

**SOUTH WHITTIER SCHOOL DISTRICT
11200 TELECHRON AVE.
WHITTIER, CA 90605**

September 11, 2012 -- 6:00 P.M.

AGENDA

1. PRELIMINARY

1.1 Call to Order. Roll call:

Trustees

Sharon Stys, President
Jorge Hernandez, Clerk
Layla Avila
Jan Baird
Sylvia Macias

Administrators

Dr. Erich Kwek, Superintendent
Cecilia Laidemitt, Associate Superintendent
Administrative Services & Personnel Mgt.
Gail Baxter, Associate Superintendent of
Educational Services
Richard Holash, Associate Superintendent of
Business Services

1.2 Flag salute.

2. PUBLIC COMMENTS

During this time, persons – residents of the district, representatives of community organizations, representatives of district employee organizations – may, without arrangement, make representations to or address the Board on any topic of district related concern that is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

3. COMMENTS BY TRUSTEES

This item is provided as an opportunity for Trustees to report regarding District related topics.

4. REPORTS

There will be no Board discussion on reports given except to ask questions or refer matters to staff and no action will be taken unless listed on a subsequent agenda.

4.1 The Superintendent will report to the Board about various matters involving the district.

5. **CONSENT**

- 5.1 **Approval of Minutes** (supplement). The Superintendent recommends approval of the minutes of the regular meeting held August 28, 2012.
- 5.2 **Purchase Order List No. 04** (supplement). The Superintendent recommends approval of Purchase Order List No. 04.
- 5.3 **Approval of Contract List No. 04** (supplement). The Superintendent recommends approval of Contract List No. 04.
- 5.4 **Travel and Conference Report No. 03** (supplement). The Superintendent recommends approval of travel and conference report no. 03.
- 5.5 **Resolution No. 12-13-03: Gann Limit Resolution** (supplement). The Superintendent recommends approval of resolution no. 12-13-03: Gann Limit Resolution.
- 5.6 **Class Size Reduction Application, 2012-2013: Kindergarten – 3rd Grade** (supplement). The Superintendent recommends approval of the Class Size Reduction Application, 2012-2013: Kindergarten – 3rd Grade.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

6. **CURRICULUM AND INSTRUCTION**

- 6.1 **Accountability Progress Report**. Gail Baxter, Associate Superintendent of Educational Services will present an overview of the Accountability Progress Report on Student Achievement based on the 2011-2012 STAR Test that was administered to all students in grades 2nd through 8th in the district.

7. **BUSINESS**

- 7.1 **Mandate Reform/Mandate Block Grant** (supplement). The 2012-2013 Budget Act includes mandate reimbursement reform provisions. School districts were given two options for reimbursement. The Superintendent recommends approval of block grant funding for the 2012-2013 school year.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

- 7.2 **2011-2012 Unaudited Actuals Report** (supplement). Richard Holash, Associate Superintendent of Business Services will present the 2011-2012 Unaudited Actuals report. The Superintendent recommends approval of the 2011-2012 Unaudited Actuals Report.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

8. **GENERAL**

8.1 **Proposed Board Policy 1312.3 – Uniform Complaint Procedures, Proposed Administrative Regulation 1312.3 – Uniform Complaint Procedures, Proposed Administrative Regulation 1312.4 – Williams Uniform Complaint Procedures – First Reading** (supplement). The Board of Trustees will conduct the first reading of proposed Board Policy 1312.3 – Uniform Complaint Procedures, proposed Administrative Regulation 1312.3 – Uniform Complaint Procedures and proposed Administrative Regulation 1312.4 – Williams Uniform Complaint Procedures. The updated Board Policy - Uniform Complaint Procedures is recommended by CSBA and meets all compliance requirements. At the time of second reading and possible adoption, it is recommended that the Board approves Board Policy 1312.3, Administrative Regulation 1312.3 and Administrative Regulation 1312.4 as presented, with no alterations.

9. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items).

10. **CLOSED SESSION**

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

10.1 Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association.

Agency Negotiators: Dr. Erich Kwek, Cecilia Laidemitt, Richard Holash
James C. Romo, Tina L. Kannarr.

10.2 Public Employee Appointment/Employment/Evaluation

10.2.1 Instructional Aides

10.2.2 Substitute Noon Duty Supervisors

10.2.3 Substitute Office Health Clerk

10.2.4 Teachers

10.2.5 Teachers on Special Assignment

10.2.6 AVID Coordinator

10.2.7 AVID Teacher

10.3 Public Employee Discipline/Dismissal/Transfers/Release

10.3.1 Instructional Aide

10.3.2 Teachers

10.4 Conference with Real Property negotiator

10.4.1 The property under negotiation is situated at 10120 So. Painter Ave., Whittier, CA 90605. Associate Superintendent of Business Services, Rick Holash, will discuss price and terms of payment of said property.

11. OPEN SESSION

The Superintendent will report related to any action taken in closed session.

12. PERSONNEL

The Superintendent recommends approval of the Classified Personnel Report and the Certificated Personnel Report.

12.1 Classified Personnel Report No. 09-11-12-04 (supplement).

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain ____ Absent ____

12.2 Certificated Personnel Report No. 09-11-12-04 (supplement).

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain ____ Absent ____

12.3 Revised 2012-2013 Daily Time Schedule (supplement). The daily time schedule describes each school's schedule for students, teachers and school secretaries. The previously approved schedule did not show the correct number of minutes for regular and minimum school days. This is a corrected 2012-2013 daily time schedule. The Superintendent recommends approval of the revised 2012-2013 daily time schedule.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain ____ Absent ____

13. ADJOURNMENT

Unless otherwise posted, the next regularly scheduled meeting will be held September 25, 2012, 6:00 p.m., District Office Board Room, 11200 Telechron Ave.