

# U N A D O P T E D M I N U T E S

of the Board of Trustees  
Regular Board Meeting  
August 10, 2010

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## CALL TO ORDER

The meeting was called to order by Trustee Avila at 6:00 p.m.

Governing Board of Trustees present: Layla Avila, Jan Baird, Jorge Hernandez, Sylvia Macias, Sharon Stys.

Others present: Dr. Erich Kwek, Superintendent.

## FLAG SALUTE

The flag salute was led by district employee, Josie Tafoya.

## PUBLIC COMMENTS

District employees reported concerns about perceived inaccuracies in salary payments.

## COMMENTS BY TRUSTEES

Trustee Hernandez commented he attended the South Whittier Educate and Celebrate Festival sponsored by Supervisor Don Knabe.

## REPORTS

Dr. Kwek announced that the August 24, 2010 Board of Trustees meeting will be held at the Telechron District Office, 11200 Telechron Ave., 6:00 p.m.

DAIT Report.

Dr. Katy Schneider, DAIT ( District Assistance and Intervention Team) lead and team members Judy Smith and Howard Bryon gave a 2010 DAIT Walkthrough Process Report. This report was to give an update account of the implementation of recommendations made by the team in the 2009 audit report.

## CONSENT

On a motion by Trustee Baird seconded by Trustee Stys and unanimously carried the consent portion of the agenda was approved.

Approval of Minutes

Approved the minutes of the regular Board meeting held July 27, 2010.

Approval of Purchase Order List No. 02

Approved purchase order list no. 02 for purchases submitted prior to August 10, 2010.

Approval of Contract List No. 02

Approved contract list no. 02 for services provided prior to August 10, 2010. Contracts include:

- 10-11-013: contractor – Karin Vanderpool, service – provide transportation, duration – 08/09/2010 to 07/11/2011, amount – not to exceed \$18,000.00;
- 10-11-014: contractor – El Rancho USD, service – APEX Program, duration – 09/01/2010 to 07/31/2011, amount – not to exceed \$29,500.00;
- 10-11-015: contractor – El Rancho USD, service – APEX Program, duration – 09/01/2010 to 07/31/2011, amount – not to exceed \$29,500.00;
- 10-11-016: contractor – El Rancho USD, service – APEX Program, duration – 09/01/2010 to 07/31/2011, amount – not to exceed \$29,500.00;
- 10-11-017: contractor – LACOE, service - Migrant Education Program, duration – 07/01/2010 to 06/30/2011, amount – NC;
- 10-11-018: contractor – TLC Auctions, service – surplus auction, duration – 07/01/2011 to 06/30/2011, amount – consultant fees paid directly from gross sales proceeds. Consultant entitled to 35% of gross sales, auctioneer entitled to 13% of gross sales;
- 10-11-019: contractor – Paradigm Healthcare Services, service – Medical Reimbursement Claims, duration – 07/01/2010 to 06/30/2013, amount - not to exceed \$100,000.00;
- 10-11-021: contractor – Whittier Union USD, service – food services, duration - 07/10/2010 to 12/31/2010 – amount – costs will be recaptured from increased student participation and cash sales;
- 10-11-022: contractor – All City Management Services, service – crossing guard services, duration – 07/01/2010 to 06/30/2011, amount - \$23,040.00.

BUSINESS

Public Hearing: Resolution No. 10-11-03 – Emergency Resolution – Public Project

A public hearing was held on Resolution No. 10-11-03 – Emergency Resolution – Public Project to repair roofs at Carmela Elementary School to provide an opportunity for discussion of this resolution. The hearing was open by Trustee Hernandez seconded by Trustee Baird and unanimously carried. There was no discussion on the resolution. The hearing was closed on a motion by Trustee Macias seconded by Trustee Stys and unanimously carried.

Resolution No. 10-11-03 – Emergency Resolution – Public Project

On a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried resolution no. 10-11-03 was approved. This resolution authorizes the district to take emergency action to repair roofs at Carmela Elementary School.

Bid Award for Emergency Roof Repair at Carmela Elementary School

On a motion by Trustee Stys seconded by Trustee Macias and unanimously carried bid no. 201011-01 and the contract for roof repair at Carmela Elementary School was awarded to Western States Roof Systems, Inc. in the amount of \$60,480.00. This project is funded from the Deferred Maintenance Fund.

Authorization to Participate in Qualified Bids and Agreements California Multiple Award Schedule (CMAS)

On a motion by Trustee Stys seconded by Trustee Hernandez and unanimously carried the Board authorized the district to participate in selected School Districts, Community College Districts, County and State qualified Bids and Agreements for the Carmela roofing project during the 2010-2011 school year.

Purchase Order to Purchase Roofing Materials

On a motion by Trustee Stys seconded by Trustee Hernandez and unanimously carried purchase order number 7498 to the Garland Company, Inc, in the amount of \$72,754.62 was approved. This is for the purchase of roofing materials and supplies for the Carmela Elementary School roofing repair project. The project is funded from the Deferred Maintenance Fund.

Consultant Contract with R.S. Construction Services Co.

On a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried approval was given for the district to enter into a consultant agreement with R.S. Construction Services to provide inspection services to oversee the roofing project at Carmela Elementary School. The consultant will be funded from the Deferred Maintenance Fund.

Classified Employee Salary Schedule – 2010/2011

On a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried the classified employee, monthly and hourly salary schedule for 2010/2011 was approved.

GENERAL

Proposed Board Policy 4162 – Vacation Days – Management/Confidential Personnel

The second reading and possible adoption of this proposed board policy was postponed.

Proposed Administrative Regulation 4162 – Vacation and Furlough Days – Management/Confidential Personnel

The second reading and possible adoption of this proposed administrative regulation was postponed.

Proposed Board Policy 4163 – Vacation Days – Senior Management Personnel

The second reading and possible adoption of this proposed board policy was postponed.

Proposed Administrative Regulation 4163 – Vacation and Furlough Days – Senior Management Personnel

The second reading and possible adoption of this proposed administrative regulation was postponed

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

There were no public comments on closed session items.

CLOSED SESSION

The Board of Trustees commenced closed session at 7:38 p.m.

OPEN SESSION

The Board of Trustees resumed open session at 8:03 p.m. No action was taken in closed session.

PERSONNEL

On a motion by Trustee Hernandez seconded by Trustee Stys and unanimously carried Classified Personnel Report No. 08-10-10-01 and Certificated Personnel Report No. 08-10-10-01 were approved.

CLASSIFIED PERSONNEL

Extra Pay Assignment – Effective 08/03/2010 Through the School Year - the Employees Listed Below Will Work as Translators for Special Education IEPs – and Will Receive a Flat Rate of \$17.00 Per Hour – On An On Call Needed Basis Only

Participants: Maria de la Torre, Amor Hernandez, Leslie Muñoz, Maria Quijano

Extra Pay Assignment – During 08/2010 the participants listed below will attend District Aeries Training – At Their Regular Rate of Pay Plus Benefits

Participants: Linda Montoya, Sonia Andujo

CLASSIFIED  
PERSONNEL

Extra Pay Assignment – Ratification – During 07/2010 the Participant Listed Below Worked 8 Hours Per Day or As Needed in the Food Services Office – Participant Will Receive Her Regular Rate of Pay Plus Benefits

Participant: Alenah Morales

Increase in Work Year – Ratification

Alenah Morales, Cafeteria Manger, increase work year from 10 months to 11 months, effective 08/01/2010

Medical Leave of Absence - Paid

Mary Hardgrave, RSP Instructional Aide at Carmela School, effective 09/01/2010 through 11/01/2010.

CERTIFICATED  
PERSONNEL

2010-2011 Extra Pay Assignment – Reading Coaches Training Per SB472 Effective 08/02/2010 Through 08/04/2010 – Ratification

Participants: Michael Long, Kathleen Kivi, Kaylene Merrill

2010-2011 Extra Pay Assignment – Move Instructional Materials – Graves Middle School – Effective Three Days During 08/2010 – Ratification

Participants: Edna Gibson, Ai Minh Nguyen

2010-2011 Extra Pay Assignment – Supplemental Instructional Program – Saturday Math Class – Graves Middle School – Teachers Will Rotate Assignment – Effective 09/07/2010 Through 06/11/2011

Participants: Dale Chitwood, Jeff Kearney, Keith MacInnes, George Palomino, Lynda Saxe, Brooke Sens

2010-2011 Special Substitute Request – CELDT Testing – Training and Coordination – Effective 08/09/2010 Through 08/31/2010 – Ratification

Participant: Michelle Ryan

2010-2011 New Hire – Speech/Language Pathologist Specialist – Pre Kindergarten to 8<sup>th</sup> Grade, Effective 09/01/2010 Through 06/15/2011 – Probationary Contract

Beatriz Malagon, Speech/Language Pathologist Specialist – 60% Probationary I, Salary/Benefits will be pro-rated at 60%

2010-2011 New Hire – School Psychologist – Non Represented Employee – Effective 08/25/2010 Through 06/15/2011 – 190 Days

Diana Huizar, district wide

CERTIFICATED  
PERSONNEL

2010-2011 Reappointment of Non Reemployed Teachers for 2010-2011  
School Year – Graves Middle School – Per Education Code 44957 –  
Effective 09/01/2010 Through 06/15/2011  
Melvin Lazenby – RSP/Mild to Moderate Disabilities, Probationary II  
Contract

2010-2011 Resignation – Graves Middle School – Effective 08/11/2010  
Rowena Porcher, RSP Teacher/Mild to Moderate Disabilities

ADJOURNMENT

Meeting adjourned at 8:05 p.m.