

UNADOPTED MINUTES

of the Board of Trustees
Regular Board Meeting
April 12, 2011

PAGE 96

CALL TO ORDER

The meeting was called to order by Trustee Avila at 6:08 p.m.

Governing Board of Trustees present: Layla Avila, Jan Baird, Jorge Hernandez, Sylvia Macias, Sharon Stys.

Others present: Dr. Erich Kwek, Superintendent
Cecilia Laidemitt, Associate Superintendent of Administrative Services
and Personnel Services
Gail Baxter, Assistant Superintendent of Educational Services
David Rivera, Assistant Superintendent of Business Services

FLAG SALUTE

The flag salute was led by Laura Bribiescas.

PUBLIC COMMENTS

An invitation was extended by Josie Tafoya on behalf of the Monte Vista School Drama Club to their presentation which will be held on April 14, 2011. Students have worked very hard on their play, "Annie, the Musical."

Carmela School parents expressed their concerns regarding their perception of occurrences at the school.

Staff member from Graves Middle School addressed the Board relative to a previous inquiry and asked for a response.

COMMENTS BY TRUSTEES

Trustee Hernandez thanked the parents who attended the meeting and who addressed the Board with their concerns. Trustee Macias attended a successful Literacy Carousel held at Loma Vista and thanked the staff for the invitation. She added the event was a wonderful experience that allowed the students to make pop-up books assisted by volunteers Ms. Mona Murillo, Ms. Sofia Ponce de Leon, Ms. Reyna Velasquez and staff members Ms. Susanna Francia and Ms. Kaylene Merrill. Trustee Stys announced the name of the new CSBA Executive Director, Mr. Vernon Billy. Trustee Avila observed the Los Altos School student's drop-off area. She said overall the situation went smoothly except for a peak time when it was challenging for parents to drop off their children since only one door was used, excluding other available entrances. Trustee Avila encouraged the PTA to assess the situation and suggest ways to making the drop off situation flow in an easier manner. Mrs. Avila attended the Loma Vista School Science Fair and thanked all the parents, the principal and the teachers who devote many extra hours to make this event successful.

REPORTS

The Superintendent announced that the South Whittier Teachers Association had delivered their contract proposal to the district. This action starts the negotiations process. At an upcoming Board meeting a hearing and acceptance of the SWTA proposal will be on the agenda. Reporting on the budget crisis, there was nothing new to announce. School districts are waiting to hear how their budgets will be affected and if there is an increase in reductions. It is expected that the Governor will make an announcement on May 13th. Dr. Kwek spoke about the Real Property Advisory Committee saying this committee has had two meetings and progress has been made. The group has conducted productive meetings. Their purpose is to bring a recommendation to the Board on surplus facilities. The "Arts for All" Committee has completed their plan and it will be presented at the next Board meeting. The Community Advisory Committee will meet on April 15th. This group is composed of social service agencies who meet with district administrators to promote services that best meet the needs of our students. Dr. Kwek met with PTA Presidents and the Council President to provide information about the district and budget issues. Dr. Kwek was glad to announce the approval of the After School Education and Safety Grant (ASES) for the next three years. This grant funds the Think Together program that is established at all our district schools and provides enrichment programs after school.

CONSENT

On a motion by Trustee Stys seconded by Trustee Hernandez and unanimously carried the consent portion of the agenda was approved.

Approval of Minutes

Approved the minutes of the workshop/meeting held March 7, 2011, the minutes of the regular meeting held March 22, 2011 and March 22, 2011 II.

Purchase Order List No. 17

Approved purchase order list no. 17 for purchases submitted prior to April 12, 2011.

Contract List No. 15

Approved contract list no. 15 for services provided prior to April 12, 2011. Contracts include:

10-11-062: contractor – Pediatric Therapy Network, service – General Contract Independent Occupational Therapy Evaluations, duration – 02/02/2011 to 06/30/2011, amount – not to exceed \$2,000.00;

10-11-063: contractor – Arcadia Audiometric Associates, service – General Contract Hearing and Screening Services for K, 2nd, 5th and 8th Grade Students, duration – 08/2011 to 06/2012, amount – not to exceed \$8,000.00;

CONSENT

10-11-064: contractor – Cheryl L. Malooly, service – Speech and Language Services to Special Education Students at Carmela School, duration – 04/13/2011 to 06/30/2011, amount – not to exceed \$1,400.00;
10-11-065: contractor – Vavrinek, Trine, Day Y Co., LLP, Certified Public Accountants, service – General Contract for Accounting Services, duration – 01/01/2011 to 12/31/2011, amount – not to exceed \$25,000.00;
Amendment to 08-09-107: contractor – Yorbis, service – Amendment to General Contract, duration – 12/31/2010 to 12/31/2011, amount – additional cost \$2,000.00;
Amendment to 10-11-007: contractor – Rossier Park Elementary School, service – Amendment to General Contract, duration extended 07/01/2010 to 08/06/2010, amount – additional cost \$182.05

Travel and Conference Report No. 14

Approved travel and conference report no. 14.

CURRICULUM AND INSTRUCTION

Williams Uniform Complaint Quarterly Report Summary

On a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried the Williams Uniform Complaint Quarterly Report was approved. Provisions of the Williams Legislation require that all schools shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the County Superintendent of Schools. The Superintendent announced that there were zero complaints to report.

Mid Year Benchmark Report, Part II, Math K – 8th, Social Studies 7th – 8th, Science 7th – 8th Grades

Gail Baxter, Assistant Superintendent of Educational Services presented a progress report on student achievement in Kindergarten to 8th grade math, 7th – 8th grade social studies and 7th – 8th grade science. Mrs. Baxter provided extensive and informative data in her report accompanied by graphs and summary reports to substantiate the data.

Technology Plan – Effective July 1, 2011 Through June 30, 2014

On a motion by Trustee Macias seconded by Trustee Hernandez and unanimously carried the Technology Plan, effective from July 1, 2011 through June 30, 2014, was approved. Gail Baxter, Assistant Superintendent of Educational Services and Jose Alarcon, McKibben School Principal, presented a report on the Technology Plan. The approved technology plan serves both “Enhancing Education through Technology” (EETT) and the “E-Rate Plan”. A District Technology Committee was established that was represented by classified and certificated employees, Board of Trustees member and parents. The committee established this plan with very specific components and detailed criteria. Teachers and administrators took a survey and will continue to take this survey on a yearly basis. The result of this survey is the source used to identify the current status of the needs in technology.

CURRICULUM AND
INSTRUCTION

Classroom teaching stations have been installed in every classroom that were very well received by all teachers. In addition, all teachers were issued a lap top computer. Teachers throughout the district are at distinct levels of comprehension in the use of computer technology. Professional development opportunities are offered to all district staff. This training includes internet safety. The technology is funded by grants, in part by the general fund and various other sources. This committee will monitor and evaluate the progress of the technology plan and make recommendations as needed.

BUSINESS

Appointment of a District Employee to Serve on the Whittier Area Pupil Transportation Cooperative (PTC) and the Whittier Area Self Insurance Authority (WASIA)

On a motion by Trustee Baird seconded by Trustee Stys and unanimously carried, Lily Huntenburg, Director of Fiscal Services, was appointed to serve as an alternate on the Whittier Area Pupil Transportation Cooperative (PTC) and the Whittier Area Self Insurance Authority (WASIA). Ms. Huntenburg will attend these meetings in David Rivera's absence.

Report on Health Care Insurance

David Rivera, Assistant Superintendent of Business Services presented a report as a follow-up to consultant agreement for brokerage services questions asked by the Board at a previous meeting. More extensive information will be given on this topic and other questions will be answered at a follow-up meeting.

Real Property Advisory Committee

In accordance with Education Code 17387 and 17389, the district has established a Real Property Advisory Committee. This Committee will prepare a recommendation on real property surplus. District administration recommends the following properties to be considered by the Committee:

- District facilities at the Options Program located at McKibben School, Loma Vista School and Los Altos Elementary School;
- District facilities as part of the Options Program located at the Early Learning Center at Carmela Elementary School;
- Grass Field Area at Carmela Elementary School;
- Former District Office facility located at 10120 So. Painter Ave., Whittier 90605;
- Park Facility adjacent to Los Altos Elementary School;
- Current District Office facility located at 11200 Telechron Ave., Whittier 90605

BUSINESS

On a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried the listed sites were approved to be reviewed by the Real Property Advisory Committee. Prior to the Committee making their recommendation on surplus properties to the Board, two hearings will be held.

Authorization to Participate in Qualified Bids and Agreements with Western States Contracting Alliance

On a motion by Trustee Baird seconded by Trustee Stys and unanimously carried the Board approved the authorization for the district to participate in qualified bids and agreements with Western States Contracting Alliance. The district will purchase Dell computers at discounted prices by participating in this bid.

Purchase of Dell Computers

On a motion by Trustee Hernandez seconded by Trustee Baird and unanimously carried the purchase of Dell computers was approved.

Purchase Orders for Audio Visual Equipment

On a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried the Board approved the purchase of audio visual equipment from Troxell Communications, Inc. Authorization to participate in qualified bids and agreements with Troxell was Board approved at the March 8, 2011 meeting.

GENERAL

Resolution No. 09-10-19 – Ordering Governing Board Member Election

On a motion by Trustee Hernandez seconded by Trustee Macias and unanimously carried, resolution no. 09-10-19 – Ordering Governing Board Member Election, was approved. Pursuant to Education Code 5000 to 5030, Governing Boards of school districts are required to schedule and hold an election on November 8, 2011 and take action to initiate the regular Biennial Governing Board election.

Graves Middle School tour to Boston, New York, Gettysburg and Washington, D.C.

On a motion by Trustee Baird seconded by Trustee Stys and unanimously carried the request from Graves Middle School to tour Boston, New York, Gettysburg and Washington, D.C. was approved. Thirty students will go on a tour of Boston, New York, Gettysburg and Washington, D.C. from May 19 to 27, 2011. Apple Tour & Travel, Inc. is the tour organizer. Graves Middle School teachers Mr. T. Banner and Mr. J. Kearney will chaperone the trip. Parent, Mrs. Armida Romero and student relative, Ms. Linda Pacheco will also chaperone the students. The cost of the trip is \$2,140.00. Students held numerous fund raising activities to raise funds.

PUBLIC COMMENTS ON
CLOSED SESSION ITEMS

There were no public comments on closed session items.

CLOSED SESSION

The Board of Trustees commenced closed session at 8:22 p.m.

OPEN SESSION

The Board of Trustee resumed open session at 9:03 p.m. No action was taken in closed session.

PERSONNEL

On a motion by Trustee Macias seconded by Trustee Baird and unanimously carried Classified Personnel Report No. 04-12-11-16 and Certificated Personnel Report No. 04-12-11-17 were approved.

CLASSIFIED

2010-2011 Early Retirement - Ratification

Rosa Garcia, Office/Health Clerk, Carmela School, effective 04/04/2011

Medical Leave of Absence – Paid – Ratification

Yolanda Gonzalez, Noon Duty Supervisor, Loma Vista School, effective 02/09/2011 to 04/22/2011

Yolanda Pacheco, Cafeteria Helper, Los Altos School, effective 03/28/2011 to 04/25/2011

2010-2011 New Hire

Raymond Coco, Working Director of Maintenance, Operations and Transportation, effective date to be determined pending Department of Justice and Personnel clearance.

2010-2011 Substitute List - Ratification

Melody Gonzalez, Instructional Aide SDC-SH and Noon Duty Supervisor

Rosa Jaramillo, Instructional Aide SDC-SH and Noon Duty Supervisor

Justin Jones, Instructional Aide SDC-SH and Noon Duty Supervisor

Extra Pay Assignment Child Care During Parent Training, Carmela School, Effective 03/01/2011 to 06/14/2011 - Ratification

Jannet Vasquez, Noon Duty Supervisor

Martha Lopez, Noon Duty Supervisor

One alternate

Extra Pay Assignment – Prepare Library for Accelerated Reading Program – McKibben School – Effective 04/14/2011 to 05/20/2011

Dawn Camargo, Library Clerk

Asuncion Gomez, Library Clerk

One alternate

Extra Pay Assignment – After School Math Enrichment Program – McKibben School – Effective 04/13/2011 to 04/29/2011

Sherri Womack, Instructional Aide

One alternate

CERTIFICATED

2010-2011 Extra Pay Assignment – Move Instructional Materials – Carmela School – Effective (21 hours) 06/10/2010 to 08/10/2010 – Ratification
Kathleen Kivi

2010-2011 Extra Pay Assignment – Revision of School Plan and Collaborate Implementation to Improve Student Achievement – Leadership Team – Effective 03/23/2011 to 06/15/2011 – Ratification
Participants: Valerie Favrow, Kathleen Kivi, Kimberly Pauls, Elisabel Santos-Scott, Gina Shepherd, Belinda Stevens-Bernal, Patricia Vega-Jeter, one alternate

2010-2011 Extra Pay Assignment – Supplemental Instructional Program – McKibben School – GATE – Effective 04/13/2011 to 05/27/2011
Violet Avelar-Romo, Roxanne Grago, one alternate

2010-2011 Extra Pay Assignment – First Grade Language Arts – McKibben School – Effective 04/13/2011 to 06/01/2011
Stacy Pentel, one alternate

2010-2011 Extra Pay Assignment – Saturday Academic Academy – Math and Reading – McKibben School – Effective 04/16/2011
Cindy Murray, one alternate

2010-2011 Special Substitute Request - To Release Teachers to Attend Partnership Summit –Action Learning Systems – Los Altos School – Effective 03/23/2011 – Ratification
Three substitute teachers assigned

2010-2011 Special Substitute Request – To Release Teachers to Attend the Action Learning Systems Summit on FAEO School Model – Graves Middle School – Effective 03/23/2011 – Ratification
Four substitute teachers assigned

2010-2011 Extension to Medical Leave of Absence – Paid – Carmela School – Effective 04/05/2011 to 04/25/2011 – Ratification
Employee ID Number: UX 821 35 43

2010-2011 Resignation – Teacher – Loma Vista
Kalika Hocking, Speech/Language Teacher, Effective 04/08/2011

Raymond Coco, the Working Director of Maintenance, Operations and Transportation was introduced.

ADJOURNMENT

Meeting adjourned at 9:05 p.m.