

**SOUTH WHITTIER SCHOOL DISTRICT
11200 TELECHRON AVE.
WHITTIER, CA 90605**

February 12, 2013
6:00 P.M.

AGENDA

1. PRELIMINARY

1.1 Call to Order. Roll call:

Trustees

Sharon Stys, President
Jan Baird, Vice President
Sylvia Macias, Clerk
Layla Avila
Jorge Hernandez

Administrators

Dr. Erich Kwek, Superintendent
Cecilia Laidemitt, Associate Superintendent
Administrative Services & Personnel Mgt.
Gail Baxter, Associate Superintendent
Educational Services
Michael Krause, Associate Superintendent
Business Services

1.2 Flag salute.

2. PUBLIC COMMENTS

During this time, persons – residents of the district, representatives of community organizations, representatives of district employee organizations – may, without arrangement, make representations to or address the Board on any topic of district related concern that is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

3. COMMENTS BY TRUSTEES

This item is provided as an opportunity for Trustees to report regarding District related topics.

4. REPORTS

There will be no Board discussion on reports given except to ask questions or refer matters to staff and no action will be taken unless listed on a subsequent agenda.

4.1 The Superintendent will report to the Board about various matters involving the district.

5. **CONSENT**

- 5.1 **Approval of Minutes** (supplement). The Superintendent recommends approval of the minutes of the regular meeting held January 22, 2013.
- 5.2 **Purchase Order List No. 12** (supplement). The Superintendent recommends approval of purchase order list no. 12.
- 5.3 **Contract List No. 10** (supplement). The Superintendent recommends approval of contract list no. 10.
- 5.4 **Travel and Conference Report No. 10** (supplement). The Superintendent recommends approval of travel and conference report no. 10.

Motion: _____ Second: _____ Vote: Yes ___ No ___ Abstain___ Absent _____

6. **BUSINESS**

- 6.1 **Bond Audit Presentation.** Michael Krause, Associate Superintendent of Business of Business Services will make a Bond Audit Presentation.

Motion: _____ Second: _____ Vote: Yes ___ No ___ Abstain___ Absent _____

- 6.2 **Memorandum of Understanding – La Habra Dental** (supplemental). The Superintendent recommends approval of this Memorandum of Understanding between the South Whittier School District and La Habra Dental.

Motion: _____ Second: _____ Vote: Yes ___ No ___ Abstain___ Absent _____

7. **GENERAL**

- 7.1 **2013 CSBA Delegate Assembly Election** (supplement). Call for election of a representative(s) to the CSBA Delegate Assembly, region 24, to serve from April 1, 2013 to March 31, 2015. Election of candidate(s) is in order.

Motion: _____ Second: _____ Vote: Yes ___ No ___ Abstain___ Absent _____

8. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items).

9. CLOSED SESSION

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

9.1 Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association.

Agency Negotiators: Dr. Erich Kwek, Cecilia Laidemitt, Michael Krause
James C. Romo, Tina L. Kannarr.

9.2 Public Employee Appointment/Employment/Evaluation

- 9.2.1 Cafeteria Helper
- 9.2.2 Instructional Aides
- 9.2.3 Noon Duty Supervisor
- 9.2.4 Custodian
- 9.2.5 Office/Health Clerk
- 9.2.6 MAA Clerk
- 9.2.7 Teacher
- 9.2.8 Principal
- 9.2.9 Date Entry Clerk

9.3 Public Employee Discipline/Dismissal/Release

- 9.3.1 Instructional Aide/SH
- 9.3.2 Teacher
- 9.3.3 Custodian

10. OPEN SESSION

The Superintendent will report related to any action taken in closed session.

11. PERSONNEL

The Superintendent recommends approval of the Classified Personnel Report and the Certificated Personnel Report.

11.1 Classified Personnel Report No. 02-12-13-12 (supplement).

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

11.2 Certificated Personnel Report No. 02-12-13-12 (supplement).

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

- 11.3 Classroom Calendar for the 2013-2014 School Year (supplement). The Superintendent recommends approval of the 2013-2014 Classroom Calendar.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

- 11.4 Trimester Classroom Calendar for the 2013-2014 School Year – McKibben School (supplement). The Superintendent recommends approval of the Trimester Classroom Calendar for the 2013-2014 School Year – McKibben School.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

- 11.5 Data Entry Clerk Job Description (supplement). The Superintendent recommends approval of the Data Entry Clerk job description.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

12. **ADJOURNMENT**

Unless otherwise posted, the next regularly scheduled meeting will be held
February 26, 2013, 6:00 p.m., District Office Board Room, 11200 Telechron Ave.