

**SOUTH WHITTIER SCHOOL DISTRICT
11200 TELECHRON AVE.
WHITTIER, CA 90605**

**April 14, 2015
6:00 P.M.**

AGENDA

1. PRELIMINARY

1.1 Call to Order. Roll call:

Trustees

Sharon Stys, President
Sylvia Macias, Vice President
Francisco “Javi” Santana, Clerk
Jan Baird, Member
Deborah Pacheco, Member

Administrators

Gail Baxter, Superintendent
Cecilia Laidemitt, Associate Superintendent
Administrative Services & Personnel Mgt.
Martha Mestanza Rojas, Associate
Superintendent of Educational Services
Mark Keriakous, Associate Superintendent of
Business Services

1.2 Flag salute.

2. PUBLIC COMMENTS

During this time, persons – residents of the district, representatives of community organizations, representatives of district employee organizations – may, without arrangement, make representations to or address the Board on any topic of district related concern that is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

3. COMMENTS BY TRUSTEES

This item is provided as an opportunity for Trustees to report regarding District related topics.

4. REPORTS

There will be no Board discussion on reports given except to ask questions or refer matters to staff and no action will be taken unless listed on a subsequent agenda.

4.1 The Superintendent will report to the Board about various matters involving the district.

5. **CONSENT**

- 5.1 **Approval of Minutes** (supplement). The Superintendent recommends approval of the minutes of the regular meeting held March 10, 2015.
- 5.2 **Purchase Order List No. 16** (supplement). The Superintendent recommends approval of Purchase Order List No. 16.
- 5.3 **Approval of Contract List No. 15** (supplement). The Superintendent recommends approval of Contract List No. 15.
- 5.4 **Travel and Conference Report No. 15** (supplement). The Superintendent recommends approval of Travel and Conference Report No. 15.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

6. **CURRICULUM**

- 6.1 **Williams Uniform Complaint Quarterly Report Summary** (supplement). Provisions of the Williams legislation require that all schools shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the County Superintendent of Schools. The Superintendent recommends approval of this report.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

7. **BUSINESS**

- 7.1 **Declaration of Indefinite Salaries** – as a result of financial uncertainties, negotiations, legislation and other factors, the Board hereby declares that all certificated employee’s salaries are declared indefinite for the 2015-2016 school year.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

- 7.2 **Declaration of Indefinite Salaries** – as a result of financial uncertainties, negotiations, legislation and other factors, the Board hereby declares that all classified employee’s salaries are declared indefinite for the 2015-2016 school year.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

7.3 Declaration of Indefinite Salaries – as a result of financial uncertainties, negotiations, legislation and other factors, the Board hereby declares that all management, confidential and other unrepresented employee’s salaries are declared indefinite for the 2015-2016 school year.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

7.4 Resolution No. 14-15-16: Certification of Signatures (supplement). This resolution will authorize Mark Keriakous, Associate Superintendent of Business, to sign warrant orders for salary payments, notices of employment and contracts effective March 30, 2015 through December 8, 2015. The Superintendent recommends approval of Resolution No. 14-15-16.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

7.5 Resolution No. 14-15-17: Order Biennial Governing Board Election (supplement). The Superintendent recommends approval of Resolution No. 14-15-17 – Resolution Ordering Governing Board Member Election.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

7.6 Resolution No. 14-15-18: Authorizing the Lease of District Surplus Property (District’s Carmela Elementary School Site) Pursuant to a Request for Proposal Procedure as Authorized by the California Department of Education (Supplement).

The District owns approximately 5.1 acres of land located at 13300 Lakeland Road, Whittier, California 90605, which property is known generally as the District’s Carmela Elementary School Site (“Property”). The District declared the Property surplus and decided to pursue leasing the Property. Pursuant to Education Code section 33050 et seq., the District received a waiver from the California Department of Education allowing it to forgo the traditional competitive bidding procedure typically used when leasing school district surplus property. Instead, the waiver granted the District permission to use an alternative request for proposal (“RFP”) procedure in which the District solicits offers from interested parties for the lease of the Property. The RFP will set out the guidelines and minimum requirements for the lease of a designated portion of the Property. The District will then assess all proposals and negotiate with the proposers to determine the best options for the District. The District’s Board will review the

proposals received, as well as staff recommendations related to such proposals, in order to determine if a lease agreement can be reached that is in the best interest of the District. The Superintendent recommends approval of resolution no. 14-15-18: Authorizing the Lease of District Surplus Property Pursuant to a Request for Proposal Procedure as Authorized by the California Department of Education.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

7.7 Appointment of District Employees (Representative and Alternate) to Serve on the Listed Committees.

The Superintendent recommends approval of the appointment of Mark Keriakous, Associate Superintendent of Business Services (as the Representative), Phuong Tran, Director of Fiscal Services (as an Alternate), Ray Coco, Director of Operations, Maintenance and Transportation (as an Alternate) to serve on the following committees:

Whittier Area Transportation Cooperative (Alternate Ray Coco)
Whittier Area Self Insurance Authority (Alternate Phuong Tran)
Whittier Area Liability and Property Self Insurance Authority (Alternate Phuong Tran)

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

8. GENERAL

8.1 Proposed Board Bylaw – 9000: Role of the Board – First Reading

(supplement). The Board will conduct the first reading of proposed Board Bylaw – Role of the Board.

8.2 Proposed Board Bylaw – 9200: Limits of Board Member Authority

(supplement). The Board will conduct the first reading of proposed Board Bylaw – Limits of Board Member Authority.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

9. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items).

10. CLOSED SESSION

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

10.1 Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association.
Agency Negotiators: Gail Baxter, Cecilia Laidemitt, Martha Mestanza-Rojas, Mark Keriakous, James C. Romo, Tina L. Kannarr.

10.2 Public Employee Appointment/Employment/Evaluation

- 10.2.1 Library Clerk (12.1)
- 10.2.2 Instructional Aide (12.1)
- 10.2.3 Substitute Noon Duty Supervisor (12.1)
- 10.2.4 Substitute Cafeteria Helper (12.1)
- 10.2.5 Substitute Breakfast Duty Supervisor (12.1)
- 10.2.6 Noon Duty Supervisor (12.1)
- 10.2.7 Warehouse Delivery Person (12.1)
- 10.2.8 School Secretary (12.1)
- 10.2.10 Custodian (12.1)
- 10.2.11 Substitute Teacher (12.2)
- 10.2.12 Master Teacher (12.2)
- 10.2.13 Teacher (12.2)
- 10.2.14 Teacher – Summer Supplemental Program (12.2)
- 10.2.15 Superintendent
- 10.2.16 Teacher Update

10.3 Public Employee Discipline/Dismissal/Transfers/Release

- 10.3.1 Health Clerk (12.1)
- 10.3.2 Noon Duty Supervisor (12.1)
- 10.3.3 Cafeteria Helper (12.1)
- 10.3.4 Superintendent's Secretary (12.1)
- 10.3.5 Teacher (12.2)
- 10.3.6 Principal (12.2)

10.4 Conference Real Property Negotiator

10.4.1 The property under consideration is situated at Carmela School field, 5.1 acres of land at 13300 Lakeland Road, Whittier, CA 90605, which property is known generally as a portion of the District's Carmela Elementary School site ("Property"). South Whittier School District (Proposed Lessor), Real Property Negotiators Superintendent Gail Baxter (along with real estate consultant and legal counsel); and one or more potential unidentified lessees which may lease the property pursuant to applicable California law (Proposed Lessee(s)). Instruction to Negotiators will concern price and terms of payment associated with the possible lease of the identified Property, or portion thereof.

11. OPEN SESSION

The Superintendent will report related to any action taken in closed session.

12. PERSONNEL

The Superintendent recommends approval of the Classified Personnel Report and the Certificated Personnel Report

12.1 Classified Personnel Report No. 04-14-15-15 (supplement).

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

12.2 Certificated Personnel Report No. 04-14-15-15 (supplement).

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

12.3 Trimester Calendar for the 2015-2016 School Year (supplement). The Superintendent recommends approval of the Trimester Calendar for The 2015-2016 School Year.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

- 12.4 California School Employees Association, Chapter 348, Initial Proposal Successor Contract 2015-2018 to the South Whittier School District (supplement). The California School Employees Association, Chapter 348, Initial Proposal Successor Contract 2015-2018 is submitted to the South Whittier School District for action. The Superintendent recommends acceptance of the California School Employees Association, Chapter 348, Initial Proposal Successor Contract 2015-2018.

Motion: _____ **Second:** _____ **Vote: Yes** ____ **No** ____ **Abstain**____ **Absent** _____

- 12.5 Public Hearing: California School Employees Association, Chapter 348, Initial Proposal Successor Contract 2015-2018 (supplement 12.4). A public hearing is in order for the California School Employees initial proposal as submitted to provide an opportunity for communication on the initial contract proposal by any interested person.

a). Motion to open hearing

Motion: _____ **Second:** _____ **Vote: Yes** ____ **No** ____ **Abstain**____ **Absent** _____

b). Motion to close hearing

Motion: _____ **Second:** _____ **Vote: Yes** ____ **No** ____ **Abstain**____ **Absent** _____

- 12.6 Approval of Declaration of Need for Fully Qualified Educators for the 2015-2016 School Year, Title V Regulations (supplement). The Superintendent recommends approval of the Declaration of Need for Fully Qualified Educators For the 2015-2016 School Year, Title V Regulations.

Motion: _____ **Second:** _____ **Vote: Yes** ____ **No** ____ **Abstain**____ **Absent** _____

12.7 Public Hearing: Declaration of Declaration of Need for Fully Qualified Educators for the 2015-2016 School Year, Title V Regulations (supplement 12.6). A public hearing is in order for an opportunity for comments on the proposed Declaration of Need for Fully Qualified Educators for the 2015-2016 School Year.

a). Motion to open hearing

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

b). Motion to close hearing

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

13. **ADJOURNMENT**

Unless otherwise posted, the next regularly scheduled meeting will be held
April 28, 2015, 6:00 p.m., District Office Board Room, 11200 Telechron Ave.