

SOUTH WHITTIER SCHOOL DISTRICT
11200 TELECHRON AVE.
WHITTIER, CA 90605

April 8, 2014
6:00 P.M.

AGENDA

1. **PRELIMINARY**

1.1 Call to Order. Roll call:

Trustees

Sylvia Macias, President
Jan Baird, Vice President
Sharon Stys, Clerk
Deborah Pacheco, Member
Francisco 'Javi' Santana,
Member

Administrators

Dr. Erich Kwek, Superintendent
Cecilia Laidemitt, Associate Superintendent
Administrative Services & Personnel Mgt.
Gail Baxter, Associate Superintendent of
Educational Services
Michael Krause, Associate Superintendent of
Business Services

1.2 Flag salute

2. **PUBLIC COMMENTS**

During this time, persons – residents of the district, representatives of community organizations, representatives of district employee organizations – may, without arrangement, make representations to or address the Board on any topic of district related concern that is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

3. **COMMENTS BY TRUSTEES**

This item is provided as an opportunity for Trustees to report regarding District related topics.

4. **REPORTS**

There will be no Board discussion on reports given except to ask questions or refer matters to staff and no action will be taken unless listed on a subsequent agenda.

4.1 The Superintendent will report to the Board about various matters involving the district.

5. **CONSENT**

5.1 **Approval of Minutes** (supplement). The Superintendent recommends approval of the minutes of the regular meeting held March 11, 2014.

5.2 **Purchase Order List No. 15** (supplement). The Superintendent recommends approval of Purchase Order List No. 15.

5.3 **Approval of Contract List No. 15** (supplement). The Superintendent recommends approval of Contract List No. 15.

5.4 **Travel and Conference Report No. 15** (supplement). The Superintendent recommends approval of travel and conference report no. 15.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

6. **CURRICULUM**

6.1 **Williams Uniform Complaint Quarterly Report Summary** (supplement). Provisions of the Williams legislation require that all schools shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the County Superintendent of Schools. The Superintendent recommends approval of the 3rd Quarter Report.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

6.2 **Memorandum of Understanding – Nutrition Education Obesity Prevention (NEOP)** (supplement). The Superintendent recommends approval of the Nutrition Education Obesity Prevention grant between the Los Angeles County Office of Education and the South Whittier School District effective January 1, 2014 through September 30, 2014.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

7. **BUSINESS**

7.1 **Resolution No. 13-14-17: Certification of Signatures** (supplement). This resolution, required by law, authorizes Phuong Tran, Director of Fiscal Services, to sign warrant orders for salary payments, notices of employment and contracts effective April 8, 2014 through December 9, 2014. The Superintendent recommends approval of resolution no. 13-14-17.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

- 7.2 Appointment of District Employee to Serve as the District's Representative on the Listed Organizations.** The Superintendent recommends that Phuong Tran, Director of Fiscal Services be approved to serve as the district's representative on the following listed organizations:

Whittier Area Liability and Property Self Insurance Authority
Committee (WALPSIA)
Whittier Self Insurance Authority (WASIA)
Whittier Area Pupil Transportation Cooperative (PTC)

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

- 7.3 Declaration of Indefinite Salaries** (supplement). As a result of financial uncertainties, negotiations, legislation and other factors, the Board of Trustees hereby declares that all certificated employee's salaries are declared indefinite for the 2014-2015 school year. The Superintendent recommends approval of this Declaration of Indefinite Salaries.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

- 7.4 Declaration of Indefinite Salaries** (supplement). As a result of financial uncertainties, negotiations, legislation and other factors, the Board of Trustees hereby declares that all classified employee's salaries are declared indefinite for the 2014-2015 school year. The Superintendent recommends approval of this Declaration of Indefinite Salaries.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

- 7.5 Declaration of Indefinite Salaries** (supplement). As a result of financial uncertainties, negotiations, legislation and other factors, the Board of Trustees hereby declares that all management, confidential and other unrepresented employee's salaries are declared indefinite for the 2014-2015 school year. The Superintendent recommends approval of this Declaration of Indefinite Salaries.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

7.6 Declaration of Surplus and Obsolete Items at Monte Vista School

(supplement). When district owned equipment becomes unusable or no longer needed, the Superintendent shall identify these items. The South Whittier School District requests approval of the Board of Trustees to dispose of obsolete equipment from Monte Vista School as listed on the supplement. The Superintendent recommends approval of the disposal of the listed obsolete equipment from Monte Vista School.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

7.7 Resolution No. 13-14-18: Tax and Revenue Anticipation Notes (supplement).

Michael Krause, Associate Superintendent of Business Services, will present resolution no. 13-14-18. This resolution gives district administrators authorization to borrow funds for fiscal year 2014-2015. The Superintendent recommends approval of resolution no. 13-14-18: Tax and Revenue Anticipation Notes.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

8. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items).

9. CLOSED SESSION

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

9.1 Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association.

Agency Negotiators: Dr. Erich Kwek, Cecilia Laidemitt, Michael Krause, James C. Romo, Tina L. Kannarr.

9.2 Public Employee Appointment/Employment/Evaluation

9.2.1 Instructional Aides (11.1)

9.2.2 Custodians (11.1)

9.2.3 Teachers (11.2)

9.2.4 Director Special Programs, English Learners and Parent Involvement

- 9.3** Public Employee Discipline/Dismissal/Transfers/Release
 - 9.3.1 Paraprofessional Instructional Aide (11.1)
 - 9.3.2 Custodian (11.1)
 - 9.3.3 Teacher (11.2)

10. OPEN SESSION

The Superintendent will report related to any action taken in closed session.

11. PERSONNEL

The Superintendent recommends approval of the Classified Personnel Report and the Certificated Personnel Report

11.1 Classified Personnel Report No. 04-08-14-14 (supplement).

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

11.2 Certificated Personnel Report No. 04-08-14-14 (supplement).

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

11.3 2014-2015 Trimester Calendar (supplement). The Superintendent recommends approval of the 2014-2015 Trimester Calendar.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

11.4 Resolution No. 13-14-20: Resolution Regarding Layoff of Classified Personnel (supplement). The Superintendent recommends approval of Resolution No. 13-14-20: Resolution Regarding Layoff of Classified Personnel.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

12. ADJOURNMENT

Unless otherwise posted, the next regularly scheduled meeting will be held
April 22, 2014, 6:00 p.m., District Office Board Room, 11200 Telechron Ave.