

**SOUTH WHITTIER SCHOOL DISTRICT
11200 TELECHRON AVE.
WHITTIER, CA 90605**

**April 28, 2015
6:00 P.M.**

AGENDA

1. PRELIMINARY

1.1 Call to Order. Roll call:

Trustees

Sharon Stys, President
Sylvia Macias, Vice President
Francisco “Javi” Santana, Clerk
Jan Baird, Member
Deborah Pacheco, Member

Administrators

Gail Baxter, Superintendent
Cecilia Laidemitt, Associate Superintendent
Administrative Services & Personnel Mgt.
Martha Mestanza Rojas, Associate
Superintendent of Educational Services
Mark Keriakous, Associate Superintendent of
Business Services

1.2 Flag salute.

2. PUBLIC COMMENTS

During this time, persons – residents of the district, representatives of community organizations, representatives of district employee organizations – may, without arrangement, make representations to or address the Board on any topic of district related concern that is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

3. SCHOOL PRESENTATION

Lake Marie School will present: Common Core Interventions and Partnerships at Lake Marie School.”

4. COMMENTS BY TRUSTEES

This item is provided as an opportunity for Trustees to report regarding District related topics.

5. REPORTS

There will be no Board discussion on reports given except to ask questions or refer matters to staff and no action will be taken unless listed on a subsequent agenda.

5.1 The Superintendent will report to the Board about various matters involving the district.

6. CONSENT

- 6.1 Approval of Minutes** (supplement). The Superintendent recommends approval of the minutes of the regular meeting held April 14, 2015.
- 6.2 Purchase Order List No. 17** (supplement). The Superintendent recommends approval of Purchase Order List No. 17.
- 6.3 Approval of Contract List No. 16** (supplement). The Superintendent recommends approval of Contract List No. 16.
- 6.4 Travel and Conference Report No. 16** (supplement). The Superintendent recommends approval of Travel and Conference Report No. 16.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

7. CURRICULUM

- 7.1 Local Control Accountability Plan (LCAP).** Mrs. Martha Mestanza-Rojas, Associate Superintendent of Educational Services, will present a report on the LCAP process. The report will address the LCAP review process, the progress made towards District Goals and recommended next steps.
- 7.2 Local Education Agency Plan.** Mrs. Martha Mestanza-Rojas, Associate Superintendent of Educational Services will present a report on the Local Education Agency Plan. A copy of the Local Education Agency Plan can be found on the District website: www.swhittier.k12.ca.us.

8. BUSINESS

- 8.1 Disposal of Surplus and/or Obsolete Equipment** (supplement). District owned equipment has become obsolete, unusable and no longer needed. The salvage/unusable vehicles listed below are to be disposed of through a materials recycling vendor. The District is authorized to take this action pursuant to Education Code 17545 through 17549. The Superintendent recommends the approval of declaring the following vehicles obsolete and unusable.

Vehicle -- 1FDKF37G7TEA41014
Vehicle -- 1GTDM19W1WB542448
Vehicle -- 1FTCR10A9VUB65949
Vehicle -- 1FTCR10A6VPB23253
Vehicle -- 1GTDM19W9YB539249

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

8.2 Class Size Penalty Waiver K-3 (supplement). Due to the high cost of lowering class sizes and the potential penalty, the approval and exemption from the provisions of Section 41376 and 41378 of the Education Code and direction to staff to apply for a renewal of the class size penalty waiver that will allow the District to raise the District Wide average class size for grades 1st to 3rd to 31 students with no grades 1st to 3rd exceeding 34 students from July 1, 2014 to June 30, 2015 and with no grades 1st to 3rd class exceeding 33 students from July 1, 2015 to June 29, 2016. The Superintendent recommends approval of this Class Size Penalty Waiver K-3rd grade.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

8.3 Resolution No. 14-15-19: Tax Revenue Anticipation Note (supplement). Due to the uncertainty of cash flow, the South Whittier School District borrows money through the Tax Revenue Anticipation Note program. This resolution authorizes the South Whittier School District to borrow up to \$7.5 million dollars in 2015-2016, should we need to do so. The Superintendent recommends the approval of Resolution 14-15-19: Tax Revenue Anticipation Note.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

8.4 Resolution No. 14-15-20: Budget Transfers 2015-2016 (supplement). The District is periodically required to make budget transfers between funds, resources and object codes throughout a fiscal year. LACOE requires Board of Trustees approval for any and all such transfers and also requires designees to be authorized to sign these transfers. This resolution meets the requirements and will be in effect for the 2015-2016 Fiscal Year only and give administrators the authority to process routine budget revisions, adjustments and transfers. The Superintendent recommends approval of Resolution No. 14-15-20: Budget Transfers 2015-2016.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

9. GENERAL

9.1 Proposed Board Bylaw – 9000: Role of the Board –Second Reading and Possible Adoption (supplement). The Board will conduct the second reading and possible adoption of proposed Board Bylaw 9000 – Role of the Board.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

9.2 Proposed Board Bylaw – 9200: Limits of Board Member Authority – Second Reading and Possible Adoption (supplement). The Board will conduct the second reading and possible adoption of proposed Board Bylaw 9200 – Limits of Board Member Authority.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

9.3 Resolution No. 14-15-21: Day of the Teacher (supplement). The Superintendent recommends approval of Resolution No. 14-15-21: Day of the Teacher, proclaiming May 13, 2015 as “Day of the Teacher.”

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

9.4 Resolution No. 14-15-22: Classified Employee Week (supplement). The Superintendent recommends approval of Resolution No. 14-15-21: Classified Employee Week declaring May 18 to 22, 2015 as “Classified Employee Week.”

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

10. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items).

11. CLOSED SESSION

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

11.1 Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association.

Agency Negotiators: Gail Baxter, Cecilia Laidemitt, Martha Mestanza-Rojas, Mark Keriakous, James C. Romo, Tina L. Kannarr.

- 11.2 Public Employee Appointment/Employment/Evaluation**
 - 11.2.1 Executive Secretary to the Superintendent (13.1)
 - 11.2.2 Business Services Secretary (13.1)
 - 11.2.3 Instructional Aide (13.1)
 - 11.2.4 Food Services Accounting Technician (13.1)
 - 11.2.5 Instructional Aides Summer Supplemental Program (13.1)
 - 11.2.6 Substitute Noon Duty Supervisor (13.1)
 - 11.2.7 Substitute Breakfast Duty Supervisor (13.1)
 - 11.2.8 Substitute Health Clerk (13.1)
 - 11.2.9 Warehouse/Delivery Person (13.1)
 - 11.2.10 Teachers Summer Supplemental Program (13.2)
 - 11.2.11 Teachers (13.2)
 - 11.2.12 Teacher Update (13.2)
 - 11.2.13 Superintendent Evaluation

- 11.3 Public Employee Discipline/Dismissal/Transfers/Release**
 - 11.3.1 Inclusion Aide (13.1)
 - 11.3.2 Noon Duty Supervisor (13.1)
 - 11.3.3 Instructional Aide (13.1)
 - 11.3.4 Cafeteria Helper (13.1)
 - 11.3.5 Teacher (13.2)
 - 11.3.6 Inclusion Specialist (13.2)

12. OPEN SESSION

The Superintendent will report related to any action taken in closed session.

13. PERSONNEL

The Superintendent recommends approval of the Classified Personnel Report and the Certificated Personnel Report

13.1 Classified Personnel Report No. 04-28-15-16 (supplement).

Motion: _____ **Second:** _____ **Vote: Yes** _____ **No** _____ **Abstain** _____ **Absent** _____

13.2 Certificated Personnel Report No. 04-28-15-16 (supplement).

Motion: _____ **Second:** _____ **Vote: Yes** _____ **No** _____ **Abstain** _____ **Absent** _____

- 13.3 Job Description - Clerk/Licensed Vocational Nurse (LVN) (supplement). The Superintendent recommends approval of the Clerk/Licensed Vocational Nurse job description.

Motion: _____ **Second:** _____ **Vote: Yes** ____ **No** ____ **Abstain**____ **Absent** _____

- 13.4 South Whittier School District Initial Proposal, Successor Agreement, to the California School Employees Association, Chapter 348, (supplement). The South Whittier School District Initial Proposal, Successor Agreement, is submitted to the California School Employees Association, Chapter 348. The Superintendent recommends approval of the South Whittier School District Initial Proposal, Successor Agreement, to the California School Employees Association, Chapter 348 and submittal to the California School Employees Association.

Motion: _____ **Second:** _____ **Vote: Yes** ____ **No** ____ **Abstain**____ **Absent** _____

- 13.5 Public Hearing: South Whittier School District Initial Proposal, Successor Agreement, to the California School Employees Association, Chapter 348 (supplement 13.4). A public hearing is in order for the South Whittier School District Initial Proposal, Successor Agreement, to the California School Employees Association, Chapter 348 to provide an opportunity for communication on the initial proposal by any interested party.

a). Motion to open hearing

Motion: _____ **Second:** _____ **Vote: Yes** ____ **No** ____ **Abstain**____ **Absent** _____

b). Motion to close hearing

Motion: _____ **Second:** _____ **Vote: Yes** ____ **No** ____ **Abstain**____ **Absent** _____

14. ADJOURNMENT

Unless otherwise posted, the next regularly scheduled meeting will be held
May 12, 2015, 6:00 p.m., District Office Board Room, 11200 Telechron Ave.