

# U N A D O P T E D M I N U T E S

of the Board of Trustees  
Regular Board Meeting  
August 26, 2014

PAGE 19

## CALL TO ORDER

The meeting was called to order by Trustee Macias at 6:04 p.m.

Governing Board of Trustees present: Sylvia Macias, Jan Baird, Sharon Stys, Deborah Pacheco, Francisco "Javi" Santana.

Others present: Gail Baxter, Superintendent  
Martha Mestanza Rojas, Associate Superintendent of  
Educational Services  
Michael Krause, Associate Superintendent of Business Services

Administrator absent: Cecilia Laidemitt

## FLAG SALUTE

The flag salute was led by Loma Vista School principal, Kaylene Merrill.

## PUBLIC COMMENTS

Laura Bribiescas read a letter on behalf of Marissa Hernandez who was unable to attend the meeting. Ms. Hernandez wanted to thank the Board and District Office Administration for introducing her as the CSEA Employee of the Year and allowing her to address employees at the District Back to School Orientation. She felt very honored to have been given this opportunity. Ms. Hernandez looks forward to the District selecting future Employees of the Year and having their photos posted in the Board Room. She also thanked Administrators for giving her, Josie Tafoya and Elizabeth Morris the opportunity to attend the CSEA Education Conference. They learned many professional development skills that they have shared with their fellow employees. Ms. Hernandez thanked the group for the support of classified employees and hopes to see the opportunity to attend future professional development activities.

## COMMENTS BY TRUSTEES

Trustees Stys and Macias attended the McKibben School Back-to-School Night adding that it had been a very well attended event. Mrs. Macias stated that Ms. Baides, school Principal and the staff had done a great job of preparing for Back-to-School Night.

## REPORTS

Superintendent Baxter said the new school year has started on a good note. She explained about Kindergarten-3<sup>rd</sup> grade class size reduction and that monitoring enrollment is a challenge. It may become necessary for the District to hire several T-K (transition kindergarten) and Kindergarten teachers. It is a possibility that there will be a T-K kindergarten class at every district elementary school.

A T-K Committee is being organized with Mrs. Mestanza Rojas leading it.

The 4<sup>th</sup> Annual PTA Retreat will be held on September 11, 2014 at the District Office. This event brings together all school's PTAs, a workshop is conducted and a dinner is offered. Board members are invited to attend.

The Teacher-of-Year Luncheon, honoring Daniel Honeycutt and all area Teachers-of-the-Year will be held September 19<sup>th</sup>. Board members are invited and were asked to respond to the Superintendent's Secretary if they plan to attend.

## CONSENT

On a motion by Trustee Santana seconded by Trustee Baird and unanimously carried the consent portion of the agenda was approved.

### Approval of Minutes

Approved the minutes of the regular meeting held August 12, 2014.

### Purchase Order List No. 04

Approved purchase order list no. 04 for purchases submitted prior to August 26, 2014.

### Contract List No. 03

Approved contract list no. 03 for services provided prior to August 26, 2014. Contracts include:

14-15-035: contractor – CBS, service – duplo maint, duration – 07/01/2014 through 06/30/2015, amount - \$950.00;

14-15-036: contractor – LACOE, service – outdoor science, duration – 09/01/2014 through 06/30/2015, amount - \$30,000.00;

14-15-037: contractor – Cal State Long Beach University, service-student teaching, duration – 08/27/2014 through 06/30/2019, amount – none;

14-15-038: contractor – C.S.B.A., service – governance leadership, duration – 08/18/2014 through 06/30/2015, amount - \$2,000.00

### Travel and Conference Report No. 03

Approved travel and conference report no. 03.

## CURRICULUM

### Instructional Minutes – Revised – Carmela School, Lake Marie School, Loma Vista School, Los Altos School, McKibben School, Monte Vista School, Graves Middle School

On a motion by Trustee Baird seconded by Trustee Stys and unanimously carried the Revised Instructional Minutes for all South Whittier School District schools was approved with a correction on Carmela School – Grade Level 1 page should say “number of

CURRICULUM

instructional days is 176 and not 216” and a correction for Graves Middle School – header on both pages should say Fiscal Year 2014-2015”. The Instructional Minutes have been revised to reflect the adjusted calendar of 176 school days for the 2014-2015 school year.

GENERAL

Proposed Board Policy 5144 – Discipline – First Reading

The Board of Trustees conducted the first reading of proposed Board Policy 5144 – Discipline.

Proposed Board Policy 5144.1 – Suspension and Expulsion/Due Process – First Reading

The Board of Trustees conducted the first reading of proposed Board Policy 5144.1 – Suspension and Expulsion/Due Process.

Consideration of Modifying Board Meeting Date

On a motion by Trustee Santana seconded by Trustee Stys and unanimously carried the Board of Trustees canceled the November 11, 2014 meeting due to the Veteran’s Day Holiday. The Board of Trustees will hold a meeting on November 12, 2014.

Consideration of Canceling Board Meeting Dates

On a motion by Trustee Stys seconded by Trustee Santana and unanimously carried the Board took action to cancel the November 25, 2014 and December 23, 2014 Board meetings due to conflicts with District holidays.

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

There were no comments on closed session items.

CLOSED SESSION

The Board of Trustee commenced closed session 6:17 p.m.

OPEN SESSION

Open session continued at 7:26 p.m. No action was taken in closed session.

PERSONNEL CLASSIFIED

On a motion by Trustee Santana seconded by Trustee Stys and unanimously carried Classified Personnel Report No. 08-26-14-03 was approved.

2014-2015 Extra Pay Assignment – Ratification

Approved: Katie Fukushima  
Instructional Aide, RSP, McKibben School, effective August 11, 2014 through May 29, 2014

2014-2015 Extra Pay Assignment

Approved: Participant to be determined and two alternates

Employees will provide support for PTA Art Reflections, Community Art Contest and all site related art activities for students and will provide an opportunity for student achievement, effective August 2014 through April 2015, Loma Vista School

2014-2015 Extra Pay Assignment

Approved: Victoria Beas-Gonzalez, Maritza Dionisio,

Carmen Hernandez, Marcia Rangel, Rosa Montes

Employees will provide interpreting support services for IEPs/parent conferences, Lake Marie School, effective August 2014 through May 2015

Extra Pay Assignment

Approved: Maria Cornejo

Employee will provide interpreting support services for IEPs/parent conferences at Lake Marie School, effective August 2014 through May 2015

2014-2015 Extra Pay Assignment

Approved: Olivia Morquecho, Asuncion Gomez, Cyndi Rodriguez,

Maria Ankeney, Amary Rivera and six alternates

Employees will participate in CELDT testing and processing for the 2014-2015 school year, effective August 27, 2014 through June 30, 2015

2014-2015 Extra Pay Assignment

Approved: Maricela Garcia, Monique Padilla, Jeannete Vasquez,

Lydia White, Tenita Cordova, Cintia Mejia,

Maria Angeles Quijano

Employees will participate in CELDT testing and processing for the 2014-2015 school year, effective August 27, 2014 through June 30, 2015

2014-2015 Extra Pay Assignment

Approved: Amor Hernandez

Employee will provide translating and interpreting support for parent conferences/training, Title I, Carmela School, effective September 2014 through May 2015

2014-2015 Extra Pay Assignment

Approved: Monique Padilla, Marissa Hernandez, two alternates plus benefits

Employees will provide After School Intervention (Intervention/enrichment classes that will be held after school to increase student achievement, Goals 1 and 2, 4.0 and 9.0, Los Altos School, effective September 15, 2014 through May 15, 2015

PERSONNEL  
CLASSIFIED

2014-2015 Extra Pay Assignment – Ratification

Approved: Pamela Bowman

Employee will substitute as an Administrative Secretary in the Student Services Office. Additional support in the Student Services Department is needed while the department Administrative Secretary is on medical leave, effective July 29, 2014

2014-2015 Extra Pay Assignment – Ratification

Approved: Jannet Vasquez

Employee will be a substitute SDC/SH Instructional Aide, replacement aide, Carmela School, effective August 13, 2014

2014-2015 Extra Pay Assignment

Approved: Joanne Jorgensen

Employee will be a substitute Instructional Aide, District Wide, effective August 27, 2014

2014-2015 Resignation – Ratification

Approved: Christine Miovsky's resignation

Instructional Aide, Los Altos School, effective August 13, 2014

2014-2015 Leave of Absence Request – Medical – Paid

Approved: Employee No. JR 382 01 47's request for a Leave of Absence, Medical, Paid, Inclusion Aide, Los Altos School, effective August 29, 2014 through October 29, 2014

2014-2015 Leave of Absence Request – Medical – Paid – Ratification

Approved: Employee No. ES 785 92 71's request for a Leave of Absence, Medical, Paid, Custodian, Los Altos School, effective July 22, 2014 through September 2, 2014

2014-2015 Leave of Absence Request – Medical – Paid – Ratification

Approved: Employee No. YG 112 19 76's request for a Leave of Absence, Medical, Paid, Custodian, McKibben School, effective August 14, 2014 through September 26, 2014

PERSONNEL  
CERTIFICATED

On a motion by Trustee Baird seconded by Trustee Santana and unanimously carried Certificated Personnel Report No. 08-26-14-03 was approved.

2014-2015 Extra Pay Assignment

Approved: Patricia Vega Jeter and one alternate to train designated site teachers to coordinate the PTA Art Reflections Contest and the District's Community Resource Fair Art Contest, effective August 28, 2014

PERSONNEL  
CERTIFICATED

2014-2015 Extra Pay Assignment

Approved: Daniel Honeycutt and one alternate to serve as Intervention Coordinator for Graves Middle School, effective August 2014 through June 2015

2014-2015 Extra Pay Assignment

Approved: Odelisa Orellana, Keith MacInnes, Six Certificated Staff to be determined and two alternates to assist students after-school with remediation program/tutoring, Graves Middle School, effective August 2014 through June 2015

2014-2015 Extra Pay Assignment

Approved: Brandon Matsunaga and three alternates to assist Graves Middle School students after school on how to use the Rosetta Stone program, effective August 2014 through May 2015

2014-2015 Extra Pay Assignment

Approved: Marjorie Coddling and one alternate  
Teacher will provide support for the PTA Art Reflections Contest, Community Art Contest and all Monte Vista School related art activities, effective August 2014 through April 2015

2014-2015 Extra Pay Assignment - Ratification

Approved: Patricia Vega Jeter and one alternate  
Teacher will support for the PTA Reflections Art Contest and the District's Community Resource Fair Contest, District Wide, effective August 14, 2014 through April 24, 2015

2014-2015 Extra Pay Assignment

Approved: Ruby Acosta and one alternate  
Teacher will provide support for the PTA Art Reflections Contest, Community Art Contest and all site related art activities, Lake Marie School, effective August 2014 through April 2015

2014-2015 Extra Pay Assignment

Approved: Sheril Carrasco-Tolentino and one alternate  
Teacher will provide support for the PTA Art Reflections Contest, Community Art Contest and all site related art activities, Loma Vista School, effective August 2014 through April 2015

2014-2015 Extra Pay Assignment

Approved: Jessica Beld-Jones and two alternates  
Teacher will provide support for the PTA Art Reflections Contest, Community Art Contest and all site related art activities, Los Altos School, effective August 2014 through April 2015

PERSONNEL  
CERTIFICATED

2014-2015 Extra Pay Assignment

Approved: Carolyn Howard and one alternate

Teacher will provide support for the PTA Art Reflections Contest, Community Art Contest and all site related art activities, McKibben School, effective August 2014 through April 2015

2014-2015 Extra Pay Assignment

Approved: Susanna Francia and one alternate

Teacher will provide District Wide Community Resource Fair GATE Olympiad support, effective August 27, 2014 through April 24, 2015

2014-2015 Special Substitute Employee Request

Approved: Three full day subs

Special substitute employees are needed for teachers attending the Write from the Beginning and Beyond Conference in San Bernardino, effective September 15 through 18, 2014 and October 23 through 24, 2014

2014-2015 Special Substitute Employee Request

Approved: One full day sub

Special substitute employee needed to allow teacher to attend the Nat Geo Training at the Alhambra Unified School District, effective August 28, 2014

2014-2015 Request for a Medical Leave of Absence – Paid

Approved: Employee # BU 755 1065

Third Grade Teacher, Carmela School, effective August 14, 2014 through September 14, 2014

2014-2015 Job Description – Physical Education Teacher

Approved: The job description for a Physical Education Teacher, Elementary Schools

On a motion by Trustee Baird seconded by Trustee Santana and unanimously carried the Physical Education Teacher Job Description was approved.

Daily Time Schedule – District Wide – 2014-2015 School Year

On a motion by Trustee Stys seconded by Trustee Pacheco and unanimously carried the 2014-2015 Daily time Schedule, District Wide was approved.

Trimester Classroom Calendar for the 2014-2015 School Year

On a motion by Trustee Stys seconded by Trustee Baird and unanimously carried the 2014-2015 Trimester Classroom Calendar was approved.

PERSONNEL

Memorandum of Agreement between the South Whittier School District and the South Whittier Teachers Association

On a motion by Trustee Santana seconded by Trustee Stys and unanimously carried the \_ Memorandum of Agreement between the South Whittier School District and the South Whittier Teachers Association was approved. The District and the Association have agreed to the changes as listed in the Memorandum of Agreement for the 2014-2015 calendar.

ADJOURNMENT

Meeting adjourned at 7:30 p.m.