

U N A D O P T E D M I N U T E S

of the Board of Trustees
Regular Board Meeting
August 9, 2011

PAGE 08

CALL TO ORDER

The meeting was called to order by Trustee Avila at 6:00 p.m.

Governing Board of Trustees present: Layla Avila, Jan Baird, Jorge Hernandez, Sylvia Macias, Sharon Stys.

Others present: Dr. Erich Kwek, Superintendent
Cecilia Laidemitt, Associate Superintendent of Administrative
Services and Personnel Services
Gail Baxter, Associate Superintendent, Educational Services

FLAG SALUTE

The flag salute was led by Layla Avila.

PUBLIC COMMENTS

Parents, Mr. & Mrs. Eugene Boudreau and Mr. Jose Reyes addressed the Board about their concerns regarding Carmela School.

COMMENTS BY TRUSTEES

Board members thanked the parents for their comments and concerns. Trustee Hernandez announced the South Whittier School District had been invited to participate in the South Whittier Educate and Celebrate festival. This activity will take place on August 13, 2011 at Adventure Park. The district will participate at this community event.

REPORTS

Dr. Kwek announced that school staffs have returned from their summer break. Summer projects, such as roofing and paving, are progressing at several schools.

News on the budget from the state controller's office is that revenues are lower than anticipated. This may trigger additional financial problems for school districts.

The district is actively recruiting for the Associate Superintendent of Business Services position. An interview was held but the candidates did not meet the required qualifications.

CONSENT

On a motion by Trustee Stys seconded by Trustee Baird and unanimously carried the consent portion of the agenda was approved with the following correction: Contract no. 11-12-007, correction on Contract Information page, change cost from \$111,092 to \$111,072 and correction on Agreement for Consultant Services page – change amount from \$112,072.00 to \$111,072.00.

CONSENT

Approval of Minutes

The minutes of the regular meeting held July 19, 2011 were approved.

Purchase Order List No. 02

Approved purchase order list no. 02 for purchases submitted prior to August 9, 2011.

Contract List No. 02

Approved contract list no. 02 for services provided prior to August 9, 2011. Contracts include:

11-12-006: contractor – Monica Klingsporn, service – school psychologist, duration – 08/29/2011 to 06/30/2012, amount – not to exceed \$30,400.00;

11-12-007: note corrections cited above – contractor – Summit Speech Pathology Services, Inc., service – special education consultant, duration – 08/29/2011 to 06/30/2012, amount – not to exceed \$111,072.00;

11-12-008: contractor – Grant Thornton LLP, service – Keep the District Compliant on GASB 45 Accounting Standards, amount – not to exceed \$3,000.00;

10-11-078 – Amendment: contractor – Action Learning Systems, service – additional cost – duration – 06/20/2011 to 06/24/2011, amount – not to exceed \$24,000.00.

Travel and Conference Report No. 02

Approved travel and conference report no. 02.

Institutional Membership – 2011/2012

Approved the 2011/2012 Institutional Membership List.

BUSINESS

Approval of Bid Award for Removal and Replacement of Asphalt Project, Wheeler Paving, Bid # 2011-00B

On a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried the bid award for removal and replacement of the asphalt project with Wheeler Paving, Bid # 2011-00B was approved. Wheeler Paving will provide removal and replacement of asphalt at Los Altos School, Carmela School and Lake Marie School.

Approval of Contract Agreement with Wheeler Paving, Bid # 2011-00B

On a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried the contract agreement with Wheeler Paving, Bid # 2011-00B was approved. Wheeler Paving will provide removal and replacement of asphalt at Los Altos School, Carmela School and Lake Marie School.

GENERAL

Review of Board Policy 1312.3 – Uniform Complaint Procedures (UCP) to Ensure All Required Content and Necessary Language is Included

Board Policy 1312.3 Uniform Complaint Procedures (UCP) was reviewed. To meet specific Categorical Program Monitoring (CPM) processes, this board policy must be reviewed and updated on a regular basis. Board Policy 1312.3 contains all the required language and components necessary to meet Categorical Program Monitoring requirements.

Proposed Board Policy 6162.5 – Student Assessment – First Reading

The Board of Trustees conducted the first reading of proposed Board Policy 6162.5 – Student Assessment.

Proposed Board Policy 6162.51 – Standardized Testing and Reporting Program – First Reading

The Board of Trustees conducted the first reading of proposed Board Policy 6162.51 – Standardized Testing and Reporting Program.

Proposed Board Policy 6162.54 – Test Integrity/Test Preparation – First Reading

The Board of Trustees conducted the first reading of proposed Board Policy 6162.54 – Test Integrity/Test Preparation.

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

There were no comments on closed session items.

CLOSED SESSION

The Board of Trustees commenced closed session at 6:30 p.m.

OPEN SESSION

The Board of Trustees resumed open session at 8:35 p.m. No action was taken in closed session.

PERSONNEL

On a motion by Trustee Baird seconded by Trustee Macias and unanimously carried Classified Personnel Report No. 08-09-11-02 and Certificated Personnel Report No. 08-09-11-02 were approved.

CLASSIFIED PERSONNEL

New Hire – Instructional Aide Substitute List, District Wide, Effective 09/01/2011
Leticia Salas

CLASSIFIED
PERSONNEL

Effective 09/03/2011 the Employees Listed Below Will Be Laid Off and/or Reduced in Work Hours and Placed on a 39 Month Re-employment List Per Education Code Sections 45117 and 45308
The Board of Trustees took action on 06/28/2011 – Resolution 11-12-01 to reduce the work force for classified personnel as a result of lack of work and/or lack of funds pursuant to Education Code.

Laid off: Maria Quijano, Instructional Aide/LH
Reduction in Work Hours: Maria Elena Vega, from 5 hours to 4 hours/day
Xochitl Diaz, from 5 ours to 3.5 hours/day

CERTIFICATED
PERSONNEL

2011-2012 Extra Pay Assignment – Administrator – Mentor New Principal on District Practices – Effective 06/01/2011 to 07/30/2011-Ratification
Rosa Pope

2011-2012 Reappointment from 2010-2011 Non Reemployed Permanent Teachers Per Education Code 44956 – Effective 09/01/2011 to 06/13/2012

Carmela School:

Janette La Course, 4th/5th grade Teacher
Yolanda Holguin, 5th grade Teacher
Lisa Palomino, 6th grade Teacher

Lake Marie School

Ruby Acosta, Kindergarten Teacher

Loma Vista School

Denise Zazueta, 2nd/3rd grade Teacher

Los Altos School

Sophia Fontes, Kindergarten Teacher
Connie Sava, Kindergarten/1st grade Teacher

McKibben School

James Hamilton, 3rd grade Teacher
Barbara Llamas, 4th grade Teacher

Monte Vista School

Marjorie Codding, 6th grade Teacher

CERTIFICATED
PERSONNEL

2011-2012 Change in Employment Status – Reduction in FTE –
Psychologist Coordinator – Effective 07/01/2011 to 06/30/2012 –
Ratification

Marsha Escalante, from 100% FTE Psychologist/Coordinator
to 60% FTE Psychologist/Coordinator

2011-2012 Involuntary Transfers – Teachers – District Wide –
Effective 09/01/2011 to 06/13/2012

Myrna Sanpascual from Loma Vista, 1st grade Teacher to
Los Altos, 1st grade Teacher

Shari Tanimoto from Carmela, SDC/LH Teacher to
Graves Middle School, RSP/mild to moderate

Maria Westbrook from Lake Marie/Loma Vista RSP/mild to
moderate to McKibben/Lake Marie, RSP, mild to moderate

Carolyn Wright from Los Altos/Monte Vista Speech/Language to
Loma Vista, Speech/Language

2011-2012 Voluntary Transfers – Teachers – District Wide –
Effective 09/01/2011 to 06/13/2012

Greta Benavides from Los Altos, 2nd grade Teacher to
Lake Marie, 3rd/4th grade Teacher

Carmen Cervantes from Loma Vista, 2nd grade Teacher to
Los Altos, 2nd grade Teacher

Cristina Corrales from Lake Marie, 4th/5th grade Teacher to
McKibben, 4th grade Teacher

Luz Maria Frias from Los Altos, 2nd grade Teacher to
Lake Marie, 2nd grade Teacher

Roxanne Grago from McKibben, 4th grade Teacher to
Lake Marie, 4th grade Teacher

Lucille Hase from Lake Marie, 4th grade Teacher to
Los Altos, 3rd grade Teacher

Ella Hurly from Los Altos, 1st grade Teacher to
Lake Marie, 1st grade Teacher

Alicia Lizarzaburu from Lake Marie, 2nd grade Teacher to
McKibben, 2nd Grade Teacher

Patricia McNally from Lake Marie, 6th grade Teacher to
Loma Vista, 6th Grade Teacher

Elisabel Santos-Scott from Carmela, 4th/5th grade Teacher to
Loma Vista, 1st grade Teacher

Patricia Vega Jeter from Carmela, 5th grade Teacher to
Lake Marie, 5th grade Teacher

CERTIFICATED
PERSONNEL

2011-2012 Voluntary Reassignment – Teacher – Lake Marie –
Effective 09/01/2011 to 06/13/2012

Tammy Keiser from Lake Marie, 1st grade Teacher to
Lake Marie, 3rd grade Teacher

2011-2012 Revision to Rehire Employment Status for 2010-2011
Temporary Teacher Non-Reemployed and Rehired – Effective
09/01/2011 to 06/13/2012 – Teacher – Graves Middle School

Kelly Hernandez from rehire as Probationary II status –
probationary contract to rehire as Temporary Status –
temporary contract – 7th / 8th grade English/Language Arts
Teacher

2011-2012 Resignations Teachers – Effective 09/01/2011

Jennette Diamond, Adapted Physical Education Teacher, district
wide

Jennifer Aguirre, Resource Specialist Teacher. Mild/Moderate,
Graves Middle School

Request for Leave of Absence – Unpaid – Family Medical Leave of
Absence (FMLA) and California Family Rights Act of 1993 (CFRA)
– Teacher – Monte Vista

Diana Muska, SDC/SH Teacher, employee no. GT 102 8901,
effective 09/01/2011 to 11/17/2011

Public Hearing: Declaration of Need for Fully Qualified Educators
for the 2011-2012 School Year. Title V Regulations

On a motion by Trustee Baird seconded by Trustee Stys and
unanimously carried the public hearing on the Declaration of Need
for Fully Qualified Educators for the 2011-2012 School Year, Title V
Regulations was open to provide an opportunity for comments on
the Declaration of Need. The hearing was closed on a motion by
Trustee Baird seconded by Trustee Hernandez and unanimously
carried.

Approval of the Declaration of Need for Fully Qualified Educators
for the 2011-2012 School Year. Title V Regulations.

On a motion by Trustee Hernandez seconded by Trustee Baird
and unanimously carried the Declaration of Need for Fully Qualified
Educators for the 2011-2012 School Year, Title V Regulations was
approved. Title V Regulations require the South Whittier School
District to have a Declaration of Need for Fully Qualified Educators
on file.

ADJOURNMENT

Meeting adjourned at 8:35 p.m.