

SOUTH WHITTIER SCHOOL DISTRICT
11200 TELECHRON AVE.
WHITTIER, CA 90605

August 9, 2011
6:00 P.M.

AGENDA

1. PRELIMINARY

1.1 Call to Order. Roll call:

Trustees

Layla Avila, President
Jan Baird, Clerk
Jorge Hernandez
Sylvia Macias
Sharon Stys
Sharon Stys

Administrators

Dr. Erich Kwek, Superintendent
Cecilia Laidemitt, Associate Superintendent
Administrative Services & Personnel Mgt.
Gail Baxter, Associate Superintendent of
Educational Services

1.2 Flag salute.

2. PUBLIC COMMENTS

During this time, persons – residents of the district, representatives of community organizations, representatives of district employee organizations – may, without arrangement, make representations to or address the Board on any topic of district related concern that is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

3. COMMENTS BY TRUSTEES

This item is provided as an opportunity for Trustees to report regarding District related topics.

4. REPORTS

There will be no Board discussion on reports given except to ask questions or refer matters to staff and no action will be taken unless listed on a subsequent agenda.

4.1 The Superintendent will report to the Board about various matters involving the district.

5. **CONSENT**

- 5.1 **Approval of Minutes** (supplement). The Superintendent recommends approval of the minutes of the regular meeting held July 19, 2011.
- 5.2 **Purchase Order List No. 02** (supplement). The Superintendent recommends approval of purchase order list no. 02.
- 5.3 **Contract List No. 02** (supplement). The Superintendent recommends approval of contract list no. 02.
- 5.4 **Travel and Conference Report No. 02** (supplement). The Superintendent recommends approval of travel and conference report no. 02.
- 5.5 **Institutional Membership** (supplement). The Superintendent recommends approval of the 2011-2012 Institutional Membership list.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

6. **BUSINESS**

- 6.1 **Approval of Bid Award for Removal and Replacement of Asphalt Project, Wheeler Paving, Bid # 2011-00B** (supplement). Approval is sought for Wheeler Paving to provide paving at Los Altos School, Carmela School and Lake Marie School. The bid is for removal and replacement of asphalt. Sealed bids from five paving companies were accepted. Wheeler Paving submitted the lowest bid at \$99,980.00. The Superintendent recommends the acceptance and approval of the bid from Wheeler Paving.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

- 6.2 **Approval of Contract Agreement with Wheeler Paving, Bid # 2011-00B** (supplement). Approval is sought for a Contract Agreement with Wheeler Paving, Bid # 2011-00B. Wheeler Paving will provide removal and replacement of asphalt at Los Altos School, Carmela School and Lake Marie School. This contract agreement totals \$99,980.00. The Superintendent recommends approval of contract agreement bid # 2011-00B.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

7. **GENERAL**

7.1 **Review of Board Policy 1312.3 – Uniform Complaint Procedures (UCP) to Ensure All Required Content and Necessary Language is Included**

(supplement). As part of the Categorical Program Monitoring (CPM) process, specific board policies must be reviewed and updated on a regular basis. The Uniform Complaint Procedures being reviewed on this agenda contains all required language and components necessary to meet CPM requirements.

7.2 **Proposed Board Policy 6162.5 – Student Assessment – First Reading**

(supplement). The Board of Trustees will conduct a first reading of proposed Board Policy 6162.5 – Student Assessment. The South Whittier School District's policy and the CSBA sample Board Policy are included for review.

7.3 **Proposed Board Policy 6162.51 - Standardized Testing and Reporting Program – First Reading**

(supplement). The Board of Trustees will conduct a first reading of proposed Board Policy 6162.51 – Standardized Testing and Reporting Program. The South Whittier School District's policy and the CSBA sample Board Policy are included for review.

7.4 **Proposed Board Policy 6162.54 – Test Integrity/Test Preparation – First Reading**

(supplement). The Board of Trustees will conduct a first reading of proposed Board Policy 6162.54 – Test Integrity/Test Preparation. The South Whittier School District's policy and the CSBA sample Board Policy are included for review.

8. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items).

9. **CLOSED SESSION**

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

9.1 **Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association.**

Agency Negotiators: Dr. Erich Kwek, Cecilia Laidemitt, James C. Romo, Tina L. Kannarr.

9.2 Public Employee Appointment/Employment/Evaluation

- 9.2.1 Instructional Aide
- 9.2.2 Principal
- 9.2.3 Teachers
- 9.2.4 Administrator

9.3 Public Employee Discipline/Dismissal/Transfers/Release

- 9.3.1 Instructional Aide
- 9.3.2 Psychologist/Coordinator
- 9.3.3 Teachers

9.4 Conference with Legal Counsel – Anticipated Litigation

- 9.4.1 Significant exposure to litigation pursuant to sub division “B” of Government Code Section 59456.9. One potential case.

10. OPEN SESSION

The Superintendent will report related to any action taken in closed session.

11. PERSONNEL

The Superintendent recommends approval of the following personnel items:

- 11.1 Classified Personnel Report No. 08-09-11-02 (supplement).

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

- 11.2 Certificated Personnel Report No. 08-09-11-02 (supplement).

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

- 11.3 Public Hearing: Declaration of Need for Fully Qualified Educators for the 2011-2012 School Year. Title V Regulations (supplement). The Board of Trustees will provide an opportunity to comment on the proposed Declaration of Need.

a). Motion to open hearing

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

b). Motion to close hearing

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

- 11.4 Approval of Declaration of Need for Fully Qualified Educators for the 2011-2012 School Year. Title V Regulations. Title V Regulations require the South Whittier School District to have a Declaration of Need for Fully Qualified Educators on file. The Superintendent recommends approval of the Declaration of Need for Fully Qualified Educators for the 2011-2012 school year (supplement 11.3).

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

12. **ADJOURNMENT**

Unless otherwise posted, the next regularly scheduled meeting will be held
August 23, 2011, 6:00 p.m., District Office Board Room, 11200 Telechron Ave.