

# UNADOPTED MINUTES

Of the Board of Trustees  
Board of Trustees Regular/Annual Organization Meeting  
December 20, 2016

## 1. PRELIMINARY

### 1. Call to Order. Roll call:

Minutes:  
All Board of Trustees present

All Administrators present

### 2. Flag salute.

Minutes:  
Pledge of Allegiance was led by Dr. Trena Salcedo-Gonzalez, Principal at Carmela Elementary School

## 2. Approval of Agenda

**Motion Passed:** Superintendent recommends approval of the December 20, 2016 Agenda as presented.

Motion:        Seconded:        VOTE: YES   5   NO   0   Abstain:   0   Absent:   0    
Passed with a motion by Francisco "Javi" Santana and a second by Deborah Pacheco.

Yes Elias Alvarado  
Yes Jan Baird  
Yes Sylvia Macias  
Yes Deborah Pacheco  
Yes Francisco "Javi" Santana

Minutes:  
Agenda for the December 20, 2016 Regular/Annual Organization Board Meeting was approved with the correction made to Classified Personnel report page 3 of 3 for employee # VA2891549, under sub heading "Request for Medical Leave of Absence/Paid", the effective dates should read "December 1, 2016 to February 8, 2017".

## 3. ORGANIZATION OF THE BOARD

### 1. Election of the Officers

#### 1. Election of the President

**Motion Passed:** Francisco "Javi" Santana was elected President of the Board of Trustees

Motion:        Second:        VOTE: YES   5   NO   0   Abstain:   0   Abstain:   0    
Passed with a motion by Jan Baird and a second by Deborah Pacheco.

Yes Elias Alvarado  
Yes Jan Baird  
Yes Sylvia Macias  
Yes Deborah Pacheco  
Yes Francisco "Javi" Santana

## **2. Election of the Vice President**

**Motion Passed:** Jan Baird was elected as Vice President of the Board of Trustees

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ VOTE: YES 5 NO 0 Abstain: 0 Abstain: 0  
Passed with a motion by Sylvia Macias and a second by Deborah Pacheco.

Yes Elias Alvarado  
Yes Jan Baird  
Yes Sylvia Macias  
Yes Deborah Pacheco  
Yes Francisco "Javi" Santana

## **3. Election of the Clerk**

**Motion Passed:** Deborah Pacheco was elected Clerk of the Board of Trustees

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ VOTE: YES 5 NO 0 Abstain: 0 Abstain: 0  
Passed with a motion by Sylvia Macias and a second by Elias Alvarado.

Yes Elias Alvarado  
Yes Jan Baird  
Yes Sylvia Macias  
Yes Deborah Pacheco  
Yes Francisco "Javi" Santana

## **4. Election of the Secretary of the Board**

**Motion Passed:** It is customary to elect the Superintendent, Gail Baxter, as Secretary of the Board. Superintendent, Gail Baxter was elected as Secretary of the Board of Trustees

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ VOTE: YES 5 NO 0 Abstain: 0 Abstain: 0  
Passed with a motion by Jan Baird and a second by Elias Alvarado.

Yes Elias Alvarado  
Yes Jan Baird  
Yes Sylvia Macias  
Yes Deborah Pacheco  
Yes Francisco "Javi" Santana

## **5. Selection of the Board Representative for electing members to the County Committee on School District Organization (Currently Francisco "Javi" Santana)**

Minutes:

By general consent of the Board, Sylvia V. Macias was selected as Board Representative for County Committee on School District Organization.

## **6. Selection of the Board's voting delegate to the annual meeting of the Los Angeles County School Trustee Association (Currently Elias Alvarado)**

Minutes:

By general consent of the Board, Elias Alvarado was selected to be the Board's voting delegate to the annual meeting of the Los Angeles County School Trustee Association.

**7. Selection of the Board's representative to the Whittier Area School Trustees Association (Currently Sylvia V. Macias)**

Minutes:

By general consent of the Board, Deborah Pacheco was selected as the Board's representative to the Whittier Area School Trustees Association.

**8. Selection of two Board Members to serve as the representative and alternate to the Trustee Review Committee of the Pupil Transportation Cooperative (Currently- Elias Alvarado, Alternate - Jan Baird)**

Minutes:

By general consent of the Board, Elias Alvarado was selected as the Representative and Jan Baird as the Alternate to the Trustee Review Committee of the Pupil Transportation Cooperative.

**9. Selection of two Board Members to serve as the representative and alternate to the Trustee Review Committee of the Whittier Area Cooperative Special Education Program. (Currently-Sylvia V. Macias, Alternate-Elias Alvarado)**

Minutes:

By general consent of the Board, Deborah Pacheco was selected as the Representative and Elias Alvarado Alternate to the Trustee Review Committee of the Whittier Area Cooperative Special Education Program.

**10. Selection of two Board Members to serve as the representative and alternate on the Hearing Committee to Consider Student Expulsion (Currently-Francisco "Javi" Santana and Jan Baird)**

Minutes:

By general consent of the Board, Francisco "Javi" Santana was selected as the Representative and Elias Alvarado as the Alternate on the Hearing Committee to Consider Student Expulsion.

**11. Selection of two Board Members to serve as the representative and alternate on the Wellness Committee (Currently-Sylvia V. Macias, Alternate-Francisco "Javi" Santana)**

Minutes:

By general consent of the Board, Sylvia V. Macias was selected as the Representative and Francisco "Javi" Santana as the Alternate on the Wellness Committee.

**12. Selection of two Board Members to serve as the representative and alternate on the Local Control Accountability Plan Committee - (LCAP Committee).**

Minutes:

By general consent of the Board, Elias Alvarado was selected as Representative and Deborah Pacheco as Alternate on the Local Control Accountability Plan Committee (LCAP).

**13. Selection of two Board Members to serve as the representative and alternate on the Curriculum Council.**

Minutes: By general consent of the Board, Sylvia V. Macias was selected as Representative and Francisco "Javi" Santana was selected as Alternate to serve on the Curriculum Council.

**14. Appointment of the Superintendent or his/her designee to serve as the Board Representative to the following committees:**

- 1) Whittier Area Cooperative Special Education program
- 2) Whittier Area Pupil Transportation Cooperative
- 3) School Attendance Review Board
- 4) Whittier Area Self Insurance Authority
- 5) Whittier Area Liability and Property Self Insurance Authority
- 6) South East Educational Technology Consortium and Whittier Area Consortium

**Motion Passed:** It is recommended that the Superintendent, Gail Baxter or a designee be appointed as the Board representative to the: 1) Whittier Area Cooperative Special Education program  
2) Whittier Area Pupil Transportation Cooperative  
3) School Attendance Review Board  
4) Whittier Area Self Insurance Authority  
5) Whittier Area Liability and Property Self Insurance Authority  
6) South East Educational Technology Consortium and Whittier Area Consortium

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ VOTE: YES 5 NO 0 Abstain: 0 Abstain: 0  
Passed with a motion by Elias Alvarado and a second by Sylvia Macias.

- Yes Elias Alvarado
- Yes Jan Baird
- Yes Sylvia Macias
- Yes Deborah Pacheco
- Yes Francisco "Javi" Santana

**15. Designation of Board Meeting Day, Time and Location**

**Motion Passed:** It is recommended that the Board of Trustees adopt the third Tuesday of each month as the regular meeting time at the District Office Board Room, 11200 Telechron Ave., Whittier, CA 90605, with call to order at 6:00 PM

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ VOTE: YES 5 NO 0 Abstain: 0 Abstain: 0  
Passed with a motion by Elias Alvarado and a second by Deborah Pacheco.

- Yes Elias Alvarado
- Yes Jan Baird
- Yes Sylvia Macias
- Yes Deborah Pacheco
- Yes Francisco "Javi" Santana

**16. Adoption of Resolution # 16-17-19, Certification of Signatures (Supplement)**

**Motion Passed:** The Superintendent recommends adoption of Resolution No. 16-17-19 Certificate of Signatures as presented.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ VOTE: YES 5 NO 0 Abstain: 0 Abstain: 0  
Passed with a motion by Deborah Pacheco and a second by Sylvia Macias.

- Yes Elias Alvarado
- Yes Jan Baird
- Yes Sylvia Macias
- Yes Deborah Pacheco
- Yes Francisco "Javi" Santana

#### 4. COMMENTS BY TRUSTEES

Minutes:

Trustee Alvarado attended the CSBA Annual Education Conference in San Francisco and was grateful for the information that he learned.

Trustee Pacheco attended the CSBA Annual Education Conference in San Francisco. She especially enjoyed attending the Board President's Workshop at the conference that she found insightful and informative to learn how to set direction and goals. She wished everyone Happy Holidays.

Trustee Macias stated that she was not able to attend the CSBA Annual Education conference in San Francisco this year but glad that her fellow Board Members had the opportunity to attend. Trustee Macias attended the Take Note event and stated that it is one awesome group of parents. The parents are so involved in the position they hold as Parent Ambassadors, they are at each school site and so involved with what they are doing for our kids and district. The parents have elevated this to a different level than seen before and feel a big part of this District and part of the schools. The parents have expressed how much they treasure and think highly of their position and they spoke about all of their plans. She stated that they are such a great group of parents.

Trustee Macias also attended the GMS and Lake Marie holiday concerts and she was proudly applauding the students and to see the parents proud to be there.

It brings joy to her to see the children's excitement.

GMS had some of the violinists from Monte Vista students. The students practiced once a week and then by themselves after school. Unfortunately their teacher had a bad migraine and missed a few days. But those kids sounded amazing.

There were students from intermediate and advanced band and they did such a great job. They also had tamales and Champurrado. It rained but it was fun. Trustee Macias wished everyone a Happy Season and to enjoy time off with family and friends and she will see everyone in January.

Trustee Baird commented that she attended the CSBA Annual Education conference in San Francisco and returned ill. She had been in bed since and didn't have the opportunity to attend the winter programs. She stated that even after her heart surgery she had someone drive her to some of the winter concerts. She thought the CSBA Annual Education conference was great and learned a lot, but not feeling well hit her hard this time and she is embarrassed at not being able to make any of the programs. She wished everyone a Happy Holiday, Christmas and a Happy New Year!

Trustee Santana attended the CSBA Annual Education conference, on the second day of the conference the key note speaker was powerful and he was grateful to attend. He wished everyone a Happy Holiday and to enjoy time off.

## 5. PUBLIC COMMENTS

Minutes:

There were no public comments.

## 6. REPORTS

### 1. The Superintendent will report to the Board about various matters involving the District.

Minutes:

Superintendent Baxter thanked the Leadership Team present at the Board meeting. Understandable not many could attend due to some of the winter programs that are being held at school sites, one that is performing tonight as well and then preparing for the winter break.

Superintendent Baxter congratulated Trustee Santana on his new position as President of the Board and thanked Trustee Macias for serving as President of the Board over the Past year. Holding this position requires extra commitment and time, and Mrs. Macias was always available whenever Superintendent Baxter needed to review something or to get some direction from her. Superintendent Baxter is confident that Trustee Santana will do the same.

Much excitement has been going on at all school sites over the past couple of weeks with the winter programs and Carmela's Holiday program is scheduled for tomorrow morning. Even with all of the excitement going on she assured the Board that excellent instruction is still taking place on a daily basis. Our District team was out visiting at Carmela last week for an instructional walk-through with every classroom being visited twice during the time that we were on campus. We saw outstanding instruction, with high levels of student engagement taking place in every classroom. The days of sit and listen to the teacher lecture, and fill in workbook pages, are clearly a thing of the past. There is so much evidence that the rigor and expectations for students has increased tremendously over the past three years. Superintendent Baxter is very pleased with what we are seeing, and hearing during our site visits.

On tonight's agenda there is a Resolution which will move the Board elections to even number years. In 2015, SB 415 was signed into law and it mandates that cities, school districts, and community college districts change their governing board elections to even-numbered years by 2018, if voter participation is substantially lower in odd-numbered years. That is the case for South Whittier. For example: in the 2015 school board elections we had less than 600 voters come out to vote, out of a possible 12,006 registered voters in South Whittier. This is a little less than 5%. In 2016, voter turn-out in South Whittier was 8097 out the 11,730 voters, or just under 70%. So the Resolution tonight moves the next election to 2018 and those scheduled for 2017 election will be extended to 2018 and 2019 will be extended to 2020. Once the resolution is approved my Executive Assistant, Ms. Magdaleno will take the necessary steps to file with the Los Angeles County Board of Supervisors for their approval.

**7. CONSENT**

**Motion Passed:** The Superintendent recommends the Board of Trustees approval for Consent agenda items 7.1,7.2,7.3,7.4,7.5,7.6,7.7,7.8 as presented.

Motion:\_\_\_\_\_ Second:\_\_\_\_\_ VOTE:YES 5 NO 0 Abstain: 0 Abstain: 0  
Passed with a motion by Deborah Pacheco and a second by Sylvia Macias.

Yes Elias Alvarado  
Yes Jan Baird  
Yes Sylvia Macias  
Yes Deborah Pacheco  
Yes Francisco "Javi" Santana

1. Approval of Minutes November 15, 2016, (Supplement)
2. Purchase Order List No. #06 (Supplement)
3. Bond Contract/MoU List No.#1 (Supplement)
4. Contract/Memorandum of Understanding (MoU) List No. # 10 FY 16-17 (Supplement)
5. Travel and Conference Report No.# 8 (Supplement)
6. Acceptance of Donations
7. Disposal of Surplus and/or Obsolete Equipment - Ratification
8. Letter from the Los Angeles County Office of Education: 2015-2016 Annual Report on Findings of School Visits and Monitoring as required by SB 550 1; EC 1240 - Known as the "Williams Legislation". (Supplement)

**8. GENERAL**

1. Resolution No. #16-17-18 - Rescheduling of Governing Board Member Elections from Odd to Even-Year Elections commencing with the 2018 Government Board Election. (Supplement)

**Motion Passed:** The Superintendent recommends the Board of Trustees approve Resolution No. # 16-17-18 Rescheduling of Governing Board Member Elections from Odd to Even-Year Elections commencing with the 2018 Government Board Election.

Motion:\_\_\_\_\_ Second:\_\_\_\_\_ VOTE:YES 5 NO 0 Abstain: 0 Abstain: 0  
Passed with a motion by Elias Alvarado and a second by Deborah Pacheco.

Yes Elias Alvarado  
Yes Jan Baird  
Yes Sylvia Macias  
Yes Deborah Pacheco  
Yes Francisco "Javi" Santana

## **9. REVIEW AND ADOPTION OF BOARD POLICIES, ADMINISTRATIVE REGULATIONS, AND BOARD BYLAWS**

Minutes:

There were no Board Policies, Administrative Regulations and/or Board Bylaws received for review or adoption for this agenda/Board meeting.

## **10. EDUCATIONAL SERVICES**

### **1. PRESENTATION: Raising the Bar for ALL our Students & Closing the Gap (Supplement)**

Minutes:

Through a collaborative presentation the following presenters highlighted different techniques and tools that they use District wide and at individual school sites to improve student academic achievement.

Presenters:

Martha Mestanza-Rojas, Associate Superintendent of Educational Services, opened the presentation by stating that we have the "Moral imperative of raising the bar (for all our students) and closing the gap (for lower performing groups) relative to higher order skills and competencies required to be successful world citizens". South Whittier School District has laid a foundation with improved standards, increased accountability, aligned assessments with student learning and the focus is on the educational development of ALL individual students. Mrs. Rojas highlighted benchmark data and walked through the process of how the data is used for school improvement and purposeful instructional planning. She concluded her part of the presentation stating that the in order for our District to increase student academic achievement we need intrinsic motivation. This means that we want students, teachers and principals to keep motivated in moving to bridge the learning gap; becoming co-learners and providing the right plan to enrich student learning.

Dr. Trena Salcedo-Gonzalez, Principal at Carmela Elementary School, opened the second part of the presentation with a philosophical quote,

"When schools create a collaborative culture around data use-when they use data not to point fingers but to inform collective decisions something powerful can happen."

(Karen Parker Boudett and Jennifer L. Steele, Data Wise in Action).

Dr. Salcedo-Gonzalez, highlighted an approach used to measure student learning. One approach is by running periodic reports to measure the weight of the State standards and the depth of student's knowledge on the subject matter. This progress monitoring helps identify the student's current level, identify goals for learning that will take place over time, compare expected and actual rates of learning, and adjust teaching based on the measurements in order to meet individual needs of students. She provided a few, brief examples such as preparing students for test taking techniques, also the utilization of resources to help correct areas that may impede a student from actively learning, such as improving school attendance. Dr. Salcedo-Gonzalez closed her presentation by stating that this approach is ever-evolving, and individual scholar benchmarks will be reviewed and used, there will be purposeful planned lessons to teach the CAASSP structure, a value will be assigned to the benchmarks through individual data meetings and

incentives, professional development will be offered upskilling staff knowledge while complying with county and state mandates; more frequent assessments will be performed to evaluate learner outcomes and the program of instruction. This will help determine a scholar's mastery and understanding of the information, skills, concepts or processes.

Dr. Matt Fraijo, Principal at Graves Middle School opened his part of the presentation with a quote,

"Given the opportunities and resources there is no limit to what a student can achieve!"

Dr. Fraijo, and his staff are focused on grade level literacy, grade level numeracy, and closing the achievement gap for our EL students. The goal is to help students advance their learning with enthusiasm. Each department analyzes the data and identifies student's needs. Staff collaboratively discusses the data and develops standards that can be implemented in their classroom. The team discusses the areas that need improvement as well as the areas that have been successful. As a Principal, he can support the teachers, but what drives instruction forward is teachers working collaboratively. Currently, teachers at GMS work together on Monday's, during their prep time and one Tuesday a month, use AVID Excel EL strategies, and AVID WICOR strategies. Teachers work with the Instructional Coach, Dan Honeycutt, school administration, and consultants to support the most effective instructional strategies. Strategies suggested in reference material written by Michael Fullan and John Hattie will be used to drive our instruction. Graves Middle School is building to secure an internal accountability by continuously keeping students at the center of our focus and teachers working collaboratively and build a commitment to one another. Dr. Fraijo closed his presentation with a quote from Michael Fullan,

"Collaborating is not just about creating a place where people feel good rather about cultivating the expertise of everyone to be focused on a collective purpose."

## 11. BUSINESS SERVICES

### 1. Resolution # 16-17-17 Voluntary Retirement Program (Supplement)

**Motion Passed:** The Superintendent recommends the Board of Trustees approve Resolution No.# 16-17-17 Voluntary Retirement Program as presented.

Motion:\_\_\_\_\_ Second:\_\_\_\_\_ VOTE:YES 5 NO 0 Abstain: 0 Abstain: 0

Passed with a motion by Sylvia Macias and a second by Deborah Pacheco.

Yes Elias Alvarado  
Yes Jan Baird  
Yes Sylvia Macias  
Yes Deborah Pacheco  
Yes Francisco "Javi" Santana

**2. 2016-2017 First Interim Report Presentation (Supplement)**

Minutes:

Mr. Keriakous, Associate Superintendent of Business Services presented the 2016-2017 First Interim report which provided an overview of the budget and financial reporting cycle that is involved in the development and approval by LACOE of actual budget. The interim report provides a status report to the Board of Trustees and the public of the District's financial condition at periodic intervals during the fiscal year. This helps to determine necessary budget revisions as a result of current or projected financial information. The First Interim report reflects financial and budgetary status as of the October 31, 2016. Mr. Keriakous highlighted the difference between the meaning of "Positive Certification", "Qualified Certification", "Negative Certification". The First Interim report must include a certification of whether or not the District is able to meet its financial obligations for the current year and two (2) years subsequent fiscal years. The recommendation is to give a "Positive Certification" to the County Superintendent that the South Whittier School District will meet its financial obligation through the end of the fiscal year and for the subsequent two (2) years, along with the budget revisions listed in the projected year totals. Mr. Keriakous, highlighted fund descriptions and ending funds balances; General Fund Revenue and expenditures, and changes made from the Board approved operating budget, adjustments from the LCFF, current ADA information and maintenance budget due to the passing of Bond Measure QS. Included in the presentation are the General Fund projected expenditures and the Multi-Year Projections. In conclusion, Mr. Keriakous closed the presentation by identifying the timeline of the next steps that will be taken to compile the information for the budget. A few of those steps are the tracking of student enrollment, keeping in mind that enrollment continues to decline; and staffing throughout the school year. In the month of January 2017 we will be able to analyze the Governor's release of the State budget proposal for FY 2017-2018. In the month of March 2017 the Second Interim Report will be prepared and submitted for review and approval. In the month of May 2017 we will analyze the Governor's release of the revised state budget and in June 2017 the LCAP and the 2017-2018 FY Budget is brought to the Board for review and adoption.

**3. 2016-2017 First Interim Report (Supplement)**

**Motion Passed:** The Superintendent recommends the Board of Trustees approve the positive certification for the 2016-17 First Interim financial report as presented.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ VOTE: YES 5 NO 0 Abstain: 0 Abstain: 0  
Passed with a motion by Elias Alvarado and a second by Jan Baird.

- Yes Elias Alvarado
- Yes Jan Baird
- Yes Sylvia Macias
- Yes Deborah Pacheco
- Yes Francisco "Javi" Santana

**12. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

Minutes:

There were no public comments on closed session items.

**13. CLOSED SESSION**

Minutes:

By general consent of the Board, the Board moved to Closed Session at 6:39 PM.

**1. Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association. Agency Negotiators:Gail Baxter, Cecilia Laidemitt, Martha Mestanza-Rojas,Mark Keriakous,James C. Romo, Tina L.Kannarr**

**2. Conference with Real Property Negotiator**

1. The property under consideration is situated at Carmela School field, 5.1 acres of land at 13300 Lakeland Road, Whittier, CA 90605, which property is known generally as a portion of the District's Carmela Elementary School site ("Property"). South Whittier School District(Proposed Lessor), Real Property is known generally as a portion of the District's Carmela Elementary School Site ("Property"). South Whittier School District (Proposed Lessor), Real Property Negotiators, Superintendent Gail Baxter,(along with real estate consultants and legal counsel, Andreas Chialtas); and Storm Properties which may lease the property pursuant to applicable California law (Proposed Lessee(s). Instruction to negotiators will concern price and terms of payment associated with the possible lease of the identified Property, or portion thereof. Instruction to Negotiators will concern price and terms of payment associated with the possible amendment of lease terms for the identified Property.

**3. Classified -Public Employee Appointment/Employment/Evaluation**

**4. Classified - Public Employee Request for Leave of Absence/Paid**

Minutes:

Correction on effective dates to agenda item 13.4 Classified Public Employee Request for Leave of Absence/ Paid - Employee # VA2891549 - actual effective dates should read "December 1, 2016 - February 8, 2017".

**5. Classified - Public Employee Request for Medical Leave of Absence/Paid**

**6. Classified - Public Employee Request for Family Leave of Absence/Paid**

**7. Classified - Public Employee 2016-2017 Placement on 39-Month Re-employment List as per Ed Code 45192**

**8. Certificated - Public Employee Appointment/Employment/Evaluation**

**14. OPEN SESSION**

Minutes:

By general consent of the Board, the Board reconvened to open session at 8:14 PM.

The Superintendent reported that no action was taken in closed session.

**15. PERSONNEL SERVICES**

**1. Classified Personnel Report No.# 12-20-16-06 (Supplement)**

**Motion Passed:** The Superintendent recommends approval of the Classified Personnel Report No.# 12-20-16-06

Motion:\_\_\_\_\_Second:\_\_\_\_\_VOTE:YES 5 NO 0 Abstain: 0 Abstain: 0

Classified Personnel report No. # 12-20-16-05 passed with a motion with corrections to the effective dates on agenda item 13.4 for Employee No. VA2891549 and by general consent of the Board, move item 13.7 from this agenda.

Passed with a motion by Sylvia Macias and a second by Deborah Pacheco.

Yes Elias Alvarado  
Yes Jan Baird  
Yes Sylvia Macias  
Yes Deborah Pacheco  
Yes Francisco "Javi" Santana

**2. Certificated Personnel Report No.# 12-20-16-06 (Supplement)**

**Motion Passed:** The Superintendent recommends approval of the Certificated Personnel Report No. 12-20-16-06

Motion:\_\_\_\_\_Second:\_\_\_\_\_VOTE:YES 5 NO 0 Abstain: 0 Abstain: 0

Passed with a motion by Sylvia Macias and a second by Deborah Pacheco.

Yes Elias Alvarado  
Yes Jan Baird  
Yes Sylvia Macias  
Yes Deborah Pacheco  
Yes Francisco "Javi" Santana

**16. ADJOURNMENT**

Minutes:

By general consent of the Board, the meeting was adjourned at 8:15 PM to our next regularly scheduled meeting of January 17, 2017 at 6:00 PM, unless otherwise posted, at the District Office - Board Room.