

**SOUTH WHITTIER SCHOOL DISTRICT
11200 TELECHRON AVE.
WHITTIER, CA 90605**

**May 12 2015
6:00 P.M.**

AGENDA

1. PRELIMINARY

1.1 Call to Order. Roll call:

Trustees

Sharon Stys, President
Sylvia Macias, Vice President
Francisco “Javi” Santana, Clerk
Jan Baird, Member
Deborah Pacheco, Member

Administrators

Gail Baxter, Superintendent
Cecilia Laidemitt, Associate Superintendent
Administrative Services & Personnel Mgt.
Martha Mestanza Rojas, Associate
Superintendent of Educational Services
Mark Keriakous, Associate Superintendent of
Business Services

1.2 Flag salute.

2. PUBLIC COMMENTS

During this time, persons – residents of the district, representatives of community organizations, representatives of district employee organizations – may, without arrangement, make representations to or address the Board on any topic of district related concern that is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

3. COMMENTS BY TRUSTEES

This item is provided as an opportunity for Trustees to report regarding District related topics.

4. REPORTS

There will be no Board discussion on reports given except to ask questions or refer matters to staff and no action will be taken unless listed on a subsequent agenda.

4.1 The Superintendent will report to the Board about various matters involving the district.

5. CONSENT

- 5.1 Approval of Minutes** (supplement). The Superintendent recommends approval of the minutes of the regular meeting held April 28, 2015.
- 5.2 Purchase Order List No. 18** (supplement). The Superintendent recommends approval of Purchase Order List No. 18.
- 5.3 Approval of Contract List No. 17** (supplement). The Superintendent recommends approval of Contract List No. 17.
- 5.4 Travel and Conference Report No. 17** (supplement). The Superintendent recommends approval of Travel and Conference Report No. 17.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

6. STUDENT SERVICES

- 6.1 Adoption of the Los Angeles County Plan for Expelled Pupils** (supplement). The plan provides the completion of a mandate set forth by Education Code (EC) Section 48926, requiring schools, districts, and county office to develop a countywide plan for providing educational services to all expelled students in the county. This Plan also provides a basic overview of how the mandates of EC 48926 have been addressed in Los Angeles County, plus includes suggestions for the future to better meet district needs. The Superintendent recommends approval of adoption of the Los Angeles County Plan for expelled pupils.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

7. BUSINESS

- 7.1 Resolution No. 14-15-25: Authorization for Year End Appropriations Transfers for the 2014-2015 Fiscal Year** (supplement). In accordance with the provisions of Educational Code 42601, the County Superintendent of Schools will make necessary appropriation transfers at the close of the school year to permit payment of obligations of the district. These appropriation transfers will cover overdrafts in major expenditure objects, provided the source of the funds is identified. Copies of the transfers will be sent to the district as they occur. The Superintendent recommends approval of resolution no. 14-15-25.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

- 7.2 Resolution No. 14-15-26: Authorization for Temporary Interfund Borrowing for the 2015-2016 Fiscal Year** (supplement). Education Code 42603 allows school districts to borrow cash between funds of the district, not to exceed 75 percent of the monies available. Generally, transfers made during the year shall be repaid by no later than fiscal year end. However, any transfers within 120 days of year end may be repaid in the following fiscal year. Any such transfers will be reported to the Board of Trustees at the next scheduled Governing Board Meeting. The Superintendent recommends approval of resolution no. 14-15-26.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

7.3 Resolution No. 14-15-27: Authorization for the Delegation of Authority to the Superintendent to Award a contract or reject all bids to the Administration Building upgrades at Carmela Elementary School Project (supplement). The Governing Board hereby approves the delegation of authority to the Superintendent, which is hereby authorized and directed, pursuant to a majority of the votes of the Governing Board and Ed Code Section 17604 and similar statutes, to either award a contract for the project to the lowest bidder, or else reject all bids, subject to ratification of the Board.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

8. GENERAL

8.1 Resolution 14-15-24: Authorization to provide Board Member Salary Payment (supplement). The Superintendent recommends approval of resolution no. 14-15-24 – for hardship absence of Trustee Sharon Stys.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

8.2 Proposed Board Policy 3512.3: Tobacco-Free Schools –First Reading (supplement). The Board will conduct first reading of proposed board policy – Tobacco-Free Schools.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

8.3 Proposed Board Policy 4363: Vacation Days/Holiday, Senior Management Personnel – First Reading (supplement). The Board will conduct first reading of proposed board policy - Vacation Days/Holiday, Senior Management Personnel.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

8.4 Governance Handbook (supplement): The Board of Trustees and the Superintendent participated in a workshop on Effective Governance with the California School Boards Association. This handbook reflects the governance team’s discussion about developing and sustaining a framework for effective governance. It highlights their conversation about unity of purpose, roles, norms and protocols that enable the governance team to continue to perform its responsibilities in a way that best serves all students. The handbook will be reviewed and updated on a regular basis but minimally whenever a new board member is elected to the board. The Superintendent recommends approval of the South Whittier School District Governance Handbook.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

- 8.5 Increase National School Lunch meals cost for paid students** (supplement). This increase in National School Lunch meals cost for paid students, will satisfy the requirement for the USDA paid lunch equity criteria. It will allow food services to run a self-sufficient program without assistance of the general fund. The Superintendent recommends approval of the Increase National School Lunch Meals cost for paid students.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

9. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items).

10. CLOSED SESSION

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

- 10.1** Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association.
Agency Negotiators: Gail Baxter, Cecilia Laidemitt, Martha Mestanza-Rojas, Mark Keriakous, James C. Romo, Tina L. Kannarr.

- 10.2** Public Employee Appointment/Employment/Evaluation
- 10.2.1 Instructional Aide Interventionist (12.1)
 - 10.2.2 School Secretary Summer Supplemental Program (12.1)
 - 10.2.3 Instructional Aide Summer Supplemental Program (12.1)
 - 10.2.4 Substitute School Secretary (12.1)
 - 10.2.5 Teachers Summer Supplemental Program (12.2)
 - 10.2.6 Teachers Summer Supplemental Program Substitutes (12.2)

- 10.3** Public Employee Discipline/Dismissal/Transfers/Release
- 10.3.1 Information System Technician (12.1)
 - 10.3.2 Health Clerk (12.1)
 - 10.3.3 Instructional Aide RSP (12.1)
 - 10.3.4 Gardener (12.1)
 - 10.3.5 Instructional Aide Special Ed (12.1)
 - 10.3.6 Speech and Language Pathology Assistant (12.1)
 - 10.3.7 Teacher (12.2)

11. OPEN SESSION

The Superintendent will report related to any action taken in closed session.

12. PERSONNEL

The Superintendent recommends approval of the Classified Personnel Report and the Certificated Personnel Report

12.1 Classified Personnel Report No. 05-12-15-17 (supplement).

Motion: _____ **Second:** _____ **Vote: Yes** ____ **No** ____ **Abstain**____ **Absent** _____

12.2 Certificated Personnel Report No. 05-12-15-17 (supplement).

Motion: _____ **Second:** _____ **Vote: Yes** ____ **No** ____ **Abstain**____ **Absent** _____

12.3 Classified 10-month Calendar for 2015-2016 Fiscal Year (supplement). The Superintendent recommends approval of the classified 10-month calendar for 2015-2016 fiscal year.

Motion: _____ **Second:** _____ **Vote: Yes** ____ **No** ____ **Abstain**____ **Absent** _____

12.4 JOB DESCRIPTION: LEAD FOOD SERVICE WORKER (supplement) The Superintendent recommends approval of the job description of LEAD FOOD SERVICE WORKER.

Motion: _____ **Second:** _____ **Vote: Yes** ____ **No** ____ **Abstain**____ **Absent** _____

13. ADJOURNMENT

Unless otherwise posted, the next regularly scheduled meeting will be held May 26, 2015, 6:00 p.m., District Office Board Room, 11200 Telechron Ave.
