

U N A D O P T E D M I N U T E S

of the Board of Trustees
Regular Board Meeting
April 23, 2013

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CALL TO ORDER

The meeting was called to order by Trustee Stys at 6:05 p.m.

Governing Board of Trustees present: Layla Avila, Jan Baird, Sylvia Macias, Sharon Stys.

Member absent: Jorge Hernandez

Others present: Dr. Erich Kwek, Superintendent
Cecilia Laidemitt, Associate Superintendent of Administrative
Services and Personnel Management
Michael Krause, Associate Superintendent of Business Services

FLAG SALUTE

The flag salute was led by Karen Fuller.

SCHOOL PRESENTATION

Lake Marie School Principal, Michael Long, and Lake Marie teacher, Patricia Vega-Jeter presented the results of a case study that proves the correlation and connection between teacher/staff morale and student achievement. This case study was a part of Ms. Vega-Jeter's Master of Arts project. Ms. Vega-Jeter referred to several experts who have studied the correlation between teacher morale and student success and the importance of how teacher morale can significantly impact student learning and the school environment. At Lake Marie School one method of teacher recognition and support is with the 'Recognition/Reflection Bulletin Board' that contains each teacher's photo and notes are frequently posted for the teachers thanking them for jobs well done. Also as a way to reward, encourage and recognize teachers a system of 'Choice Rewards' is used giving prizes. Teachers have commented how much they enjoy these gestures and feel their hard work is recognized and appreciated.

PUBLIC COMMENTS

Marisa Hernandez, CSEA 2nd Vice President, spoke on behalf of cafeteria helpers relative to their Food Services Office concerns and rights. Angelica Alvarado, CSEA 1st Vice President, also spoke regarding Food Services Office concerns and the effect that inappropriate decisions may have on the students.

COMMENTS BY TRUSTEES

Mr. Long and Ms. Vega-Jeter were thanked for their fine and informative presentation on teacher/staff morale. Board members thanked Mr. Francisco Meza for the invitation to attend the Presidential Awards Banquet which was a wonderful event with many content and proud parents attending to see their children receiving the Presidential Awards. Board members assured the CSEA representatives, who voiced their concerns, that their apprehensions will be reviewed.

REPORTS

Dr. Kwek thanked Mr. Long and Ms. Vega-Jeter for their presentation adding that it had been well done. Dr. Kwek stated that budget conversations continue in Sacramento and that today Senate Democrats had proposed their own LCFF (Local Control Funding Formula) which may delay the approval of the Governor's proposed LCFF. Dr. Kwek will attend a Superintendent's Conference this week where a major topic will be the Governor's proposed budget. A successful meeting of the South Whittier Community Education Foundation was held last week and the second meeting was planned this week. The Foundation consists of five parents. At the second meeting the Foundation By-Laws will be restructured and the process for obtaining a checking account will be established. Dr. Kwek reminded everyone about the upcoming Community Resource Fair to be held at Carmela School on April 27th.

CONSENT

On a motion by Trustee Avila seconded by Trustee Macias and unanimously carried the consent portion of the agenda was approved.

Approval of Minutes

Approved the minutes of the regular meeting held March 26, 2013.

Approval of Purchase Order List No. 16

Approved purchase order list no. 16 for purchases submitted prior to April 23, 2013.

Contract List No. 12

Approved contract list no. 12 for services provided prior to April 23, 2013. Contracts include:

12-13-063: contractor – All City Management Services, service – crossing guards, duration – 07/01/2013 to 06/30/2014, amount – not to exceed \$26,613.99;

CONSENT

12-13-064: contractor – Grant Thornton LLP, service – consulting services, duration – 04/24/2013 to 09/30/2013, amount – not to exceed \$4,000.00;

12-13-056: contractor – Sonal Badami-Awasthi, service – school psychologist consulting services, duration – 01/09/2012 to 06/30/2013, amount – additional \$1,200.00

Travel and Conference Report No. 14

Approved travel and conference report no. 14.

CURRICULUM AND INSTRUCTION

Comprehensive School Safety Plans

On a motion by Trustee Macias seconded by Trustee Avila and unanimously carried the Comprehensive School Safety Plans for all district schools were approved. Staff members and the School Site Councils at each of the district's seven schools reviewed, updated and approved their Comprehensive School Safety Plans using a new template to ensure that they reflect current laws, education code regulations, district policies, administrative regulations and site practices. The complete copy of the Monte Vista School Comprehensive Safety Plan was included in this Board packet for review. All other plans are based on the same template and were scanned and sent to the Board of Trustees as well as uploaded to each school's website. The Comprehensive School Safety Plan for Monte Vista School, Carmela School, Lake Marie School, Loma Vista School, Los Altos School, McKibben School and Graves Middle School were approved.

Memorandum of Understanding between 'K to College' and the South Whittier School District

On a motion by Trustee Avila seconded by Trustee Macias and unanimously carried the Memorandum of Understanding between 'K to College' and the South Whittier School District was approved.

Project Lead the Way – Contract Number 12-13-065

On a motion by Trustee Baird seconded by Trustee Avila and unanimously carried contract number 12-13-065, Project Lead the Way, was approved.

Declaration of Indefinite Salaries

On a motion by Trustee Baird seconded by Trustee Avila and unanimously carried the Board declared all certificated employee's salaries indefinite for the 2013-2014 school year. This action is necessary as a result of financial uncertainties, negotiations, legislation and other factors.

CURRICULUM AND
INSTRUCTION

Declaration of Indefinite Salaries

On a motion by Trustee Baird seconded by Trustee Avila and unanimously carried the Board declared all classified employee's salaries indefinite for the 2013-2014 school year. This action is necessary as a result of financial uncertainties, negotiations, legislation and other factors.

Declaration of Indefinite Salaries

On a motion by Trustee Avila seconded by Trustee Macias and unanimously carried the Board declared all management, confidential and other unrepresented employee's salaries indefinite for the 2013-2014 school year. This action is necessary as a result of financial uncertainties, negotiations, legislation and other factors.

GENERAL

Public Hearing: Approval of Specific Education Waiver to Waive Penalty and Allow Increase of Maximum Class Size for Grades Kindergarten to 3rd Grade

On a motion by Trustee Macias seconded by Trustee Baird and unanimously carried the public hearing for the Approval of Specific Education Waiver to Waive Penalty and Allow Increase of Maximum Class Size for Grades Kindergarten to 3rd Grade was open. Under current law, the maximum average class size for Kindergarten is 31:1, with no class exceeding 33:1. For grades 1st to 3rd, the average class size is limited to 30:1, with no individual class exceeding 32:1. Districts that exceed these class size limits receive a penalty. The waiver request will allow the district to increase the average class size to 34:1 for grades Kindergarten to 3rd, with no individual class exceeding 36:1 and will waive the penalty. The period of the waiver would be from July 1, 2013 through June 29, 2015. The Board provided an opportunity to comment on the waiver request. There was no discussion. The hearing was closed on a motion by Trustee Baird seconded by Trustee Macias and unanimously carried.

Approval of Specific Education Waiver to Waive Penalty and Allow Increase of Maximum Class Size for Grades Kindergarten to 3rd Grade

On a motion by Trustee Baird seconded by Trustee Macias and unanimously carried the Specific Education Waiver to Waive Penalty and Allow Increase of Maximum Class Size for Grades Kindergarten to 3rd Grade was approved. Under current law, the maximum average class size for Kindergarten is 31:1, with no class exceeding 33:1. For grades 1st to 3rd, the average class size is limited to 30:1, with no individual class exceeding 32:1. Districts that exceed these class size limits receive a penalty. The waiver

GENERAL

request will allow the district to increase the average class size to 34:1 for grades Kindergarten to 3rd, with no individual class exceeding 36:1 and will waive the penalty. The period of the waiver will be from July 1, 2013 through June 29, 2015.

Public Hearing: Approval of General Education Waiver to Waive Penalty and Allow Increase of Maximum Class for Grades 4th to 8th

On a motion by Trustee Baird seconded by Trustee Avila and unanimously carried the public hearing on Approval of General Education Waiver to Waive Penalty and Allow Increase of Maximum Class for Grades 4th to 8th was open. Under current law, the maximum average class size for grades 4th to 8th is 29:5. Districts that exceed the class size limits receive a penalty. The waiver request would allow the district to increase the average class size to 34:1 for grades 4th to 8th and would waive the penalty. The period of the waiver would be from July 1, 2013 through June 29, 2015. The Board of Trustees provided an opportunity to comment on the waiver request. There was no comment on the waiver request. The hearing was closed on a motion by Trustee Macias seconded by Trustee Baird and unanimously carried.

Approval of General Education Waiver to Waive Penalty and Allow Increase of Maximum Class Size for Grades 4th to 8th

On a motion by Trustee Baird seconded by Trustee Avila and unanimously carried the General Education Waiver to Waive Penalty and Allow Increase of Maximum Class Size for Grades 4th to 8th was approved. Under current law, the maximum average class size for grades 4th to 8th is 29:5. Districts that exceed the class size limits receive a penalty. The waiver request will allow the district to increase the average class size to 34:1 for grades 4th to 8th and will waive the penalty. The period of the waiver will be from July 1, 2013 through June 29, 2015.

Resolution No. 12-13-17: Ordering Governing Board Member Election

On a motion by Trustee Baird seconded by Trustee Avila and unanimously carried resolution no. 12-13-17: Ordering Governing Board Member Election was approved. Pursuant to education codes 5302, 5304 and 5322, Governing Boards of school districts are required to schedule and hold an election on November 5, 2013 and to take action to initiate the regular Biennial Governing Board election.

Proposed Board Policy 5141.33 Head Lice – First Reading

The Board of Trustees conducted the first reading of proposed Board Policy 5141.33 – Head Lice.

PUBLIC COMMENTS ON
CLOSED SESSION ITEMS

There were no public comments on closed session items.

CLOSED SESSION

The Board of Trustees commenced closed session at 6:52 p.m.

OPEN SESSION

The Board of Trustees resumed open session at 8:18 p.m. The Superintendent announced the Board took action in closed session to appoint Martha Mestanza Rojas to the position of Director of Curriculum, Instruction and Special Programs. This action was taken on a motion by Trustee Avila seconded by Trustee Baird and unanimously carried.

PERSONNEL
CLASSIFIED

On a motion by Trustee Avila seconded by Trustee Baird and unanimously carried Classified Personnel Report No. 04-23-13-16 was approved.

2012-2013 Increase in Work Hours – Cafeteria Helpers

Teresa Moreno, Carmela School, from 6 hours per day to 7 hours per day

Sylvia Avila, Lake Marie School, from 5 hours per day to 5 hours and 45 minutes per day

Ana Maria Gutierrez, Lake Marie School, from 3 hours per day to 3 hours and 30 minutes per day

2012-2013 Extra Pay Assignment

On 04/13/2013 the participants listed below worked at the Champ Camp/Sports Camp event at Lake Marie School. Participants were compensated at their regular rate of pay plus benefits. This action was a ratification item.

Participants: Gloria Gonzales, Health Clerk, Lake Marie School, 7 hours

Sub Custodian, 8 hours

2012-2013 Extra Pay Assignment

From 04/22/2013 to 05/17/2013 the participant listed below will provide data entry clerk support to the Food Services Department for a total of 3.0 hours per day. Participant will be compensated at the clerical rate plus benefits. This action was a ratification item.

Participant: Terry Sperry, Cafeteria Helper, Graves Middle School

2012-2013 Extra Pay Assignment

From 03/2013 to 06/2013 the participant listed below will work 4.0 hours per week to provide support before and after school extended learning time to students. Participant will be compensated at her regular rate of pay plus benefits. This action was a ratification item.

Participant: Asuncion Gomez, Library Clerk, McKibben School

PERSONNEL
CLASSIFIED

2012-2013 Extra Pay Assignment

On 04/27/2013 the participant listed below will work 8.0 hours per day to assist with the Whittier Area Resource Fair at Carmela School. Participants will be compensated at their regular rate of pay plus benefits.

Participants: Ron Hernandez, Jose Luis Ramirez, 2 alternates

2012-2013 Medical Leave of Absence – Paid – Cafeteria Helper, Loma Vista School – Effective 04/10/2013 to 05/13/2013 – Ratification

Employee ID # KK09 23 3 16

2012-2013 Medical Leave of Absence – Paid – Instructional Aide/SH – Effective 03/25/2013 to 04/28/2013 – Ratification

Employee ID # AZ48 81 6 15

2012-2013 Extension to Medical Leave of Absence – Unpaid – Instructional Aide/SH – Los Altos School – Effective 04/11/2013 to 06/13/2013 - Ratification

Employee ID # YU79 03 2 93

2012-2013 Medical Leave of Absence – Paid – Information Specialist – Effective 04/16/2013 to 05/03/2013 – Ratification

Employee ID # RE33 73 3 95

PERSONNEL
CERTIFICATED

2012-2013 Revision to Extra Pay Assignment Approved 09/25/2012 Implementation of 7th period Pre-Algebra class rate of pay as per article 28.4 of the SWTA contract – Effective 02/2013 to 06/2013 - Ratification

George Palomino

2012-2013 Extra Pay Assignment – Coordinate and Facilitate District Wide GATE Olympiad – Lake Marie School – Effective 04/01/2013 to 06/2013 - Ratification

Roxanne Grago, 1 Alternate

2012-2013 Special Substitute Request – McKibben School

To release two teachers to attend OLWEUS Training at the District Office, effective 05/20, 21/2013

3 Substitutes Needed

PERSONNEL
CERTIFICATED

To release teachers to attend Articulation with E/LA Department at Graves Middle School, effective 05/31/2013
2 Substitutes Needed

2012-2013 – Revision to Maternity Leave of Absence- Paid – Teacher – Carmela School – Effective 04/18/2013 through 06/13/2013 – Ratification
Employee ID # VU88 60 9 15

2012-2013 Medical Leave of Absence – Paid – Teacher – Monte Vista School – Effective 04/15/2013 to 06/13/2013 – Ratification
Employee ID # ER28 80 9 02

Resolution No. 12-13-19: Resolution Implementing Certificated Layoff and Providing Direction to Issue Precautionary Notifications to Temporary Certificated Employees Whose Services are Terminated

On a motion by Trustee Avila seconded by Trustee Baird and unanimously carried resolution no. 12-13-19: Resolution Implementing Certificated Layoff and Providing Direction to Issue Precautionary Notifications to Temporary Certificated Employees Whose Services are Terminated was approved.

ADJOURNMENT

Meeting adjourned at 8:20 p.m.