after school intervention classes – Carmela School – effective 01/25/2012 to 04/27/2012

Participant: Debra Wease

Print and distribute OARS reports – Carmela School – effective 01/2012 through 06/2012 – Ratification

Participant: Valerie Favrow

Organize stored curriculum materials – Carmela School – effective 01/25/2012 to 03/30/2012

Participant: Yvette Arbisio-Wroe, Valerie Favrow

ADJOURNMENT

Meeting adjourned at 7:59 p.m.