

SOUTH WHITTIER SCHOOL DISTRICT
11200 TELECHRON AVE.
WHITTIER, CA 90605

September 13, 2011
6:00 P.M.

AGENDA

1. **PRELIMINARY**

1.1 Call to Order. Roll call:

Trustees

Layla Avila, President
Jan Baird, Clerk
Jorge Hernandez
Sylvia Macias
Sharon Stys

Administrators

Dr. Erich Kwek, Superintendent
Cecilia Laidemitt, Associate Superintendent
Administrative Services & Personnel Mgt.
Gail Baxter, Associate Superintendent of
Educational Services

1.2 Flag salute.

2. **PUBLIC COMMENTS**

During this time, persons – residents of the district, representatives of community organizations, representatives of district employee organizations – may, without arrangement, make representations to or address the Board on any topic of district related concern that is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

3. **COMMENTS BY TRUSTEES**

This item is provided as an opportunity for Trustees to report regarding District related topics.

4. **REPORTS**

There will be no Board discussion on reports given except to ask questions or refer matters to staff and no action will be taken unless listed on a subsequent agenda.

4.1 The Superintendent will report to the Board about various matters involving the district.

5. **CONSENT**

- 5.1 **Approval of Minutes** (supplement). The Superintendent recommends approval of the minutes of the regular meeting held August 23, 2011.
- 5.2 **Purchase Order List No. 04** (supplement). The Superintendent recommends approval of purchase order list no. 03.
- 5.3 **Contract List No. 03** (supplement). The Superintendent recommends approval of contract list no. 03.
- 5.4 **Instructional Minutes** (supplement). Bell schedules from each of the schools in the South Whittier School District indicate that all schools are meeting the minimum required number of instructional minutes at all grade levels. The Superintendent recommends approval of the instructional minutes.
- 5.5 **Resolution No. 11-12-02: Gann Limit Resolution** (supplement). The Superintendent recommends approval of resolution no. 11-12-02: Gann Limit Resolution.
- 5.6 **Class Size Reduction Application, 2011-2012: Kindergarten – 3rd grade** (supplement). The Superintendent recommends approval of the Class Size Reduction Application, 2011-2012 for Kindergarten through 3rd grade.
- 5.7 **Travel and Conference Report No. 03** (supplement). The Superintendent recommends approval of Travel and Conference Report No. 03.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

6. **CURRICULUM AND INSTRUCTION**

- 6.1 **Accountability Progress Report** (supplement). Gail Baxter, Associate Superintendent Educational Services will present an overview of the Accountability Progress Report on Student Achievement based on the 2011 STAR Test which was given in May to all 2nd through 8th grade students in the district.

7. **BUSINESS**

- 7.1 **2010-2011 Unaudited Actuals Report** (supplement). Eric Hall, consultant in the Business Services Office, will present the 2010-2011 Unaudited Actuals report. The Superintendent recommends approval of the 2010-2011 Unaudited Actuals.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

7.2 Acceptance of Compensation. Recycle International is providing the following amounts to each school for their participation in the recycling program:

Carmela School, \$88.22	Monte Vista School, \$39.85
Lake Marie School, \$21.48	Graves Middle School, \$550.14
Loma Vista School, \$97.02	District, \$126.00
Los Altos School, \$59.30	Warehouse, \$13.94

A letter of acceptance and appreciation will be forwarded to Recycle International for participation in the recycling program. The Superintendent recommends approval of the compensation.

Motion: _____ **Second:** _____ **Vote: Yes** ____ **No** ____ **Abstain**____ **Absent** _____

7.3 Public Hearing: 2011-2012 Categorical Flexibility (supplement). The Board of Trustees will hold a public hearing on 2011-2012 Categorical Flexibility to provide an opportunity for comment on the matter.

a). Motion to open hearing

Motion: _____ **Second:** _____ **Vote: Yes** ____ **No** ____ **Abstain**____ **Absent** _____

b). Motion to close hearing

Motion: _____ **Second:** _____ **Vote: Yes** ____ **No** ____ **Abstain**____ **Absent** _____

7.4 Adoption of 2011-2012 Categorical Flexibility (supplement 7.3). The Superintendent recommends approval of 2011-2012 Categorical Flexibility.

Motion: _____ **Second:** _____ **Vote: Yes** ____ **No** ____ **Abstain**____ **Absent** _____

8. GENERAL

8.1 District Goals (supplement to be provided at the Board meeting). The Board of Trustees will discuss, give input and take possible action on the District Goals for the 2011-2012 school year.

9. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items).

10. CLOSED SESSION

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

10.1 Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association.
Agency Negotiators: Dr. Erich Kwek, Cecilia Laidemitt, James C. Romo, Tina L. Kannarr.

10.2 Public Employee Appointment/Employment/Evaluation

- 10.2.1 Associate Superintendent of Business Services
- 10.2.2 Instructional Aide
- 10.2.3 AVID Tutor
- 10.2.4 Inclusion Aide
- 10.2.5 Breakfast/Noon Duty Supervisor
- 10.2.6 Clerk Typist
- 10.2.7 Health Clerk
- 10.2.8 Teacher
- 10.2.9 AVID Coordinator
- 10.2.10 AVID Teacher
- 10.2.11 Principal

10.3 Public Employee Discipline/Dismissal/Transfers/Release

- 10.3.1 Noon Duty Supervisor
- 10.3.2 Inclusion Aide
- 10.3.3 Teacher
- 10.3.4 Speech/Language Pathologist
- 10.3.5 Principal

11. OPEN SESSION

The Superintendent will report related to any action taken in closed session.

12. PERSONNEL

The Superintendent recommends approval of the Classified Personnel Report and the Certificated Personnel Report.

12.1 Classified Personnel Report No. 09-13-11-04 (supplement).

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

12.2 Certificated Personnel Report No. 09-13-11-04 (supplement).

Motion: _____ **Second:** _____ **Vote: Yes** ____ **No** ____ **Abstain**____ **Absent** _____

12.3 2011-2012 Daily Time Schedule describes each school schedule for students, teachers and school secretaries (supplement). The Superintendent recommends approval of the Daily Time Schedule.

Motion: _____ **Second:** _____ **Vote: Yes** ____ **No** ____ **Abstain**____ **Absent** _____

13. ADJOURNMENT

Unless otherwise posted, the next regularly scheduled meeting will be held
September 27, 2011, 6:00 p.m., District Office Board Room, 11200 Telechron Ave.