

U N A D O P T E D M I N U T E S

of the Board of Trustees
Regular Board Meeting
January 11, 2011

PAGE 64

CALL TO ORDER

The meeting was called to order by Trustee Avila at 6:02 p.m.

Governing Board of Trustees present: Layla Avila, Jan Baird, Jorge Hernandez, Sylvia Macias, Sharon Stys.

Others present: Dr. Erich Kwek, Superintendent
Cecilia Laidemitt, Associate Superintendent, Administrative Services
and Personnel Management

Gail Baxter, Assistant Superintendent, Educational Services
David Rivera, Assistant Superintendent, Business Services

FLAG SALUTE

The flag salute was led by Laura Bribiescas.

PUBLIC COMMENTS

There were no public comments.

COMMENTS BY TRUSTEES

Trustees welcomed everyone back from the winter break.
Trustees attended school holiday programs saying the children's performances were very entertaining and were well attended.

REPORTS

Dr. Kwek stated that reports from Governor Brown indicate there will be no new funding cuts to education. However, a ballot measure in the June elections will ask the public to vote to extend taxes that are sunseting which could effect education funding if the ballot does not pass. Dr. Kwek was part of a district team that visited a middle school in Fullerton to observe the Action Learning Systems Program. This program provides professional development training and monitoring for principals and teachers and will concentrate on the district's PI schools with the expected result of improved student achievement. The Superintendent reminded Trustees Hernandez and Baird that the next Fiscal Advisory Committee was scheduled for January 18th.

CONSENT

On a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried the consent portion of the agenda was approved with one modification: Remove contract no. 10-11-051 – Action Learning Systems, from the contract list. Contract 10-11-051 was approved separately.

Approval of Minutes

Approved the minutes of the regular Board meeting held December 14, 2010.

Approval of Purchase Order List No. 11

Approved Purchase Order List no. 11 for purchases submitted prior to December 14, 2010.

Approval of Contract List No. 10

Approved Contract List No. 10 for services provided prior to December 14, 2010. Contracts include:

10-11-050: contractor – Document Tracking Services, service – prepare the Single Plan for Student Achievement and the LEA Plan, duration – 01/15/2011 through 01/15/2012, amount - not to exceed \$2,000.00;

Amendment - 09-10-087: contractor – Maria Martinik, service – training and support for Special ED/Student Services, duration – 12/31/2010 through 06/30/2011, amount – no additional cost;

Amendment – 10-11-010: contractor – Rossier Park Elementary School, service – services provided for district student, duration – 07/2010 through 07/2011, amount – additional cost of \$720.12.

Contract No. 10-11-051 – Action Learning Systems

On a motion by Trustee Baird seconded by Trustee Macias and unanimously carried contract no. 10-11-051 was approved. Action Learning Systems will provide ongoing training and monitoring of teaching staff from 01/12/2011 through 06/30/2011 at a cost not to exceed \$86,000.00.

Travel and Conference Report No. 09

Approved Travel and Conference Report No. 09.

CURRICULUM AND
INSTRUCTION

Graves Middle School and Loma Vista School Quarterly Reports

Gail Baxter, Assistant Superintendent of Educational Services, presented the first quarterly report for Graves Middle School and Loma Vista School as outlined in the Alternative Governance guidelines for Program Improvement Year Five Schools. Mrs. Baxter first reported there have been three walkthroughs/reviews at GMS. The focus of these reviews by a district team at GMS was to observe the implementation of areas of instruction that will lead to student achievement and to observe the increasing level of rigorous instruction that will result in student progress toward grade level standards. Mrs. Baxter also reported that there have been three walkthroughs/reviews at Loma Vista conducted by a district team. The team observed the teaching objectives and made recommendations at each visit with the recommendations becoming more rigorous at each visit. At Loma Vista the third visit showed improvement in instruction and learning.

First Quarterly District Benchmark Report

Gail Baxter, Assistant Superintendent of Educational Services, presented the first quarterly district wide benchmark assessment report. Mrs. Baxter provided each Board member with a notebook with the complete report. She reviewed the notebook explaining how to interpret the different areas in the report that include district wide grade level reports, school comparison reports and department summary reports at Graves Middle School. Mrs. Baxter reported that these assessments are administered for the purpose of gathering data on the progress students are making toward meeting grade level standards. It is anticipated that the next assessment report will show growth toward the goal of progress in meeting grade level standards.

Educational Services Report

Gail Baxter, Assistant Superintendent of Educational Services, presented an update on recent activities in the Educational Services office. It was reported that a renewal grant is being prepared for the After School Education and Safety Grant (ASES). The Arts for All committee has been formed and the group will have its first meeting on January 13th. This committee will develop a plan that includes all areas of the arts that will be implemented district wide. The committee is composed of a teacher from every district school, principals, parents, artists, and a facilitator who is a professional dancer. Mrs. Baxter reported that standards based report cards will be used giving letter grades and providing more information for parents. Family Life Education instruction will continue with the next meeting scheduled for February 2, 2011. Mrs. Baxter reported on STEM (science, technology, engineering and math) education saying she had visited a school that incorporates a STEM track that introduces students to these fields and prepares them for college. She observed the students involved in STEM and witnessed their enthusiasm. The South Whittier School District is moving forward with area colleges and school districts in collaborating in STEM research and preparing to offer these classes. Mrs. Baxter commended two former SWSD Board members, Joe Duardo and Toby Chavez, for their continuing interest in STEM and their support for providing these fields of study in our district. Mr. Duardo spoke briefly about STEM and extended an invitation to visit Belvedere School in February.

Williams Uniform Complaint Quarterly Report Summary

On a motion by Trustee Macias seconded by Trustee Hernandez and unanimously carried the Williams Uniform Complaint Quarterly Report Summary was approved. Provisions of the Williams legislation require that all schools report summarized data on the nature and resolution of all complaints on a quarterly basis to the County Superintendent of Schools. The district is reporting zero complaints.

BUSINESS

Governmental Accounting Standards Board 45 (GASB 45) Report
David Rivera, Assistant Superintendent of Business Services, presented an actuarial report on post employment benefits, GASB 45. This report is a reporting provision requiring the public sector to report liabilities associated with post employment benefits, other than pension benefits. The provisions of GASB (Governmental Accounting Standards Board) must be reported every two years. The South Whittier School District provides post employment benefits other than pensions to employees who meet certain criteria. Because benefits are offered the district is required to report the value of the benefits and any associated costs according to GASB 45.

GENERAL

Election of Two Board Members to Serve on the Wellness Committee as the Representative and the Alternate
On a motion by Trustee Hernandez seconded by Trustee Baird and unanimously carried Sylvia Macias was elected to continue to serve as the Board representative on the Wellness Committee and Jan Baird was elected as the alternate.

Election of Two Board Members to Serve on the Discipline Committee as the Representative and the Alternate
The election of two Board members to serve on this committee was canceled. The Discipline Committee is not an active committee.

PUBLIC COMMENTS ON
CLOSED SESSION ITEMS

There were no public comments on closed session items.

CLOSED SESSION

The Board of Trustees commenced closed session at 8:10 p.m.

OPEN SESSION

The Board of Trustees resumed open session at 9:08 p.m. No action was taken in closed session.

PERSONNEL

On a motion by Trustee Macias seconded by Trustee Baird and unanimously carried Classified Personnel Report No. 01-11-11-11 and Certificated Personnel Report No. 01-11-11-11 were approved.

CLASSIFIED PERSONNEL

2010-2011 Early Retirement
Patsy Garcia, Custodian, McKibben School, Effective 12/30/2010

2010-2011 Personal Leave of Absence/Unpaid
Milagros Dimailig, Cafeteria Helper, McKibben School, effective 01/19/2011 through 02/24/2011.

2010-2011 New Job Description – Working Director of Maintenance, Operations and Transportation
The job description for the Working Director of Maintenance, Operations and Transportation was approved.

CERTIFICATED PERSONNEL

2010-2011 New Hire – Community School Counselor
Carmen Garcia, Community School Counselor, Graves Middle School, effective 01/21/2011 to 06/15/2011 – Pending DOJ and TB Clearances, Temporary Contract, Categorical Funding

2010-2011 Special Substitute Requests – To Release Teachers for Development of Arts Education Policies and Plans – District Wide – Effective 01/13/2011, 02/10/2011 and 03/24/2011
Nine Substitutes - To Be Determined

2010-2011 Extra Pay Assignment – Teacher will Provide Parent Training – Monte Vista – Effective 01/12/2011 Through 06/2011
Participant: Tiffany Baides, 1 alternate

2010-2011 Extra Pay Assignment – Grade Level Collaboration in Reading – Los Altos and ELD Teachers – Loma Vista – Effective 01/12/2011 through 06/2011
Participants: Helia Adanto, James Brannan, Carmen Cervantes, Marjorie Coddling, Monica Fernandez, Susanna Francia, Julia Friedman, Mark Fuentes, Maria Teresa Martinez, Rose Matthews, Gabriela Medina, Kaylene Merrill, Lani Namahoe, Sarah Payne, Yolanda Peraza, Audrey Radley, Terri Regalado, Gladys Richardson, Myrna Sanpascual – 6 Alternates

2010-2011 Extra Pay Assignment – Supplemental Instructional Program – Math/ 5th Grade – McKibben – Ratification
Barbara Llamas, 1 alternate, effective 11/2010 Through 04/2011

2010-2011 Extra Pay Assignment – Supplemental Instructional Program – Loma Vista Teachers – Effective 01/12/2011 Through 06/2011
Participants: Marjorie Coddling, Monica Fernandez, Susanna Francia, Gladys Richardson, Terri Regalado, 6 Alternates

2010-2011 Extra Pay Assignment – Benchmark Data and Report Preparation – Loma Vista – Effective 01/12/2011 Through 06/2011
James Brannan, 1 Alternate

2010-2011 Extension to Medical Leave of Absence – Paid – Teacher – Loma Vista School – Effective 01/03/2011 to 03/31/2011 – Ratification
Employee ID Number: VZ 44 609 37

2010-2011 – Medical Leave of Absence – Paid – Teacher – Carmela School – Effective 12/02/2010 Through 01/24/2011 – Ratification
Employee ID Number: UX 82 135 43

ADJOURNMENT

Meeting adjourned at 9:09 p.m.