

SOUTH WHITTIER SCHOOL DISTRICT  
10120 SO. PAINTER AVE.  
WHITTIER, CA 90605

July 27, 2010  
District Office Board Room -- 6:00 P.M.

**AGENDA**

**1. PRELIMINARY**

**1.1** Call to Order. Roll call:

**Trustees**

Layla Avila, President  
Jan Baird, Clerk  
Jorge Hernandez  
Sylvia Macias  
Sharon Stys

**Administrators**

Dr. Erich Kwek, Superintendent  
Cecilia Laidemitt, Associate Superintendent  
Administrative Services & Personnel Mgt.  
Gail Baxter, Assistant Superintendent  
Educational Services  
David Rivera, Assistant Superintendent  
Business Services

**1.2** Flag salute.

**2. PUBLIC COMMENTS**

During this time, persons – residents of the district, representatives of community organizations, representatives of district employee organizations – may, without arrangement, make representations to or address the Board on any topic of district related concern that is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

**3. COMMENTS BY TRUSTEES**

This item is provided as an opportunity for Trustees to report regarding district related topics.

**4. REPORTS**

There will be no Board discussion on reports given except to ask questions or refer matters to staff and no action will be taken unless listed on a subsequent agenda.

**4.1** The Superintendent will report to the Board about various matters involving the district.

5. **CONSENT**

5.1 **Approval of Minutes** (supplement). The Superintendent recommends approval of the minutes of the regular Board meeting held June 22, 2010 and special Board meeting held June 24, 2010.

5.2 **Purchase Order List No. 01** (supplement). The Superintendent recommends approval of purchase order list no. 01.

5.3 **Contract List No. 01** (supplement). The Superintendent recommends approval of contract list no. 01.

5.4 **Travel and Conference Report No. 01** (supplement). The Superintendent recommends approval of travel and conference report no. 01.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_ No \_\_\_\_ Abstain\_\_\_\_ Absent \_\_\_\_\_

6. **CURRICULUM AND INSTRUCTION**

6.1 **Memorandum of Understanding Between the South Whittier School District and Presbyterian Intercommunity Hospital** (supplement). The purpose of this Memorandum of Understanding is for PIH to provide selected health services on the premises of the District. The Superintendent recommends approval of this document.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_ No \_\_\_\_ Abstain\_\_\_\_ Absent \_\_\_\_\_

7. **BUSINESS**

7.1 **Acceptance of Donation: Wells Fargo Foundation** (supplement). The Wells Fargo Foundation is providing Monte Vista School a donation of \$1,000.00. After approval a letter of appreciation will be sent to the Wells Fargo Foundation for this donation and their continued support of the South Whittier School District. The Superintendent recommends acceptance of this donation.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_ No \_\_\_\_ Abstain\_\_\_\_ Absent \_\_\_\_\_

7.2 **Disposal of Surplus and Obsolete Textbooks** (supplement). In accordance with Board Policy 3270, when district owned equipment becomes unusable, obsolete or no longer needed, the Superintendent shall identify these items to the Board of Trustees. Los Altos School and Telechron School request approval of the Board of Trustees to dispose of obsolete textbooks. The Superintendent recommends approval of the disposal of these obsolete textbooks.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_ No \_\_\_\_ Abstain\_\_\_\_ Absent \_\_\_\_\_

- 7.3 Disposal of Surplus and Obsolete Items** (supplement). In accordance with Board Policy 3270, when district owned equipment becomes unusable, obsolete or no longer needed, the Superintendent shall identify these items to the Board of Trustees. Telechron School requests approval of the Board of Trustees to dispose of obsolete computers, computer carts, television, video cassette recorders (VCRs), monitors, printers, cable box and a file cabinet. The Superintendent recommends approval of the disposal of this obsolete equipment.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_

- 7.4 Resolution No. 10-11-01: Authorization for Cash Borrowing Between District Funds for the 2010-2011 Fiscal Year** (supplement). The Superintendent recommends approval of resolution no. 10-11-01.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_

- 7.5 Resolution No. 10-11-02: Authorization for the Assistant Superintendent, Business Services to Process and Approve Temporary Borrowing Between Funds** (supplement). The Superintendent recommends approval of resolution no. 10-11-02.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_

- 7.6 Fiscal Report – Food Services.** David Rivera, Assistant Superintendent of Business Services, will present a Food Services report.

**8. GENERAL**

- 8.1 Proposed Board Policy 4162 – Vacation Days – Management/Confidential Personnel – First Reading** (supplement). The Board of Trustees will conduct a first reading of proposed Board Policy 4162.

- 8.2 Proposed Administrative Regulation 4162 – Vacation and Furlough Days - Management/Confidential Personnel** (supplement). The Board of Trustees will conduct a first reading of proposed Administrative Regulation 4162.

- 8.3 Proposed Board Policy 4163 – Vacation Days – Senior Management Personnel** (supplement). The Board of Trustees will conduct a first reading of proposed Board Policy 4163.

- 8.4 Proposed Administrative Regulation 4163 – Vacation and Furlough Days - Senior Management Personnel** (supplement). The Board of Trustees will conduct a first reading of proposed Administrative Regulation 4163.

**8.5 Public Hearing: Ratification of the Tentative Agreement Between the South Whittier California School Employees Association and the South Whittier School District for the 2008-2009, 2009- 2010 and 2010-2011 school years** (supplement). A public hearing provides an opportunity for communication on the 2008-2009, 2009-2010 and 2010-2011 tentative agreement from the public.

a. Motion to open hearing

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_ No \_\_\_\_ Abstain \_\_\_\_ Absent \_\_\_\_

b. Motion to close hearing

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_ No \_\_\_\_ Abstain \_\_\_\_ Absent \_\_\_\_

**8.6 Ratification of the Tentative Agreement Between the South Whittier California School Employees Association and the South Whittier School District for the 2008-2009, 2009-2010 and 2010-2011 school years** (supplement 8.5). The Superintendent recommends approval of the Tentative Agreement Between the South Whittier California School Employees Association and the South Whittier School District for the 2008-2009, 2009-2010 and 2010-2011 school years.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_ No \_\_\_\_ Abstain \_\_\_\_ Absent \_\_\_\_

**9. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items).

**10. CLOSED SESSION**

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

**10.1** Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association.  
Agency Negotiators: Dr. Erich Kwek, Cecilia Laidemitt, David Rivera, James C. Romo, Tina L. Kannarr.

**10.2 Public Employee Appointment/Employment/Evaluation**

- 10.2.1 Custodians
- 10.2.2 Painter
- 10.2.3 Administrative Secretary
- 10.2.4 Secretary
- 10.2.5 Instructional Aide
- 10.2.6 Office/Health Clerk
- 10.2.7 Cafeteria Helper
- 10.2.8 Noon Duty Supervisor
- 10.2.9 Breakfast Duty Supervisor
- 10.2.10 Teachers
- 10.2.11 Psychologists

**10.3 Public Employee Discipline/Dismissal/Release**

- 10.3.1 Office/Health Clerk
- 10.3.2 Instructional Aide
- 10.3.3 Cafeteria Helper
- 10.3.4 Noon Duty Supervisor
- 10.3.5 Custodians
- 10.3.6 Breakfast Duty Supervisor
- 10.3.7 Teachers

**10.4 Conference with Legal Counsel – Anticipated Litigation pursuant to Government Code Section 54956.9(b)**

**11. OPEN SESSION**

The Superintendent will report related to any action taken in closed session.

**12. PERSONNEL**

The Superintendent recommends approval of the following personnel items:

- 12.1 Classified Personnel Report No. 07-27-10-01 (supplement).
- 12.2 Certificated Personnel Report No. 07-27-10-01 (supplement).

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_ **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_

**13. ADJOURNMENT**

Unless otherwise posted, the next regularly scheduled meeting will be held August 10, 2010, District Office Board Room, 10120 So. Painter.
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