

SOUTH WHITTIER SCHOOL DISTRICT
11200 TELECHRON AVE.
WHITTIER, CA 90605

January 28, 2014
6:00 P.M.

AGENDA

1. **PRELIMINARY**

1.1 Call to Order. Roll call:

Trustees

Sylvia Macias, President
Jan Baird, Vice President
Sharon Stys, Clerk
Deborah Pacheco, Member
Francisco 'Javi' Santana',
Member

Administrators

Dr. Erich Kwek, Superintendent
Cecilia Laidemitt, Associate Superintendent
Administrative Services & Personnel Mgt.
Gail Baxter, Associate Superintendent of
Educational Services
Michael Krause, Associate Superintendent of
Business Services

1.2 Flag salute.

2. **SCHOOL PRESENTATION**

Lake Marie School will present THINKTogether's Visual and Performing Arts program.

3. **PUBLIC COMMENTS**

During this time, persons – residents of the district, representatives of community organizations, representatives of district employee organizations – may, without arrangement, make representations to or address the Board on any topic of district related concern that is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

4. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items).

5. **CLOSED SESSION**

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

5.1 Public Employee Appointment/Employment/Evaluation
5.1 Superintendent

6. OPEN SESSION

The Superintendent will report related to any action taken in closed session.

7. PERSONNEL

The Superintendent recommends approval of the following:

7.1.1 Approval of appointment of a Superintendent.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

7.1.2 Approval of terms of an employment agreement for a Superintendent.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

8. COMMENTS BY TRUSTEES

This item is provided as an opportunity for Trustees to report regarding District related topics.

9. REPORTS

There will be no Board discussion on reports given except to ask questions or refer matters to staff and no action will be taken unless listed on a subsequent agenda.

9.1 The Superintendent will report to the Board about various matters involving the district.

10. CONSENT

10.1 Approval of Minutes (supplement). The Superintendent recommends approval of the minutes of the regular meeting held January 14, 2014 and the workshop held January 21, 2014.

10.2 Purchase Order List No. 11 (supplement). The Superintendent recommends approval of Purchase Order List No. 11.

10.3 Approval of Contract List No. 11 (supplement). The Superintendent recommends approval of Contract List No. 11.

10.4 Travel and Conference Report No. 11 (supplement). The Superintendent recommends approval of travel and conference report no. 11.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

11. BUSINESS

11.1 June 30, 2013 Audit Report. Ms. Shilo Gorospe, C.P.A., partner with Vavrinek, Trine, Day & co., LLP, CPAs, will present the 2012-2013 Audit Report. Audit Report can be found on the district's website: www.swhittier.k12.ca.us
The Superintendent recommends approval of the June 30, 2013 Audit Report.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

11.2 Resolution No. 13-14-12 – Establishment of Fund 17 and Fund 40 (supplement). The South Whittier School District wishes to establish a Fund 17 and a Fund 40 in order to track revenue and expenditures. The Superintendent recommends approval of resolution no. 13-14-12 – Establishment of Fund 17 and Fund 40.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

12. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items).

13. CLOSED SESSION

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

13.1 Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association.

Agency Negotiators: Dr. Erich Kwek, Cecilia Laidemitt, Michael Krause, James C. Romo, Tina L. Kannarr.

- 13.2** Public Employee Appointment/Employment/Evaluation
 - 13.2.1 Inclusion Aide (15.1)
 - 13.2.2 Health Aide (15.1)
 - 13.2.3 Instructional Aide (15.1)
 - 13.2.4 Teachers (15.2)
 - 13.2.5 Administrative Secretary/Credential Analyst (15.3)
 - 13.2.6 Principal
 - 13.2.7 Superintendent

- 13.3** Public Employee Discipline/Dismissal/Transfers/Release
 - 13.3.1 Speech/Language Pathologist Assistant (15.1)
 - 13.3.2 Cafeteria Helper (15.1)
 - 13.3.3 Administrative Secretary (15.3)

14. OPEN SESSION

The Superintendent will report related to any action taken in closed session.

15. PERSONNEL

The Superintendent recommends approval of the Classified Personnel Report, the Certificated Personnel Report and the job description.

- 15.1** Classified Personnel Report No. 01-28-14-11 (supplement).

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

- 15.2** Certificated Personnel Report No. 01-28-14-11 (supplement).

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

- 15.3** Job Description – Administrative Secretary/Credential Analyst Job Description (supplement).

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

16. ADJOURNMENT

Unless otherwise posted, the next regularly scheduled meeting will be held February 11, 2014, 6:00 p.m., District Office Board Room, 11200 Telechron Ave.
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