

SOUTH WHITTIER SCHOOL DISTRICT
11200 TELECHRON AVE.
WHITTIER, CA 90605

April 12, 2011
6:00 P.M.

AGENDA

1. **PRELIMINARY**

1.1 Call to Order. Roll call:

Trustees

Layla Avila, President
Jan Baird, Clerk
Jorge Hernandez
Sylvia Macias
Sharon Stys

Administrators

Dr. Erich Kwek, Superintendent
Cecilia Laidemitt, Associate Superintendent
Administrative Services & Personnel Mgt.
Gail Baxter, Assistant Superintendent
Educational Services
David Rivera, Assistant Superintendent
Business Services

1.2 Flag salute.

2. **PUBLIC COMMENTS**

During this time, persons – residents of the district, representatives of community organizations, representatives of district employee organizations – may, without arrangement, make representations to or address the Board on any topic of district related concern that is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

3. **COMMENTS BY TRUSTEES**

This item is provided as an opportunity for Trustees to report regarding district related topics.

4. **REPORTS**

There will be no Board discussion on reports given except to ask questions or refer matters to staff and no action will be taken unless listed on a subsequent agenda.

4.1 The Superintendent will report to the Board about various matters involving the district.

5. CONSENT

- 5.1 Approval of Minutes** (supplement). The Superintendent recommends approval of the minutes of the workshop/meeting held March 7, 2011, regular minutes of March 22, 2011 and March 22, 2011 - II.
- 5.2 Purchase Order List No. 17** (supplement). The Superintendent recommends approval of purchase order list no. 17.
- 5.3 Contract List No. 15** (supplement). The Superintendent recommends approval of contract list no. 15.
- 5.4 Travel and Conference Report No. 14** (supplement). The Superintendent recommends approval of travel and conference report no. 14.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

6. CURRICULUM AND INSTRUCTION

- 6.1 Williams Uniform Complaint Quarterly Report Summary** (supplement). Provisions of the Williams Legislation require that all schools shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the County Superintendent of Schools. The Superintendent recommends approval of this report.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

- 6.2 Mid Year Benchmark Report, Part II, Math K- 8th , Social Studies 7th – 8th , Science 7th – 8th** (supplement).
Gail Baxter, Assistant Superintendent of Educational Services, will present the Mid Year Benchmark Report, Part II, Math K – 8th, Social Studies 7th – 8th, Science 7th – 8th .

- 6.3 Technology Plan – Effective July 1, 2011 through June 30, 2014** (supplement).
The Technology Plan is a three year plan in effect from July 1, 2011 through June 30, 2014. It serves both ‘Enhancing Education through Technology’ (EETT) and the ‘E-Rate Plan’ for the South Whittier School District. This Plan will be updated on a regular basis to meet the changing technology needs of our schools and district. The Superintendent recommends approval of the Technology Plan, effective July 1, 2011 through June 30, 2014.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

7. BUSINESS

7.1 Appointment of District Employee to Serve on the Whittier Area Pupil Transportation Cooperative (PTC) and the Whittier Area Self Insurance Authority.

The Superintendent recommends approval of the appointment of Lily Huntenburg, Director of Fiscal Services, to serve as an alternate on the Whittier Area Pupil Transportation Cooperative (PTC) and the Whittier Area Self Insurance Authority (WASIA).

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

7.2 Report on Health Care Insurance.

David Rivera, Assistant Superintendent of Business Services, will present a report as a follow-up to consultant agreement for brokerage services with Keenan and Associates.

7.3 Real Property Advisory Committee.

In accordance with Education Code 17387 and 17389, the district has established a Real Property Advisory Committee. This Committee will prepare a recommendation on real property surplus. District administration recommends the following properties to be considered by the Committee:

- District facilities at the Options Program located at McKibben School, Loma Vista School and Los Altos Elementary School;
- District facilities as part of the Options Program located at the Early Learning Center at Carmela Elementary School;
- Grassy Field Area at Carmela Elementary School;
- Former District Office facility located at 10120 So. Painter Ave., Whittier 90605
- Park Facility adjacent to Los Altos Elementary School;
- Current District Office facility located at 11200 Telechron Ave., Whittier 90605

The Superintendent recommends approval of the listed sites to be reviewed by the Real Property Advisory Committee for surplus.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

- 7.4 Authorization to Participate in Qualified Bids and Agreements with Western States Contracting Alliance** (supplement). David Rivera, Assistant Superintendent of Business Services, will present this proposed authorization to participate in a qualified bid and agreement with Dell Computers. The Superintendent recommends approval of this authorization to participate.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

- 7.5 Purchase Order for Dell Computers** (supplement). David Rivera, Assistant Superintendent of Business Services, will present a purchase order request for Dell Computers.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

- 7.6 Purchase Orders for Audio Visual Equipment** (supplement). David Rivera, Assistant Superintendent of Business Services, will present two purchase order requests for audio visual equipment from Troxell Communications, Inc. Authorization to participate in qualified bids and agreements with Troxell was approved by the Board of Trustees on March 8, 2011. The Superintendent recommends approval of these purchase order requests.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

8. GENERAL

- 8.1 Resolution No. 09-10-19 Ordering Governing Board Member Election** (supplement). Pursuant to Education code 5000 to 5030, Governing Boards of school districts are required to schedule and hold an election on November 8, 2011 and take action to initiate the regular Biennial Governing Board election. The Superintendent recommends adoption of this resolution that complies with these requirements.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

8.2 Graves Middle School tour to Boston, New York, Gettysburg and Washington D.C. (supplement).

Thirty students from Graves Middle School will go on a tour of Boston, New York, Gettysburg and Washington, D.C. from May 19 to 27, 2011. Apple Tours & Travel, Inc. is the tour organizer. Graves Middle School teachers Mr. T. Banner and Mr. J. Kearney will chaperone the trip. Parent, Mrs. Armida Romero and relative Ms. Linda Pacheco will also chaperone the students. The cost of the trip is \$2,140.00. Students held numerous fund raising activities to raise funds. The Superintendent recommends approval of the Graves Middle School student tour.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

9. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items).

10. CLOSED SESSION

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

10.1 Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association.

Agency Negotiators: Dr. Erich Kwek, Cecilia Laidemitt, David Rivera, James C. Romo, Tina L. Kannarr.

10.2 Public Employee Appointment/Employment/Evaluation

- 10.2.1 Working Director of Maintenance, Operations and Transportation
- 10.2.2 Instructional Aide – Substitute List
- 10.2.3 Noon Duty Supervisor – Substitute List
- 10.2.4 Library Clerk
- 10.2.5 Instructional Aide
- 10.2.6 Teacher
- 10.2.7 Principal

10.3 Public Employee Discipline/Dismissal/Release

- 10.3.1 Office/Health Clerk
- 10.3.2 Noon Duty Supervisor
- 10.3.3 Cafeteria Helper
- 10.3.4 Teacher

10.4 Conference with District Real Property Negotiator

10.4.1 David A. Rivera, Assistant Superintendent of Business Services,
regarding property located at 11200 Telechron Ave., Whittier, 90605

11. OPEN SESSION

The Superintendent will report related to any action taken in closed session.

12. PERSONNEL

The Superintendent recommends approval of the following personnel items:

12.1 Classified Personnel Report No. 04-12-11-16 (supplement).

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

12.2 Certificated Personnel Report No. 04-12-11-17 (supplement).

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

13. ADJOURNMENT