

U N A D O P T E D M I N U T E S

of the Board of Trustees
Regular Board Meeting
August 27, 2013

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CALL TO ORDER

The meeting was called to order by Trustee Stys at 6:03 p.m.

Governing Board of Trustees present: Sharon Stys, Jan Baird, Sylvia Macias, Layla Avila, Jorge Hernandez.

Others present: Dr. Erich Kwek, Superintendent
Cecilia Laidemitt, Associate Superintendent of Administrative Services and Personnel Services
Gail Baxter, Associate Superintendent of Educational Services
Michael Krause, Associate Superintendent of Business Services

FLAG SALUTE

The flag salute was led by Laura Bribiescas.

PUBLIC COMMENTS

Greta Benavides, Carmela School teacher, addressed the Board about several concerns.

COMMENTS BY TRUSTEES

Board members welcomed everyone back to the new school year. Trustee Macias reported she attended the PTA Retreat presented by Francisco Meza and his team. Mrs. Macias commended them for an excellent and very well attended retreat.

REPORTS

Dr. Kwek reported the new school year had a smooth beginning. Principals were organized and ready for the opening of school. Enrollment is increasing and it has become necessary to add four K – 3rd grade teachers. One more teacher will be added at Los Altos School.

Dr. Kwek also commended Francisco Meza for his arranging and support of the PTA Retreat. It was very successful with a large number of parents attending.

CONSENT

On a motion by Trustee Baird seconded by Trustee Avila and unanimously carried the consent portion of the agenda was approved.

Approval of Minutes

Approved the minutes of the regular meeting held August 13, 2013.

Purchase Order List No. 03

Approved purchase order list no. 03 for purchases submitted prior to August 13, 2013

CONSENT

Contract List No. 03

Approved contract list no. 03 for services provided prior to August 13, 2013. Contracts include:

13-14-016 Amendment: contractor – Trish Eastburn, service – provide services to the business department, duration – 08/28/2013 to 10/31/2013, amount – no change;

13-14-033: contractor – Options Child Care, service – provide services to preschool age children in the district - McKibben School; duration – 09/01/2013 to 08/31/2015, amount – no change;

13-14-034: contractor – Options Child Care, service – provide services to preschool age children in the district - Loma Vista School; duration - 09/01/2013 to 08/31/2015, amount – no change;

13-14-035: contractor – Options Child Care, service – provide services to preschool age children in the district – Los Altos School; duration – 09/01/2013 to 08/31/2015, amount - no change;

13-14-036: contractor – Options Child Care, service – provide services to preschool age children in the district – Carmela School; duration – 09/01/2015 to 08/31/2015, amount – no change

Travel and Conference Report No. 03

Approved travel and conference report no. 03.

CURRICULUM

Technology Report: Common Core Standards Spending Plan for the 2013-2014 and 2014-2015 School Year

Gail Baxter, Associate Superintendent of Educational Services presented information on the spending plan for the implementation of the Common Core Standards for 2013-2014 and 2014-2015. As reported by Mrs. Baxter, these are one-time funds that have been set aside and used for professional development, purchase of instructional materials and technology equipment such as the purchase of computers and software. Professional development has been offered and will continue for certificated, classified and administrators on the standards. Mrs. Baxter’s report included a budget worksheet that precisely listed how the \$240,000.00 to be received by the district will be spent on the implementation of the Common Core Standards.

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

There were no public comments on closed session items.

CLOSED SESSION

The Board of Trustees commenced closed session at 6:20 p.m.

OPEN SESSION

The Board of Trustees resumed open session at 7:04 p.m. No action was taken in closed session.

PERSONNEL

CLASSIFIED

On a motion by Trustee Avila seconded by Trustee Baird and unanimously carried Classified Personnel Report No. 08-27-13-03 was approved.

2013-2014 Substitute List – Effective 08/15/2013 – Ratification

Yesenia Ramos, Sub Cafeteria Helper, District Wide
Juana Alvarado Sub Cafeteria Helper, District Wide
Monique Hernandez, Sub Cafeteria Helper, District Wide

2013-2014 Extra Pay Assignment – Ratification

On 08/19/2013 the participants listed below participated in Skin Integrity Logs Training for LEA reporting for one-half hour each at the District Office. Participants will receive their regular rate of pay plus benefits.

13 Instructional Aides/SH

Victoria Gonzalez, Kimberly Castellon, Rosa Chavez,
Kristina Cruz, Xochitl Diaz, Maritza Dionisio,
Amor Hernandez, Carmen Hernandez, Maritza Hernandez,
Christine Miovsky, April Moe, Marcia Rangel, Maria Elena Vega

Between 07/26/2013 and 08/09/2013 the participants listed below will take inventory and assess damage in SDC as well as organize and set up classrooms for the new school year. Participants will receive their regular rate of pay plus benefits.

Marisa Hernandez, Instructional Aide/SH
Jocelyn Ramirez, Sub Instructional Aide
Roxanna Rivero, Sub Instructional Aide

2013-2014 Extension to Medical Leave of Absence/Paid – Effective 08/14/2013 to 10/03/2013 – Ratification

Employee ID #: AZ 488 16 15

2013-2014 Extension to Medical Leave of Absence/Paid – Effective 08/14/2013 to 11/11/2013- Ratification

Employee ID #: FU 479 08 35

2013-2014 Medical Leave of Absence/Paid – Effective 08/14/2013 to 02/10/2014 – Ratification

Employee ID #: KY 465 75 93

CERTIFICATED

On a motion by Trustee Baird seconded by Trustee Macias, and unanimously carried, Certificated Personnel Report No. 08-27-13-03 was approved.

2013-2014 Rehires – Temporary Teachers on Temporary Contracts from 2011-2012 Non-Reemployed Permanent Teachers Per Education Code 44956 and Education Code 44909 – Effective 08/19/2013 through 05/28/2014 – Ratification

Lake Marie School: Kimberly Pauls, K/1st Grade Teacher
Loma Vista School: Carrie Galloway, 2nd Grade Teacher
Loma Vista School: Sherill Carrasco-Tolentino, K Teacher

2013-2014 Revision to Employment Status – Teachers from 2011 – 2012 Reemployed Teachers – Effective 08/12/2013 to 05/28/2014 Ratification

Change Status from Rehires on Temporary Contracts to Reappointment Status

Monte Vista School: Sophia Fontes, 5th/6th Grade Teacher
McKibben School: Barbara Llamas – 4th/5th Grade Teacher
Loma Vista School: Marjorie Coddling – 6th Grade Teacher

2013-2014 Extra Pay Assignment – Move Instructional Materials – Teacher – Graves Middle School – Effective Three Days in 08/2013 – Ratification

Susana Seeget

2013-2014 Teachers on Special Assignment (TOSAs) Instructional Coaches T5 800.20.4 (b) and Reading Intervention Teacher – Teachers Consent on File – Temporary Positions for Categorical Funded Assignment – Effective 08/12/2013 to 05/28/2014

Instructional Coaches: Tiffany Baides, Kathleen Kivi,
Tamara Keiser

Reading Intervention Teachers: Sarah Payne,
Elisabel Santos-Scott

2013-2014 Extra Pay Assignment – BTSA Induction Program – Support Providers – Teachers – District Wide – Effective 08/12/2013 to 05/28/2014

Tonette Demoray, Allison Nakamura, Maria Westbrook,
Jennifer Woodward, Heather Esquivel

2013-2014 – T580020.4 a & b (Staff Developer) – Teacher Consent on File – Inclusion Specialist – District Wide – Effective 08/12/2013 to 05/28/2014 – Ratification

Tonette Demoray

CERTIFICATED

2013-2014 AVID Coordinator and AVID Elective Class Teacher Effective 08/12/2013 to 05/28/2014 – as per Title 5 80005 (b) and T5 80020.4.1 (a) – Consent of Teachers on File – Ratification
Daniel Honeycutt – AVID Coordinator/T5 80005 (b) and AVID Elective Class Teacher/T5 80020.4.1 (a)

Guy Sardo – AVID Elective Class Teacher/T5 80020.4.1 (a)

2013-2014 Extension to Medical Leave of Absence/Paid – Teacher – Lake Marie School – Effective 05/16/2013 to 08/14/2013 – Ratification
Employee # QU 41 66 796

Certification of Evaluators for the 2013-2014 School Year
The following administrators have met the approved criteria developed by the Superintendent in accordance with Education Code 35160.5 (a) (1):

Jose Alarcon, Gail Baxter, Dr. Matthew Fraijo, Michael Long, Martha Mestanza-Rojas, Francisco Meza, Jaime Martinez, Elizabeth Martinez-Wilson, Dr. Marti Ayala, Kaylene Merrill, Marsha Escalante

Administrative Assignments for the 2013-2014 School Year
Dr. Erich Kwek, Superintendent of Schools

Cabinet:

Cecilia Laidemitt, Associate Superintendent, Administrative Services and Personnel Management

Gail Baxter, Associate Superintendent, Educational Services

Michael Krause, Associate Superintendent, Business Services

Martha Mestanza-Rojas, Director of Curriculum, Instruction and Special Programs

Marsha Escalante, Director of Special Education/Student Services

Dr. Matthew Fraijo, Middle School Principal, Graves Middle School

Elementary School Principals:

Elizabeth Martinez-Wilson, Carmela School

Michael Long, Lake Marie School

Kaylene Merrill, Loma Vista School

Francisco Meza, Monte Vista School

Dr. Marti Ayala, Los Altos School

Jose Alarcon, McKibben School

Middle School Assistant Principal:

Jaime Martinez, Graves Middle School

CERTIFICATED

Job Description – Teaching Vice Principal
Approved the Teaching Vice Principal job description

PERSONNEL

Resolution No. 13-14-01: Regarding Layoff of Classified Personnel
On a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried resolution no. 13-14-01: Regarding Layoff of Classified Personnel was approved.

ADJOURNMENT

Meeting adjourned at 7:07 p.m.