

U N A D O P T E D M I N U T E S

Of the Board of Trustees
Regular Board Meeting
June 14, 2016

1. PRELIMINARY

1. Call to Order. Roll call:

Minutes:

BOARD OF TRUSTEES:

Sylvia V. Macias, Vice President - Present
Francisco "Javi" Santana, President - Present
Jan Baird, Clerk - Present
Deborah Pacheco, Member - Present
Elias Alvarado, Member - Absent

ADMINISTRATORS: All SWSD Administrators present

Gail Baxter, Superintendent
Cecilia Laidemitt, Associate Superintendent of Personnel & Administrative Services
Martha Mestanza-Rojas, Associate Superintendent of Educational Services
Mark Keriakous, Associate Superintendent of Business Services

Regular Board meeting was led by Vice President - Francisco "Javi" Santana

2. Flag salute.

Minutes:

The pledge of allegiance was led by Joe Olguin, SWSD Technology Information Systems Tech.

2. APPROVAL OF AGENDA

Motion Passed: The Superintendent recommends approval of the June 14, 2016 Board Agenda as presented.

Motion: ____ Seconded: ____ VOTE: YES 4 NO ____ Abstain ____ Absent 1

Passed with a motion by Deborah Pacheco and a second by Sylvia Macias with correction to Agenda item 9.12 Classified Salary Schedule – the one-time flat bonus payment correct amount of \$310.00 which will be reflective on the Regular Board Meeting Minutes.

Absent Elias Alvarado

Yes Jan Baird

Yes Sylvia Macias

Yes Deborah Pacheco

Yes Francisco "Javi" Santana

3. PUBLIC COMMENTS

Minutes:

Keith MacInnes, Co-President of SWTA addressed the Board of Trustees regarding concerns of the Proposed Budget 2016-2017 and the projections for future years and voiced concern about the difference between teachers' salaries and administrative costs and how this will impact the District. Mr. MacInnes asked the Board to take this concern into consideration before adopting the Proposed Budget at the upcoming Regular Board Meeting.

4. COMMENTS BY TRUSTEES

Minutes:

Trustee Alvarado absent.

Trustee Pacheco stated that she had the opportunity to attend Open House and was joined by her family. Trustee Pacheco enjoyed the open house and stated that she was happy to see that both parents and students were very happy at the event.

Trustee Pacheco also asked for some information regarding the budget adoption process and employee input.

Trustee Baird stated that over the course of the years she has never missed an end of the year event with the exception of this year. Trustee Baird was unable to attend the Graves Middle School promotion due to commitments with her newly born grandson and grandchildren in San Diego.

Trustee Macias commented in correlation to the questions posed regarding the 2016-2017 Proposed Budget presented tonight and shared that at the 2016 May Delegate Assembly that she and Mrs. Baird attended last month, it was mentioned that there is a positive outlook for education on the Budget for the 2016-2017 despite resources falling short on projections. All parties have been invited to attend the School Services Budget Workshops in order to hear the same information. Trustee Macias commended both Mrs. Baxter and Mr. Keriakous for coordinating that all parties attend the Budget workshops in order to receive the same information in respects to the Budget.

Trustee Macias commented that she had the opportunity to participate and attend several of the end of the year events. Trustee Macias thoroughly enjoyed the Los Altos Open House where she had the opportunity to listen to the students in Mr. Woodward's class play the guitar and see how much the classrooms have changed towards the positive. Trustee Macias attended SWSD Employee Recognition lunch, Graves Middle School promotion ceremony, the Health and Resource Fair, CAFE Parent Leadership Academy Graduation, PTA Dinner and California High Schools Graduation.

Trustee Macias thanked Mr. Meza and all that participated in coordinating the Community Health and Resource Fair. Parents, students and community members were able to take full advantage of the information and resources that were readily available by the variety of vendors present at the fair.

Trustee Macias thanked the students that played the guitar during Open House and hopes that the students will have the opportunity to perform at a future Board meeting.

Trustee Macias thanked Mrs. Shepherd, Carmela 3rd Grade Teacher for coordinating such an excellent program entitled "Music Everywhere".

Trustee Santana stated that he attended the Community Health and Resource Fair, this being his first time attending it was nice to see the community participation. Trustee Santana also attended Graves Middles School promotion and it was a well-organized event and it is nice to see the students looking forward to attending High School.

5. REPORTS

1. The Superintendent will report to the Board about various matters involving the District.

Minutes:

Superintendent Baxter reported that she too attended all the end of the year events as mentioned by the Board Members. Mrs. Baxter stated an excellent job was done in closing out the school year.

Superintendent Baxter reported on several projects that both she and Mr. Keriakous, Associate Superintendent of Business Services have been working on. One such project is Proposition 39 which is a plan in development in an effort to find ways of energy conservation and how that can generate funds and savings to the District. That plan will be brought to the Board for review and consideration on how becoming energy efficient will generate funds.

Superintendent Baxter reported that the District is in continual communication with John Isom to help navigate the process of pursuing a Bond. The Board will be acting on a Resolution in an upcoming Board Meeting either on the June 28 meeting or July 19 Board Meeting.

Superintendent Baxter reported on the Carmela Lease. The Carmela project is moving forward. New documents have been received. There are a few details that are being discussed in order to come into a formal agreement with Storms Properties. Storm Properties has been meeting with the City of Santa Fe Springs, the Director of Planning, Sub-Housing Committee, the City Manager and the Mayor to review the project concept and that the project meets codes and compliance criteria when the project is proposed to the City of Santa Fe Springs, primarily since this will impact the cities law enforcement and fire department. The communication received by the attorney indicates that the documents are moving forward and it is anticipated that the agreement will be finalized and documents signed by either the June 28 or July 19 Regular Board Meeting.

6. CONSENT

1. Approval of Minutes May 17, 2016, (Supplement)

Motion Passed: The Superintendent recommends approval of the Regular Board Meeting minutes on May 17, 2016

Motion: ___ Seconded: ___ VOTE: YES 4 NO ___ Abstain___ Absent 1 Passed with a motion by Sylvia Macias and a second by Jan Baird.

Absent Elias Alvarado
Yes Jan Baird
Yes Sylvia Macias
Yes Deborah Pacheco
Yes Francisco "Javi" Santana

2. Purchase Order List No. # 12 (Supplement)

Motion Passed: The Superintendent recommends approval of Purchase Order List No. # 12

Motion: ___ Seconded: ___ VOTE: YES 4 NO ___ Abstain___ Absent 1 Passed with a motion by Sylvia Macias and a second by Jan Baird.

Absent Elias Alvarado
Yes Jan Baird
Yes Sylvia Macias
Yes Deborah Pacheco
Yes Francisco "Javi" Santana

**3. Contract/Memorandum of Understanding (MoU) List No. # 3 FY 16-17
(Supplement)**

Motion Passed: The Superintendent recommends approval of Contract/MoU List No. #03 FY 16-17

Motion: _____ Seconded: _____ VOTE: YES 4 NO _____ Abstain _____ Absent 1

Passed with a motion by Sylvia Macias and a second by Jan Baird.

Absent Elias Alvarado

Yes Jan Baird

Yes Sylvia Macias

Yes Deborah Pacheco

Yes Francisco "Javi" Santana

Minutes:

CONTRACT/MoU List No.#12

#16-17-005 - CONTRACTOR: Impact Canine Solutions; SERVICE: Drug Awareness Prevention and Education; DURATION: 07/01/2016-06/30/2017; COST TO DISTRICT:\$3,600.00

#16-17-006 - CONTRACTOR: AVID; SERVICE: Approved at the May 17, 2016 Regular Board Meeting; DURATION: N/A; COST TO DISTRICT: N/A

#16-17-007 - CONTRACTOR:School City Inc.; SERVICE: Approved at the May 17, 2016 Regular Board Meeting; DURATION: N/A; COST TO DISTRICT:N/A

#16-17-008 - CONTRACTOR: Los Angeles County Office of Education (LACOE); SERVICE: Approved at the May 17, 2016 Regular Board Meeting; DURATION:N/A; COST TO DISTRICT: N/A

#16-17-009 - CONTRACTOR: School Services of California; SERVICE: Fiscal Services retained to enhance the District's understanding of current fiscal matters; DURATION: 07/01/2016-06/30/2017; COST TO DISTRICT:Not to Exceed \$2,940.00

#16-17-010 - CONTRACTOR: Biola University; SERVICE: Student teaching agreement for the District to provide teaching experience through student teaching in schools and classes of the District during the term of the contract; DURATION: 07/01/2016-06/30/2017; COST TO DISTRICT: No Cost to the District

#16-17-011 - CONTRACTOR: Leadership Associates, LLC; SERVICE: Leadership Associate Network Membership 2016-2017;DURATION: 07/01/2016-06/30/2017; Cost to the District: \$4,500.00

4. Williams Third Quarter Report on Uniform Complaints 2015-2016 (Supplement)

Motion Passed: The Superintendent recommends approval of the William Third Quarter report on Uniform Complaints 2015-2016.

Motion: ____ Seconded: ____ VOTE: YES 4 NO ____ Abstain ____ Absent 1
Passed with a motion by Deborah Pacheco and a second by Jan Baird.

Absent Elias Alvarado
Yes Jan Baird
Yes Sylvia Macias
Yes Deborah Pacheco
Yes Francisco "Javi" Santana

7. GENERAL

1. Resolution No. # 16-17-06 Authorization to provide Board Member Salary (Supplement)

Motion Passed: The Superintendent recommends approval of Resolution No. # 16-17-06 for hardship absence of Trustee Deborah Pacheco.

Motion: ____ Seconded: ____ VOTE: YES 4 NO ____ Abstain ____ Absent 1
Passed with a motion by Sylvia Macias and a second by Jan Baird.

Absent Elias Alvarado
Yes Jan Baird
Yes Sylvia Macias
Yes Deborah Pacheco
Yes Francisco "Javi" Santana

8. EDUCATIONAL SERVICES

1. PRESENTATION: LCAP Executive Summary (Supplement)

Minutes:

Martha Mestanza-Rojas, Associate Superintendent of Educational Services presented to the Board of Trustees the LCAP Executive Summary. Mrs. Mestanza-Rojas highlighted the LCAP, resources and how the instructional lessons are enhanced in order to meet the needs of the students and meeting the required compliance.

**2. PUBLIC HEARING: Local Control Accountability Plan (LCAP)
(Supplement 8.1)**

1. a) Motion to Open Hearing

Motion Passed: a) Motion to open the hearing

Motion: _____ Seconded: _____ VOTE: YES 4 NO _____ Abstain _____ Absent 1

Passed with a motion by Sylvia Macias and a second by Jan Baird.

Absent Elias Alvarado

Yes Jan Baird

Yes Sylvia Macias

Yes Deborah Pacheco

Yes Francisco "Javi" Santana

2. b) Motion to Close the Hearing

Motion Passed: b) Motion to Close the Hearing

Motion: _____ Seconded: _____ VOTE: YES 4 NO _____ Abstain _____ Absent 1

Passed with a motion by Jan Baird and a second by Sylvia Macias.

Absent Elias Alvarado

Yes Jan Baird

Yes Sylvia Macias

Yes Deborah Pacheco

Yes Francisco "Javi" Santana

9. BUSINESS SERVICES

1. PRESENTATION: Budget Overview 2016-2017 (Supplement)

Minutes:

Mark Keriakous, Associate Superintendent of Business Services presented to the Board of Trustees a power point presentation of the Budget overview 2016-2017 and future projections.

**2. PUBLIC HEARING: South Whittier School District Proposed Budget Overview
2016-2017 (Supplement 9.1)**

1. a) Motion to Open the Hearing

Motion Passed: a) Motion to open the hearing

Motion: ____ Seconded: ____ VOTE: YES 4 NO ____ Abstain ____ Absent 1

Passed with a motion by Sylvia Macias and a second by Jan Baird.

Absent Elias Alvarado

Yes Jan Baird

Yes Sylvia Macias

Yes Deborah Pacheco

Yes Francisco "Javi" Santana

2. b) Motion to Close the Hearing

Motion Passed: b) Motion to Close the Hearing

Motion: ____ Seconded: ____ VOTE: YES 4 NO ____ Abstain ____ Absent 1

Passed with a motion by Jan Baird and a second by Sylvia Macias.

Absent Elias Alvarado

Yes Jan Baird

Yes Sylvia Macias

Yes Deborah Pacheco

Yes Francisco "Javi" Santana

**3. PUBLIC HEARING: Educational Protection Account 2016-2017 (EPA)
(Supplement)**

1. a) Motion to Open the Hearing

Motion Passed: a) Motion to open the hearing

Motion: ____ Seconded: ____ VOTE: YES 4 NO ____ Abstain ____ Absent 1

Passed with a motion by Jan Baird and a second by Deborah Pacheco.

Absent Elias Alvarado

Yes Jan Baird

Yes Sylvia Macias

Yes Deborah Pacheco

Yes Francisco "Javi" Santana

2. b) Motion to Close the Hearing

Motion Passed: b) Motion to Close the Hearing

Motion: ____ Seconded: ____ VOTE: YES 4 NO ____ Abstain ____ Absent 1

Passed with a motion by Jan Baird and a second by Sylvia Macias.

Absent Elias Alvarado

Yes Jan Baird

Yes Sylvia Macias

Yes Deborah Pacheco

Yes Francisco "Javi" Santana

4. Approval of Resolution No. # 16-17-01 Educational Protection Account (EPA) (Supplement 9.3)

Motion Passed: The Superintendent recommends approval of the Educational Protection Account (EPA) Resolution No. #16-17-01 (Supplement 9.3)

Motion: ____ Seconded: ____ VOTE: YES 4 NO ____ Abstain ____ Absent 1

Passed with a motion by Jan Baird and a second by Deborah Pacheco.

Absent Elias Alvarado
Yes Jan Baird
Yes Sylvia Macias
Yes Deborah Pacheco
Yes Francisco "Javi" Santana

5. Resolution No. # 16-17-02 Piggyback Bid for classroom and office supplies (Supplement)

Motion Passed: The Superintendent recommends that the Board of Trustees authorize staff to order against competitive piggyback bid for school and office Supplies by adopting Resolution 16-17-02.

Motion: ____ Seconded: ____ VOTE: YES 4 NO ____ Abstain ____ Absent 1

Passed with a motion by Jan Baird and a second by Sylvia Macias.

Absent Elias Alvarado
Yes Jan Baird
Yes Sylvia Macias
Yes Deborah Pacheco
Yes Francisco "Javi" Santana

6. Resolution No. # 16-17-03 Inter-fund Cash Borrowing (Supplement)

Motion Passed: The Superintendent recommends that the Board of Trustees approve Resolution 16-17-03 to authorize the use of temporary cash transfers in all district funds if the need arises.

Motion: ____ Seconded: ____ VOTE: YES 4 NO ____ Abstain ____ Absent 1

Passed with a motion by Jan Baird and a second by Sylvia Macias.

Absent Elias Alvarado
Yes Jan Baird
Yes Sylvia Macias
Yes Deborah Pacheco
Yes Francisco "Javi" Santana

7. Resolution No. # 16-17-04 Temporary Transfers from the School Pools Fund (Supplement)

Motion Passed: The Superintendent recommends that the Board of Trustees approve Resolution 16-17-04 to authorize the use of temporary cash borrowing from the School Pools Fund maintained by the Los Angeles County Treasurer if the need arises.

Motion: ____ Seconded: ____ VOTE: YES 4 NO ____ Abstain ____ Absent 1

Passed with a motion by Jan Baird and a second by Deborah Pacheco.

Absent Elias Alvarado
Yes Jan Baird
Yes Sylvia Macias
Yes Deborah Pacheco
Yes Francisco "Javi" Santana

8. Resolution No. # 16-17-05 to Commit Fund Balances (Supplement)

Motion Passed: The Superintendent recommends that the Board of Trustees adopt Resolution 16-17-05 to commit funds for the prescribed purpose.

Motion: ____ Seconded: ____ VOTE: YES 4 NO ____ Abstain ____ Absent 1

Passed with a motion by Jan Baird and a second by Sylvia Macias.

Absent Elias Alvarado
Yes Jan Baird
Yes Sylvia Macias
Yes Deborah Pacheco
Yes Francisco "Javi" Santana

9. Resolution #16-17-08 Delegation of Administrative Authority to Process Routine Budget Revisions, Adjustments and Transfers For the 2016-17 Fiscal Year. (Supplement)

Motion Passed: The Superintendent recommends that the Board of Trustees approve Resolution #16-17-08 Delegation of Administrative Authority to Process Routine Budget Revisions, Adjustments and Transfers for the 2016-17 Fiscal Year.

Motion: ____ Seconded: ____ VOTE: YES 4 NO ____ Abstain ____ Absent 1

Passed with a motion by Jan Baird and a second by Deborah Pacheco.

Absent Elias Alvarado
Yes Jan Baird
Yes Sylvia Macias
Yes Deborah Pacheco
Yes Francisco "Javi" Santana

10. Public Disclosure of Proposed Collective Bargaining Agreement in accordance with AB 1200 (Chapter 1213/Statutes 1992), AB 2756 (Chapter 52/Statutes 2004), GC 3547.5 with the California School Employee Association (CSEA) dated May 9th, 2016. (Supplement)

Motion Passed: The Superintendent recommends approval of the Public Disclosure of Proposed Collective Bargaining Agreement as presented.

Motion: ____ Seconded: ____ VOTE: YES 4 NO ____ Abstain ____ Absent 1
Passed with a motion by Deborah Pacheco and a second by Sylvia Macias.

Absent Elias Alvarado
Yes Jan Baird
Yes Sylvia Macias
Yes Deborah Pacheco
Yes Francisco "Javi" Santana

11. Confidential/Management Salary Schedule (Supplement)

Motion Passed: The Superintendent recommends that the Board of Trustees approve the attached schedules 1,2,9,C,E,F,M,S and U for non- represented employees reflecting an increase of .83% retroactively to 7-1-2015 plus a one- time bonus of 1.25% of the annual base salary, which is an equivalent percentage increase to that negotiated with classified and certificated bargaining units.

Motion: ____ Seconded: ____ VOTE: YES 4 NO ____ Abstain ____ Absent 1
Passed with a motion by Jan Baird and a second by Sylvia Macias.

Absent Elias Alvarado
Yes Jan Baird
Yes Sylvia Macias
Yes Deborah Pacheco
Yes Francisco "Javi" Santana

12. Classified Salary Schedule (Supplement)

Motion Passed: The Superintendent recommends that the board of Trustees approve the attached 2015-16 classified salary schedule 3 and 8 which include a 0.83% increase and a one-time bonus of \$310 per CSEA member.

Motion: ____ Seconded: ____ VOTE: YES 4 NO ____ Abstain ____ Absent 1
Passed with a motion by Jan Baird and a second by Sylvia Macias.

Absent Elias Alvarado
Yes Jan Baird
Yes Sylvia Macias
Yes Deborah Pacheco
Yes Francisco "Javi" Santana

10. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

Minutes:

There were no Public Comments on closed Session Items.

11. CLOSED SESSION

Minutes:

By general consent of the Board, The Board moved into Closed Session at 7:20 PM.

1. Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association. Agency Negotiators:Gail Baxter, Cecilia Laidemitt, Martha Mestanza-Rojas,Mark Keriakous,James C. Romo, Tina L.Kannarr

2. Conference Real Property Negotiator

1. The property under consideration is situated at Carmela School field, 5.1 acres of land at 13300 Lakeland Road, Whittier, CA 90605,which property is known generally as a portion of the District's Carmela Elementary School site ("Property"). South Whittier School District(Proposed Lessor), Real Property is known generally as a portion of the District's Carmela Elementary School Site ("Property"). South Whittier School District (Proposed Lessor), Real Property Negotiators, Superintendent Gail Baxter and Associate Superintendent, Mark Keriakous (along with legal counsel, Andreas Chialtas); and Storm Properties which may lease the property pursuant to applicable California law (Proposed Lessee(s). Instruction to Negotiators will concern price and terms of payment associated with the possible lease of the identified Property, or portion thereof.

3. Classified - Public Employee Appointment/Employment/Evaluation

**4. Classified - Public Employee
Dismissal/Release/Discipline/Transfers/Reassignments/Retirement**

5. Classified - Public Employee Request for Medical Leave of Absence/Paid

6. Classified - Public Employee Request for Medical leave of absence/Unpaid

7. Certificated - Public Employee Appointment/Employment/Evaluation

**8. Certificated - Public Employee
Dismissal/Release/Discipline/Transfers/Reassignments/Retirement**

**9. Certificated - Public Employee Request for Leave of Absence Paid for a
Missionary Trip**

12. OPEN SESSION

Minutes:

By general consent of the Board, the Board reconvened in Open Session at 8:24 PM. The Superintendent reported that no action was taken.

13. PERSONNEL SERVICES

1. Classified Personnel Report No.# 12 (Supplement)

Motion Passed: The Superintendent recommends approval of the Classified Personnel Report No. #12

Motion: ____ Seconded: ____ VOTE: YES 4 NO ____ Abstain ____ Absent 1

Passed with a motion by Sylvia Macias and a second by Jan Baird.

Absent Elias Alvarado
Yes Jan Baird
Yes Sylvia Macias
Yes Deborah Pacheco
Yes Francisco "Javi" Santana

2. Certificated Personnel Report No.# 12 (Supplement)

Motion Passed: The Superintendent recommends approval of the Certificated Personnel Report No. #12

Motion: ____ Seconded: ____ VOTE: YES 4 NO ____ Abstain ____ Absent 1

Passed with a motion by Jan Baird and a second by Sylvia Macias.

Absent Elias Alvarado
Yes Jan Baird
Yes Sylvia Macias
Yes Deborah Pacheco
Yes Francisco "Javi" Santana

3. Job Description: Director II of Facilities, Maintenance and Operations (Supplement)

Motion Passed: The Superintendent recommends approval of the job description of Director II of Facilities, Maintenance and Operations.

Motion: ____ Seconded: ____ VOTE: YES 4 NO ____ Abstain ____ Absent 1

Passed with a motion by Jan Baird and a second by Deborah Pacheco.

Absent Elias Alvarado
Yes Jan Baird
Yes Sylvia Macias
Yes Deborah Pacheco
Yes Francisco "Javi" Santana

4. APPROVAL OF DISTRICT CALENDARS 2016-2017 SCHOOL YEAR

1. Ten Month Classified Calendar 2016-2017 School Year (Supplement)

Motion Passed: The Superintendent recommends approval for the Ten Month Classified Calendar for 2016-2017 School Year.

Motion: ____ Seconded: ____ VOTE: YES 4 NO ____ Abstain____ Absent 1

Passed with a motion by Jan Baird and a second by Deborah Pacheco.

Absent Elias Alvarado

Yes Jan Baird

Yes Sylvia Macias

Yes Deborah Pacheco

Yes Francisco "Javi" Santana

2. Eleven Month Classified Calendar for 2016-2017 School Year (Supplement)

Motion Passed: The Superintendent recommends approval for the Eleven Month Classified Calendar for 2016-2017 School Year.

Motion: ____ Seconded: ____ VOTE: YES 4 NO ____ Abstain____ Absent 1

Passed with a motion by Sylvia Macias and a second by Deborah Pacheco.

Absent Elias Alvarado

Yes Jan Baird

Yes Sylvia Macias

Yes Deborah Pacheco

Yes Francisco "Javi" Santana

3. Twelve Month Classified Calendar for 2016-2017 School Year (Supplement)

Motion Passed: The Superintendent recommends approval for the Twelve Month Classified Calendar for 2016-2017 School Year.

Motion: ____ Seconded: ____ VOTE: YES 4 NO ____ Abstain____ Absent 1

Passed with a motion by Deborah Pacheco and a second by Sylvia Macias.

Absent Elias Alvarado

Yes Jan Baird

Yes Sylvia Macias

Yes Deborah Pacheco

Yes Francisco "Javi" Santana

14. ADJOURNMENT

Minutes:

By general consent of the Board, the meeting was adjourned at 8:26 PM to the June 28, 2016 Regular Board Meeting, District Office Board Room.