

U N A D O P T E D M I N U T E S

of the Board of Trustees
Regular Board Meeting
November 12, 2013

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CALL TO ORDER

The meeting was called to order by Trustee Stys at 6:01 p.m.

Governing Board of Trustees present: Sharon Stys, Jan Baird, Sylvia Macias, Layla Avila, Jorge Hernandez.

Others present: Erich Kwek, Superintendent
Gail Baxter, Associate Superintendent of Educational Services
Cecilia Laidemitt, Associate Superintendent
Administrative Services & Personnel Management
Michael Krause, Associate Superintendent of Business Services

FLAG SALUTE

The flag salute was led by Trustee Jorge Hernandez.

RECEPTION HONORING TRUSTEE JORGE HERNANDEZ

A reception was held to honor departing Trustee, Jorge Hernandez. Dr. Kwek spoke and said that this evening was the last meeting that Mr. Hernandez would participate in as a Board member of the South Whittier School District. The school district honored and celebrated Trustee Hernandez's hard work at this reception. In general, the public is not aware how much extra time is involved in being a Board member. The trustees have two meetings per month but there is a great deal of preparation involved, studying documents and information, other meetings, community and school events to attend. It is a formative commitment and Mr. Hernandez was thanked for his dedication to the children of the South Whittier School District and was told his commitment was greatly appreciated. Refreshments followed and time was spent congratulating Mr. Hernandez and greeting his family and friends.

PUBLIC COMMENTS

There were no public comments.

COMMENTS BY TRUSTEES

Trustee Hernandez thanked everyone and the community for giving him the opportunity to be a part of the Board and give back to the community. Mr. Hernandez went on to say that South Whittier has been his home for many years and a top priority with him was to give back his services to the community. He thanked his wife, his parents and his family as well as his colleagues for their support. He said he will continue to be engaged and involved with education.

Trustee Baird wished Mr. Hernandez well, said he would be missed and wished the very best.

Trustee Macias wished Mr. Hernandez good luck with all future endeavors.

Trustee Avila thanked Mr. Hernandez for his four years of service and said she was sad to see him leave. She said it had been an honor and pleasure to serve with him. She especially wanted to thank him for being an advocate for children. She said it was a privilege to work with someone who was clear and consistent about what really mattered in the work done by Trustees, for keeping focused at every step and in every decision that was made.

Trustee Stys also wished Mr. Hernandez well and congratulated him for his years of service. Mrs. Stys also congratulated Mrs. Macias, Mrs. Avila and the new Board member for their election.

REPORTS

Dr. Kwek thanked Mr. Hernandez again for his service to the South Whittier community and the children of the South Whittier School District. He extended his congratulations to Trustee Avila, Trustee Macias and former trustee, Mrs. Pacheco who has been re-elected. The Superintendent introduced Lisa Palomino, acting principal, McKibben School.

Dr. Kwek reported the district has been very busy implementing the many changes in education. Teachers have been very busy with Common Core State Standards training, administrators are preparing budget information and also preparing the First Interim Report due at the December Board meeting. The District continues to receive information on the Local Control Funding Formula and its implementation. The District has commenced gathering information and input for the Local Control Accountability Plan, a three year plan that outlines the structure and process of the changes in the education system.

CONSENT

On a motion by Trustee Avila seconded by Trustee Macias and unanimously carried the consent portion of the agenda was approved.

Approval of Minutes

Approved the minutes of the regular meeting held October 22, 2013 and the special meeting held October 29, 2013.

Purchase Order List No. 08

Approved purchase order list no. 08 for purchases submitted prior to November 12, 2013.

CONSENT

Contract List No. 08

Approved contract list no. 08 for services provided prior to November 12, 2013. Contracts include:

Amendment 13-14-009: contractor – Rossier Park Elementary School, service – reduction in speech/language services, duration – 07/01/2013 to 06/30/2014, amount – deduction of \$1,620.00;

Amendment 13-14-016: contractor – consultant services – Trish Eastburn, service – provide consultant services to Business Office, duration – 11/13/2013 to 01/31/2014, amount - \$3,500.00;

Amendment 13-14-043: contractor – Paradigm Healthcare, service – provide administrative and technical support during transition of clerk position, duration – 11/01/2013 to 06/30/2014, amount - \$2,000.00;

13-14-013: contractor – Speech and Language Development Center, service – behavior intervention services added to meet IEP requirements, duration – 07/01/2013 to 06/30/2014, amount - \$468.00

Travel and Conference Report No. 08

Approved travel and conference report no. 08.

BUSINESS

Public Hearing: Waiver Request – Carmela Elementary School Surplus Property and Resolution No. 13-14-07: Resolution of the Board of Trustees of the South Whittier School District Authorizing Request for Waiver of Competitive Bidding Procedures Under Education Code Section 17466 Et Seq. (Portion of Carmela Elementary School Property)

A public hearing was held on the Waiver Request – Carmela Elementary School Surplus Property and Resolution No. 13-14-07: Resolution of the Board of Trustees of the South Whittier School District Authorizing Request for Waiver of Competitive Bidding Procedures Under Education Code Section 17466 Et Seq. (Portion of Carmela Elementary School Property). The hearing was open on a motion by Trustee Avila seconded by Trustee Hernandez and unanimously carried. There was no discussion on the matter. The hearing was closed on a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried.

Approval of Waiver Request – Carmela Elementary School Surplus Property and Resolution No. 13-14-07: Resolution of the Board of Trustees of the South Whittier School District Authorizing Request for Waiver of Competitive Bidding Procedures Under Education Code Section 17466 Et Seq. (Portion of Carmela Elementary School Property). Education Code Section 33050 et

BUSINESS

seg allows a School District Board to request the State Board of Education to waive all or part of any section of the Education Code or any regulation adopted by the State Board of Education that implements a provision of the Education Code, subject to certain exceptions. With approval of this waiver request and Resolution No. 13-14-07, the District will seek to obtain a waiver that will allow the District to lease the Carmela Elementary School property without having to follow the Surplus Property Provisions. Approval was given on a motion by Trustee Macias seconded by Trustee Baird and unanimously carried.

Memorandum of Understanding – Biola University

On a motion by Trustee Hernandez seconded by Trustee Baird and unanimously carried the Memorandum of Understanding with Biola University was approved. Biola University – Department of Nursing will provide community based nursing services to the South Whittier School District, at no cost to the district.

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

There were no public comments on closed session items.

CLOSED SESSION

The Board of Trustees commenced closed session at 6:25 p.m.

OPEN SESSION

The Board of Trustees resumed open session 6:34 p.m. No action was taken in closed session. Superintendent, Dr. Kwek, announced that CSEA, Chapter 348, sunshined their proposal to the Board, received by the Board in closed session. At the next Board of Trustees meeting, a public hearing will be held on CSEA’s sunshined proposal. The District will have a proposal to present at the next meeting.

PERSONNEL CLASSIFIED

On a motion by Trustee Hernandez seconded by Trustee Macias and unanimously carried Classified Personnel Report No. 11-12-13-08 was approved.

2013-2014 Site Transfer – Effective 11/04/2013 - Ratification

Leslie Muñoz, Inclusion Aide, from Los Altos School to Graves Middle School

2013-2014 Increase in Hours – Effective 11/04/2013 – Effective 11/04/2013 – Ratification

Leo Melchor (reinstated from lay-off), Inclusion Aide/SH, Los Altos School, from 3.5 hours to 4.0 hours

Armida Romero, Inclusion Aide/SH, Lake Marie School, from 4.0 hours to 5.0 hours

Marisa Hernandez, Instructional Aide/SH, Los Altos School, from 5.0 hours to 5.5 hours

PERSONNEL
CLASSIFIED

2013-2014 New Hire – Effective 11/13/2013

Joel Olguin, Technology/Information Systems Technician, 8 hours/12 months

Jocelyn Ramirez, Office/Health Clerk, Monte Vista School, 4 hours/10 months

Dawn Camargo, Business Systems Analyst, 8 hours/12 months

2013-2014 Substitute List – Effective 11/06/2013 – Ratification

Lucille Jimenez, Instructional Aide and Noon Duty Supervisor, District Wide

2013-2014 Medical Leave of Absence – Paid – Effective 10/21/2013 to 01/21/2014 – Ratification

Gloria Montañez, Noon Duty Supervisor, Carmela School

2013-2014 Extra Pay Assignments – Ratification

From 11/2013 to 05/2014 the participant listed below will provide interpreting support services for parent conferences for a total of 20 hours at Carmela School. Participant will receive her regular rate of pay plus benefits.

Participant: Amor Hernandez, Instructional Aide

On 11/13/2013 the participant listed below will assist in translation during parent training by the district nurse at Monte Vista School. Participant will receive her regular rate of pay plus benefits.

Participant: Olivia Morquecho, Office Health Clerk, plus one alternate

From 08/13/2013 to 05/28/2014 the participant listed below will provide translating support and/or child care services for parent-teacher conferences and other school events for a total of 20 hours at Graves Middle School. Participant will receive her regular rate of pay plus benefits. Ratification

Participant: Maria Franco, Noon Duty Supervisor

From 11/2013 to 05/2014 the participants listed below will provide child care for CCSS parent meetings at Loma Vista School for a total of 9 hours each. Participants will receive their regular rate of pay plus benefits.

Participants: All Noon Duty Supervisors – Lorrie Demendoza, Jaclyn Galarza, Guillermina Vasquez, plus on alternate

PERSONNEL
CLASSIFIED

From 11/2013 to 05/2014 the participants listed below will provide child care for parent training at Carmela School for a total of 3.75 hours each. Participants will receive their regular rate of pay plus benefits.

Participants: All Instructional Aides – Kimberly Castellon, Xochitl Diaz, Amor Hernandez, Maria Elena Vega

From 11/13/2013 to 04/02/2014 the participants listed below will attend a two day CPI (Crisis Prevention Intervention) refresher training at the WACSEP office in Whittier. Participants will receive their regular rate of pay plus benefits.

Participants: All Instructional Aides – Maria Cornejo, Flor Garcia, Amor Hernandez, Marisa Aparicio, Leslie Muñoz, Mary Hardgrave, Marcia Rangel, Linda Jones, Armida Romero, Mayra Melendrez, Maria Elena Vega, (Katie Fukushima – Substitute)

On 01/21/2014 the participant listed below will attend the Annual Speech/Language Study Conference in Lakewood, CA. Participant will receive her regular rate of pay plus benefits.

Participant: Jasmine Layne, Speech/Language Pathologist Assistant

From 11/2013 to 03/2014 the participant listed below will provide a Supplemental Instructional Program to targeted EL students using Rosetta Stone for a total of 35 hours at Carmela School.

Participant will receive her regular rate of pay plus benefits.

Participant: Mayra Rivera, Library Clerk

20113-2014 Resignation

Katya Guevara, Instructional Aide, Los Altos School

Dawn Camargo, Student Services Clerk, District Offices

PERSONNEL
CERTIFICATED

2013-2014 New Hire – Substitute Teachers – Effective 10/22/2013 to 05/28/2014 - Ratification

Part time on an as needed basis only – pending clearance from the Department of Justice (fingerprinting) and submission of required forms.

Yolanda Fonseca, Clear Multiple Subject Credential/EL Authorized
Robert Lauprecht, Clear Multiple Subject Credential/EL Authorized
Brenda Smith, Clear Multiple Subject Credential/EL Authorized

2013-2014 New Hire – Long Term Substitute Teacher – Effective 10/23/2013 to 05/28/2014 – Ratification

Eucharía Maduafokwa, SDC/SH, Los Altos School

Temporary Contract, Education Specialist Instruction Credential, Moderate to Severe Disabilities Authorization

PERSONNEL
CERTIFICATED

2013-2014 Extra Pay Assignment – Effective 11/13/2013
Elizabeth Cajayon-Purvis, District Nurse, Parent Training, Monte Vista School

2013-2014 Extra Pay Assignment – Effective 09/2013 to 05/2014 – Ratification

Common Core State Standards Implementation Team Monthly Meetings:
Ruby Acosta, Gabriela Medina, Elisabel Santos-Scott, Lani Namahoe, Karen Metcalfe, Silvia Bobluk, Helia Adanto, Blaine Woodward, Tonette Demoray, Laura Stillman, Irene Maehara, Michi Tanimoto, Roxanne Grago, Cristina Corrales, Susanna Francia, Audrey Radley, Danielle Spirlin, Cindy Murray, Catherine Rohlfing, Amanda Riisager, Cheryl Jensen, Donald Honeycutt, Joanne Espinosa, Kelly Hernandez, Todd Banner, Heriberto Frias, Guy Sardo, George Palomino, William McCoy, Jeff Kearney, Kathy Kivi, Tiffany Baides

2013-2014 Extra Pay Assignment - Effective 10/2013 to 03/2014 – Ratification

Supplemental Instructional Program – Math Intervention for Targeted 6th Grade Students – Loma Vista School
Marjorie Coddling

2013-2014 Extra Pay Assignment – Effective 10/2013 to 04/2014 - Ratification

Presenter Teachers – Preparing Presentations Such As “Habits of Mind”, “Smarter Balanced” and Project Based Learning
Kathy Kivi, Tiffany Baides, Tamara Keiser

2013-2014 Extra Pay Assignment – Effective 11/2013 to 01/2014 – Ratification

Supplemental Instructional Program - Targeted Students – Los Altos School Computer Lab
Carlos Rivera, Yvette Arbiso Wroe, Carmela School Teachers

2013-2014 Extra Pay Assignment – Effective 11/2013 to 03/2014 – Ratification

Supplemental Instructional Program – Rosetta Stone - Targeted English Learners – Carmela School
Valerie Favrow

2013-2014 Extra Pay Assignment – Effective 01/2014 to 05/2014
Supplemental Instructional Program - GATE Students – Art Mural on School Safety – Carmela School
Greta Benavides

PERSONNEL
CERTIFICATED

2013 -2014 Extra Pay Assignment – Effective 11/2013 to 05/2014 –
Ratification

Supplemental Instructional Program – Targeted Students – Math
On Computers – Carmela School
Greta Benavides, one alternate

2013-2014 Extra Pay Assignment – Effective 10/2013 to 05/2014 –
Ratification

Administrative Designee for IEPs – Mckibben School
Carolyn Howard, one alternate

2013-2014 Extra Pay Assignment – Effective 12/06-07/2013

AVID Teachers/Coordinators will Chaperone AVID Students on a
“College Road Trip” to San Diego – Graves Middle School
Daniel Honeycutt, Guy Sardo

2013-2014 Special Substitute Requests – District Wide

McKibben School – 2 substitute teachers needed – effective
02/12, 13, 19/2014 to allow teachers to attend a LACOE training –
“Implementing the Common Core Standards for English Language
Arts in the Elementary Classroom”

McKibben School – 2 substitute teachers needed – effective
01/14, 15, 16/2014 to allow teachers to attend a LACOE training –
“An Introduction to Project Based Learning for the 21st Century”

District Wide – 5 substitute teachers needed – effective 8 days (to
be determined) between 10/2013 and 05/2014 – Ratification – to
allow teachers to continue the work on Course Planners for
implementation of Common Core State Standards

2013-2014 Request for Medical Leave of Absence – Paid –
Effective 10/28/2013 to 12/02/2013 – Carmela School Teacher –
Ratification

Employee # VU 88 609 15

2012-2013 Extension to Maternity Leave of Absence – Paid –
Effective 11/08/2013 to 12/02/13 – Graves Middle School Teacher -
Ratification

Employee JB 32 067 70

ADJOURNMENT

Meeting adjourned at 6:36 p.m.