

**SOUTH WHITTIER SCHOOL DISTRICT  
11200 TELECHRON AVE.  
WHITTIER, CA 90605**

**October 9, 2012 -- 6:00 P.M.**

**AGENDA**

**1. PRELIMINARY**

**1.1** Call to Order. Roll call:

**Trustees**

Sharon Stys, President  
Jorge Hernandez, Clerk  
Layla Avila  
Jan Baird  
Sylvia Macias

**Administrators**

Dr. Erich Kwek, Superintendent  
Cecilia Laidemitt, Associate Superintendent  
Administrative Services & Personnel Mgt.  
Gail Baxter, Associate Superintendent of  
Educational Services  
Richard Holash, Associate Superintendent of  
Business Services

**1.2** Flag salute.

**2. PUBLIC COMMENTS**

During this time, persons – residents of the district, representatives of community organizations, representatives of district employee organizations – may, without arrangement, make representations to or address the Board on any topic of district related concern that is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

**3. TEACHER OF THE YEAR**

Ms. Roxanne Grago will be presented to the Board of Trustees and receive a plaque honoring her as the South Whittier School District “Teacher of the Year” for the 2012-2013 school year.

**4. COMMENTS BY TRUSTEES**

This item is provided as an opportunity for Trustees to report regarding District related topics.

**5. REPORTS**

There will be no Board discussion on reports given except to ask questions or refer matters to staff and no action will be taken unless listed on a subsequent agenda.

**5.1** The Superintendent will report to the Board about various matters involving the district.

6. **CONSENT**

- 6.1 **Approval of Minutes** (supplement). The Superintendent recommends approval of the minutes of the regular meeting held September 25, 2012 and the Board Workshop held October 2, 2012.
- 6.2 **Purchase Order List No. 06** (supplement). The Superintendent recommends approval of Purchase Order List No. 06.
- 6.3 **Travel and Conference Report No. 05** (supplement). The Superintendent recommends approval of travel and conference report no. 05.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_ No \_\_\_\_ Abstain\_\_\_\_ Absent \_\_\_\_\_

7. **CURRICULUM AND INSTRUCTION**

- 7.1 **Williams Uniform Complaint Quarterly Report Summary** (supplement). Provisions of the Williams legislation require that all schools shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the County Superintendent of Schools. The Superintendent recommends approval of this report.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_ No \_\_\_\_ Abstain\_\_\_\_ Absent \_\_\_\_\_

- 7.2 **Appointment of Community Advisory Council (CAC) Agency Representative for the South Whittier School District to the Whittier Area Cooperative Special Education Program (WACSEP) for the 2012-2014 Term.** It is recommended that Mrs. Juanita Alvarado be appointed to serve as the South Whittier School District parent representative to the Whittier Area Cooperative Special Education Program (WACSEP) Community Advisory Council. Mrs. Alvarado is the parent of a student at Loma Vista School. This is a two year appointment, 2012 to 2014. The Superintendent recommends approval of this appointment.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_ No \_\_\_\_ Abstain\_\_\_\_ Absent \_\_\_\_\_

- 7.3 **Public Hearing: Notification of Compliance of Sufficient Textbooks and Instructional Materials – Resolution No. 12-13-04** (supplement). A public hearing is in order to provide an opportunity for discussion on the Notification of Compliance of Sufficient Textbooks and Instructional Materials – Resolution No. 12-13-04.

a) Motion to open hearing

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_ No \_\_\_\_ Abstain\_\_\_\_ Absent \_\_\_\_\_

b) Motion to close hearing

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_ No \_\_\_\_ Abstain\_\_\_\_ Absent \_\_\_\_\_

**7.4 Resolution No. 12-13-04 – Notification of Compliance of Sufficient Textbooks and Instructional Materials** (supplement 7.3). The Superintendent recommends approval of Resolution No. 12-13-04 – Notification of Compliance of Sufficient Textbooks and Instructional Materials.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_ No \_\_\_\_ Abstain\_\_\_\_ Absent \_\_\_\_\_

**8. BUSINESS**

**8.1 Adoption of the South Whittier School District 2013-2014 Budget Adoption Calendar** (supplement). The Superintendent recommends approval of the South Whittier School District 2013-2014 Budget Adoption Calendar.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_ No \_\_\_\_ Abstain\_\_\_\_ Absent \_\_\_\_\_

**9. GENERAL**

**9.1 Proposed District Smart Goals – 2012/2013** (supplement). The Board of Trustees will discuss, give input and take possible action on the proposed District Smart Goals for the 2012/2013 school year.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_ No \_\_\_\_ Abstain\_\_\_\_ Absent \_\_\_\_\_

**9.2 Consideration of Canceling Two Board Meeting Dates.** The Superintendent requests that the November 27, 2012 Board meeting and the December 25, 2012 Board meeting be canceled.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_ No \_\_\_\_ Abstain\_\_\_\_ Absent \_\_\_\_\_

**10. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items).

**11. CLOSED SESSION**

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

**11.1 Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association.**  
Agency Negotiators: Dr. Erich Kwek, Cecilia Laidemitt, Richard Holash  
James C. Romo, Tina L. Kannarr.

**11.2 Public Employee Appointment/Employment/Evaluation**

- 11.2.1 AVID Tutor
- 11.2.2 Instructional Aide
- 11.2.3 Noon Duty Supervisor
- 11.2.4 Office Health Clerk Substitute
- 11.2.5 Substitute Teachers
- 11.2.6 Superintendent Evaluation

**11.3 Conference with Real Property negotiator**

- 11.3.1 The properties under negotiations are situated at:
  - Former district office building, 10120 So. Painter Ave., Whittier, CA 90605
  - Carmela School field, 13300 Lakeland Road, Whittier, CA 90605
  - Park adjacent to Los Altos School, 12001 Bona Vista, Whittier, CA 90604Eric Hall of Eric Hall & Associates will discuss price and terms of payment of said properties.

**12. OPEN SESSION**

The Superintendent will report related to any action taken in closed session.

**13. PERSONNEL**

The Superintendent recommends approval of the Classified Personnel Report and the Certificated Personnel Report.

13.1 Classified Personnel Report No. 10-09-12-05 (supplement).

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_ No \_\_\_\_ Abstain\_\_\_\_ Absent \_\_\_\_\_

13.2 Certificated Personnel Report No. 10-09-12-05 (supplement).

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_ No \_\_\_\_ Abstain\_\_\_\_ Absent \_\_\_\_\_

**14. ADJOURNMENT**

Unless otherwise posted, the next regularly scheduled meeting will be held  
October 23, 2012, 6:00 p.m., District Office Board Room, 11200 Telechron Ave.