

**SOUTH WHITTIER SCHOOL DISTRICT
11200 TELECHRON AVE.
WHITTIER, CA 90605**

January 8, 2013 -- 6:00 P.M.

AGENDA

1. PRELIMINARY

1.1 Call to Order. Roll call:

Trustees

Sharon Stys, President
Jan Baird, Vice President
Sylvia Macias, Clerk
Layla Avila
Jorge Hernandez

Administrators

Dr. Erich Kwek, Superintendent
Cecilia Laidemitt, Associate Superintendent
Administrative Services & Personnel Mgt.
Gail Baxter, Associate Superintendent
Educational Services

1.2 Flag salute.

2. PUBLIC COMMENTS

During this time, persons – residents of the district, representatives of community organizations, representatives of district employee organizations – may, without arrangement, make representations to or address the Board on any topic of district related concern that is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

3. COMMENTS BY TRUSTEES

This item is provided as an opportunity for Trustees to report regarding District related topics.

4. REPORTS

There will be no Board discussion on reports given except to ask questions or refer matters to staff and no action will be taken unless listed on a subsequent agenda.

4.1 The Superintendent will report to the Board about various matters involving the district.

5. CONSENT

5.1 **Approval of Minutes** (supplement). The Superintendent recommends approval of the minutes of the regular meeting held December 11, 2012.

5.2 **Purchase Order List No. 10** (supplement). The Superintendent recommends approval of purchase order list no. 10.

5.3 **Contract List No. 09** (supplement). The Superintendent recommends approval of contract list no. 09.

5.4 **Travel and Conference Report No. 09** (supplement). The Superintendent recommends approval of travel and conference report no.09.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

6. **BUSINESS**

6.1 **June 30, 2012 Audit Report.** Ms. Shilo Gorospe, C.P.A., Partner with Vavrinek, Trine, Day & Co., LLP, CPAs, will present the 2011-2012 Audit Report. This presentation will cover the annual general audit report for 2011-2012. The Superintendent recommends approval of the June 30, 2012 Audit Report.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

6.2 **Acceptance of Donation.** The Edison International Company is donating two checks to the South Whittier School District. One check is in the amount of \$75.00 and the other is in the amount of \$150.00. The Superintendent recommends acceptance of these two checks. The Superintendent's office will send a letter of acknowledgement.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

7. **CURRICULUM AND INSTRUCTION**

7.1 **Williams Uniform Complaint Quarterly Report Summary** (supplement). Provisions of the Williams legislation require that all schools shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the County Superintendent of Schools. The Superintendent recommends approval of this report.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

8. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items).

9. **CLOSED SESSION**

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

9.1 Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association.
Agency Negotiators: Dr. Erich Kwek, Cecilia Laidemitt, James C. Romo, Tina L. Kannarr.

9.2 Public Employee Appointment/Employment/Evaluation

9.2.1 Inclusion Aide

9.2.2 Noon Duty Supervisors

9.2.3 Instructional Aides

9.2.4 Teachers

9.2.5 Associate Superintendent of Business Services

9.2.6 Superintendent

9.3 Public Employee Discipline/Dismissal/Release

9.3.1 Accounting Technician

10. OPEN SESSION

The Superintendent will report related to any action taken in closed session.

11. PERSONNEL

The Superintendent recommends approval of the Classified Personnel Report and the Certificated Personnel Report.

11.1 Classified Personnel Report No. 01-08-13-10 (supplement).

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

11.2 Certificated Personnel Report No. 01-08-13-10 (supplement).

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

11.3 Superintendent's Contract (supplement). Trustees will consider taking action on the Superintendent's contract.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

12. ADJOURNMENT

Unless otherwise posted, the next regularly scheduled meeting will be held
January 22, 2013, 6:00 p.m., District Office Board Room, 11200 Telechron Ave.