

SOUTH WHITTIER SCHOOL DISTRICT
11200 TELECHRON AVE.
WHITTIER, CA 90605

January 14, 2014
6:00 P.M.

AGENDA

1. PRELIMINARY

1.1 Call to Order. Roll call:

Trustees

Sylvia Macias, President
Jan Baird, Vice President
Sharon Stys, Clerk
Deborah Pacheco, Member
Francisco 'Javi' Santana,
Member

Administrators

Dr. Erich Kwek, Superintendent
Cecilia Laidemitt, Associate Superintendent
Administrative Services & Personnel Mgt.
Gail Baxter, Associate Superintendent of
Educational Services
Michael Krause, Associate Superintendent of
Business Services

1.2 Flag salute

2. PUBLIC COMMENTS

During this time, persons – residents of the district, representatives of community organizations, representatives of district employee organizations – may, without arrangement, make representations to or address the Board on any topic of district related concern that is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

3. COMMENTS BY TRUSTEES

This item is provided as an opportunity for Trustees to report regarding District related topics.

4. REPORTS

There will be no Board discussion on reports given except to ask questions or refer matters to staff and no action will be taken unless listed on a subsequent agenda.

4.1 The Superintendent will report to the Board about various matters involving the district.

5. **CONSENT**

5.1 **Approval of Minutes** (supplement). The Superintendent recommends approval of the minutes of the regular meeting held December 10, 2013.

5.2 **Purchase Order List No. 10** (supplement). The Superintendent recommends approval of Purchase Order List No. 10.

5.3 **Approval of Contract List No. 10** (supplement). The Superintendent recommends approval of Contract List No. 10.

5.4 **Travel and Conference Report No. 10** (supplement). The Superintendent recommends approval of travel and conference report no. 10.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

6. **CURRICULUM**

6.1 **Common Core Budget Plan.** Gail Baxter, Associate Superintendent of Educational Services, will present the Common Core Budget Plan. Under the guidelines outlined for adopting the Local Control Accountability Plan, school boards must adopt a plan delineating how Common Core funds will be spent. This budget plan delineates how Common Core funds will be spent.

6.2 **Public Hearing – Common Core Budget.** A public hearing is in order to provide an opportunity for discussion of the Common Core Budget. After the budget plan has been presented and explained in a public meeting of the Board of Trustees, a public hearing is required as part of the adoption process for the Common Core Budget.

a) Motion to open the hearing

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

b) Motion to close the hearing

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

6.3 **Approval of Common Core Budget.** The Superintendent recommends approval of the Common Core Budget.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

6.4 Update on Local Control Accountability Plan Consultation Process. Gail Baxter, Associate Superintendent of Educational Services, will report to the Board of Trustees on the progress that has been made regarding the consultation process required for the LCAP (Local Control Accountability Plan) plan.

6.5 Approval of Single Plans for Student Achievement for Carmela School, Lake Marie School, Los Altos School, Loma Vista School, McKibben School, Monte Vista School and Graves Middle School (supplement). Annually, the Single Plans for Student Achievement are brought to the Board of Trustees for approval. An updated summary page indicating changes made to each plan since the last Board approval is provided in this packet. All plans currently meet all legal requirements. Complete copies of the plans are posted on the district website (www.swhittier.k12.ca.us). Copies are available in each school office and in the Curriculum Department at the District Office, upon request. School budgets and plan revisions have been approved by school site councils for all seven district schools. The Superintendent recommends Board approval of the Single Plans for student Achievement for Carmela School, Lake Marie School, Los Altos School, Loma Vista School, McKibben School, Monte Vista School and Graves Middle School.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

6.6 Williams Uniform Complaint Quarterly Report Summary (supplement). Provisions of the Williams legislation require that all schools shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the County Superintendent of Schools. The Superintendent recommends approval of this report.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

7. BUSINESS

7.1 Disposal of Surplus and Obsolete Items (supplement). When district owned equipment becomes unusable, obsolete or no longer needed, the Superintendent shall identify these items to the Board of Trustees. The South Whittier School District requests approval of the Board of Trustees to dispose of obsolete lap tops, monitors, computers, printers, televisions, copier/printers, servers, faxes, projectors, and a VCR (equipment found districtwide). The Superintendent recommends approval of the disposal of the listed obsolete equipment.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

8. GENERAL

8.1 Proposed Board Policy 3100 – Budget – Second Reading and Possible Adoption (supplement). The Board of Trustees will conduct a second reading and possible adoption of proposed Board Policy 3100 – Budget. The Superintendent recommends adoption of proposed Board Policy 3100.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

8.2 Proposed Board Policy 3110 – Transfer of Funds – Second Reading and Possible Adoption (supplement). The Board of Trustees will conduct a second reading of proposed Board Policy 3110 – Transfer of Funds. The Superintendent recommends adoption of proposed Board Policy 3110.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

9. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items).

10. CLOSED SESSION

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

10.1 Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association.

Agency Negotiators: Dr. Erich Kwek, Cecilia Laidemitt, Michael Krause, James C. Romo, Tina L. Kannarr.

10.2 Public Employee Appointment/Employment/Evaluation

- 10.2.1 Data Integrity Specialist (12.1)
- 10.2.2 Custodian (12.1)
- 10.2.3 Maintenance (12.1)
- 10.2.4 Gardener (12.1)
- 10.2.5 Library Clerk (12.1)
- 10.2.6 Instructional Aide (12.1)
- 10.2.7 Noon Duty Supervisor (12.1)
- 10.2.8 Teacher (12.2)
- 10.2.9 Director of Fiscal Services Job Description (12.3)
- 10.2.10 Superintendent

10.3 Public Employee Discipline/Dismissal/Transfers/Release

- 10.3.1 Secretary (12.1)
- 10.3.2 Instructional Aide (12.1)
- 10.3.3 Cafeteria Helper (12.1)
- 10.3.4 Director of Fiscal Services (12.1)
- 10.3.5 AVID Tutor (12.1)
- 10.3.6 Teacher (12.2)

11. OPEN SESSION

The Superintendent will report related to any action taken in closed session.

12. PERSONNEL

The Superintendent recommends approval of the Classified Personnel Report and the Certificated Personnel Report

12.1 Classified Personnel Report No. 01-14-14-10 (supplement).

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

12.2 Certificated Personnel Report No. 01-14-14-10 (supplement).

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

12.3 Job Description: Director of Fiscal Services

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

13. ADJOURNMENT

Unless otherwise posted, the next regularly scheduled meeting will be held
January 28, 2014, 6:00 p.m., District Office Board Room, 11200 Telechron Ave.