

**SOUTH WHITTIER SCHOOL DISTRICT
11200 TELECHRON AVE.
WHITTIER, CA 90605**

June 25, 2013
6:00 P.M.

AGENDA

1. PRELIMINARY

1.1 Call to Order. Roll call:

Trustees

Sharon Stys, President
Jan Baird, Vice President
Sylvia Macias, Clerk
Layla Avila
Jorge Hernandez

Administrators

Dr. Erich Kwek, Superintendent
Cecilia Laidemitt, Associate Superintendent
Administrative Services & Personnel Mgt.
Gail Baxter, Associate Superintendent
Educational Services
Michael Krause, Associate Superintendent
Business Services

1.2 Flag salute.

2. PUBLIC COMMENTS

During this time, persons – residents of the district, representatives of community organizations, representatives of district employee organizations – may, without arrangement, make representations to or address the Board on any topic of district related concern that is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

3. COMMENTS BY TRUSTEES

This item is provided as an opportunity for Trustees to report regarding District related topics.

4. REPORTS

There will be no Board discussion on reports given except to ask questions or refer matters to staff and no action will be taken unless listed on a subsequent agenda.

4.1 The Superintendent will report to the Board about various matters involving the district.

5. **CONSENT**

- 5.1 **Approval of Minutes** (supplement). The Superintendent recommends approval of the minutes of the special meeting held June 6, 2013 and the regular meeting held June 11, 2013.
- 5.2 **Purchase Order List No. 20** (supplement). The Superintendent recommends approval of purchase order list no. 20.
- 5.3 **Contract List No. 16** (supplement). The Superintendent recommends approval of contract list no.16.
- 5.4 **Travel and Conference Report No. 18** (supplement). The Superintendent recommends approval of travel and conference report no. 18.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain_____ Absent _____

6. **BUSINESS**

- 6.1 **Public Hearing – On the Adoption of the 2013-2014 Budget** (supplement). A public hearing is in order on the adoption of the 2013-2014 Budget to provide an opportunity to comment on the 2013/2014 budget.

a) Motion to open hearing

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain_____ Absent _____

b) Motion to close hearing

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain_____ Absent _____

- 6.2 **Adoption of the 2013/2014 Budget** (supplement 6.1). The district must adopt the next fiscal year budget (2013/2014) prior to July 1, 2013. The Superintendent recommends approval of the South Whittier School District proposed budget for the 2013/2014 school year.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain_____ Absent _____

7. **GENERAL**

- 7.1 **Williams Uniform Complaint Quarterly Report Summary** (supplement).
Provisions of the Williams legislation require that all schools shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the County Superintendent of Schools. The Superintendent recommends approval of this report.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

8. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items).

9. **CLOSED SESSION**

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

- 9.1 Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association.
Agency Negotiators: Dr. Erich Kwek, Cecilia Laidemitt, Michael Krause
James C. Romo, Tina L. Kannarr.
- 9.2 Public Employee Appointment/Employment/Evaluation
- 9.2.1 Noon Duty Supervisor
 - 9.2.2 Secretary
 - 9.2.3 Translator
 - 9.2.4 Library Clerks
 - 9.2.5 Assistant Food Services Supervisor/Cafeteria Manager
 - 9.2.6 Clerk
 - 9.2.7 Teachers
 - 9.2.8 Principal
- 9.3 Public Employee Discipline/Dismissal/Release
- 9.3.1 Supervisor of Food Services
 - 9.3.2 Teacher
 - 9.3.3 Instructional Aide

9.4 Conference with Real Property Negotiator

9.4.1 The properties under negotiations are situated at:

Former district office building, 10120 So. Painter Ave., Whittier, CA 90605

Carmela School field, 13300 Lakeland Road, Whittier, CA 90605

Park adjacent to Los Altos School, 12001 Bona Vista, Whittier, CA 90604

Dr. Erich Kwek will serve as the real property negotiator and will discuss said properties.

10. OPEN SESSION

The Superintendent will report related to any action taken in closed session.

11. PERSONNEL

The Superintendent recommends approval of the Classified Personnel Report, the Certificated Personnel Report and the following Personnel Office items:

11.1 Classified Personnel Report No. 06-25-13-20 (supplement).

Motion: _____ Second: _____ Vote: Yes ___ No ___ Abstain___ Absent _____

11.2 Certificated Personnel Report No. 06-25-13-20 (supplement).

Motion: _____ Second: _____ Vote: Yes ___ No ___ Abstain___ Absent _____

11.3 Resolution 12-13-24: Resolution Regarding Layoff of Classified Personnel.

Motion: _____ Second: _____ Vote: Yes ___ No ___ Abstain___ Absent _____

11.4 Assistant Food Services Supervisor/Cafeteria Manager Job Description.

Motion: _____ Second: _____ Vote: Yes ___ No ___ Abstain___ Absent _____

11.5 Student Services Center Clerk Job Description.

Motion: _____ Second: _____ Vote: Yes ___ No ___ Abstain___ Absent _____

12. ADJOURNMENT

Unless otherwise posted, the next regularly scheduled meeting will be held
July 23, 2013, 6:00 p.m., District Office Board Room, 11200 Telechron Ave.