

U N A D O P T E D M I N U T E S

of the Board of Trustees
Regular Board Meeting
February 11, 2014

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CALL TO ORDER

The meeting was called to order by Trustee Macias at 6:00 p.m.

Governing Board of Trustees present: Sylvia Macias, Jan Baird, Sharon Stys, Deborah Pacheco, Francisco "Javi" Santana.

Others present: Erich Kwek, Superintendent
Gail Baxter, Associate Superintendent of Educational Services
Cecilia Laidemitt, Associate Superintendent
Administrative Services & Personnel Management
Michael Krause, Associate Superintendent of Business Services

FLAG SALUTE

The flag salute was led by Aida Gonzalez.

PUBLIC COMMENTS

Laura Bribiescas, CSEA Chapter President, addressed the Board and administrators on the topic of the forthcoming negotiations. Ms. Bribiescas said she and her CSEA brothers and sisters were looking forward to a successful and positive negotiations outcome.

COMMENTS BY TRUSTEES

Newly elected Board members Pacheco and Santana are attending the California School Boards Association Masters in Governance program. Both said they have learned very valuable information and look forward to the following sessions. Trustee Macias attended the Teacher Networking Event held at Lake Marie School. She enjoyed the AVID program information saying it was very valuable and important for parents to be informed that the AVID program is available at Graves Middle School

REPORTS

Dr. Kwek thanked classified employees who attended this Board meeting and said he also looks forward to successful negotiations. The Superintendent stated that Gail Baxter is also attending the CSBA Masters in Governance Program. Dr. Kwek attended the annual Superintendents Symposium. He heard presentations about financial matters and how they will affect school districts. The news has not changed, state revenue is in a positive trend and this is good news good for schools. The Grand Opening of the Carmela School Library is scheduled on February 27th, 5:30 pm.

REPORTS

The district is busy with summer construction plans. Using bond money, all elementary schools' entry way will be re-configured to establish a single entry area. On the Loma Vista school site, there is a garage building that will be removed. On the topic of testing, Dr. Kwek reported there are concerns that the changes in the state's new assessment will affect test scores. A field test will be given to students but there will be no student, school or district score reports as this assessment is to "test the test" and to gather baseline data.

CONSENT

On a motion by Trustee Baird seconded by Trustee Pacheco and unanimously carried the consent portion of the agenda was approved.

Approval of Minutes

Approved the minutes of the regular meeting held January 28, 2014.

Purchase Order List No. 12

Approved purchase order list no. 12 for purchases submitted prior to February 11, 2014.

Contract List No. 1

Approved contract list no. 12 for services provided prior to February 11, 2014. Contracts include:

13-14-070: contractor – Zinsmeyer Academy, service – student services, duration – 01/22/2014 to 06/30/2014, amount - \$19,250.44;

13-14-071: contractor – Zinsmeyer Academy, service – student services, duration – 01/22/2014 to 06/30/2014, amount – zero;

13-14-072: contractor – Jeanette L. Garcia, service – business services, duration – 02/14/2014 to 06/30/2014, amount - \$3,500.00;

13-14-073: contractor – Action Learning, service – student services, duration – 02/12/2014 to 06/30/2014, amount - \$8,800.00.

Travel and Conference Report No. 12

Approved travel and conference report no. 12.

CURRICULUM

Memorandum of Understanding – THINK Together

On a motion by Trustee Baird seconded by Trustee Stys and unanimously carried the Memorandum of Understanding with THINK Together was approved. This action will allow THINK Together program leaders to work at the end of the school day in classrooms to help with bridging the school day and the after school program. Students will also be helped to prepare for the Resource Fair.

BUSINESS

Measure I Audit Report

On a motion by Trustee Santana seconded by Trustee Baird and unanimously carried, the Measure I Audit report, presented by Michael Krause, Associate Superintendent of Business Services was approved. As reported by Mr. Krause, there were no negative audit findings in this audit report of the Measure I General Obligation Bond approved in 2004. Bond money has been used to improve student safety and to repair and upgrade all district schools.

Notice of Completion – Carmela School (two notices) and Los Altos School (one notice)

On a motion by Trustee Stys seconded by Trustee Pacheco and unanimously carried the Notices of Completion for Carmela School and Los Altos School were approved. These notice will be filed in accordance with Civil Code Section 3039.

Memorandum of Understanding – Dr. Claudia Cortes, DDS

On a motion by Trustee Baird seconded by Trustee Stys and unanimously carried the Memorandum of Understanding with Dr. Claudia Cortes, DDS was approved.

Memorandum of Understanding – Dr. Robert Valdez, DDS

On a motion by Trustee Santana seconded by Trustee Pacheco and unanimously carried the Memorandum of Understanding with Dr. Robert Valdez, DDS was approved.

GENERAL

Consideration of Modifying Board Meeting Date

On a motion by Trustee Stys seconded by Trustee Baird and unanimously carried the March 25, 2014 Board meeting was canceled due to spring break.

PUBLIC COMMENTS ON
CLOSED SESSION ITEMS

There were no comments on closed session items.

CLOSED SESSION

The Board of Trustee commenced closed session at 6:23 p.m.

OPEN SESSION

The Board of Trustee resumed open session at 6:44 p.m.
No action was taken in closed session.

PERSONNEL
CLASSIFIED

On a motion by Trustee Baird seconded by Trustee Santana and unanimously carried Classified Personnel Report No. 02-11-14-12 was approved.

PERSONNEL
CLASSIFIED

2013-2014 New Hire
Manny Gastelum, Campus Monitor, Graves Middle School,
effective 02/12/2014

2013-2014 Substitute List – Custodian and Warehouse Delivery
Person – District Wide
Abraham Ramos and Federico Rodriguez

2013-2014 Extension to Medical Leave of Absence – Paid
Sherri Womack, Instructional Aide/RSP, effective 02/11/2014 to
02/21/2014

PERSONNEL
CERTIFICATED

On a motion by Trustee Stys seconded by Trustee Baird and
unanimously carried Certificated Personnel Report No. 02-11-14-1
was approved.

2013-2014 Extra Pay Assignment – Summer School Principals –
Effective 02/12/2014 to 06/30/2014

Jaime Martinez and one alternate, Graves Middle School and
Special Education
Francisco Meza and one alternate, Grades 3rd to 6th and Special
Education

2013-2014 Special Substitute Requests – Teachers – District Wide
Carmela School to allow teachers to attend a workshop on the
Common Core Standards for elementary science, effective
03/07/2014

Substitutes needed – 2

Carmela School to allow teachers to attend a workshop in the
content areas, mathematics, instructional strategies and
assessments, effective 03/5, 6, 19/2014

Substitutes needed – 4

Carmela School to allow teachers to attend Mathematics: A
Deeper Look at the CCSS, effective 03/17/2014

Substitutes needed – 3

Carmela School to allow teachers to attend PBL 101, effective
03/20, 21, 22/2014

Substitutes needed – 4

Loma Vista School to allow teachers to attend a workshop on the
Common Core State Standards and TMEL, effective 03/5, 7,
19/2014

Substitutes needed - 2

PERSONNEL
CERTIFICATED

2013/2014 Extra Pay Assignment – Move Instructional Materials – Lake Marie School - Effective 12/2013 and 01/2014 – Ratification
Shari Tanimoto

2013-2014 Extra Pay Assignment – Support for Art Contest and Resource Fair Art Exhibit – Lake Marie School – Effective 02/2014 to 05/2014 – Ratification
Patricia Vega-Jeter, one alternate

2013-2014 Extra Pay Assignment – NEOP Teacher Leader – Graves Middle School – Effective 02/2014 to 05/2014 – Ratification
Kevin LeDuff, one alternate

2013-2014 Extra Pay Assignment – Teacher Training – Nutrition Education – Monte Vista School – Effective 02/2014 to 05/2014 – Ratification
Tamara McGarry, one alternate

2013-2014 Extra Pay Assignment – Support for GATE Olympiad – Monte Vista School – Effective 02/2014 to 05/2014 – Ratification
Susanna Francia, one alternate

2013-2014 Extra Pay Assignment – Before and After School Supplemental Instructional Program – Carmela School – Effective 02/2014 to 05/2014 – Ratification
Yvette Arbiso-Wroe
Carlos Rivera

2013-2014 Medical Leave of Absence – Paid – McKibben School – Effective 01/07/2014 to 02/14/2014 - Ratification
Employee # CE 356 8446

ADJOURNMENT

Meeting adjourned at 6:45 p.m.