

SOUTH WHITTIER SCHOOL DISTRICT
11200 TELECHRON AVE.
WHITTIER, CA 90605

September 24, 2013
6:00 P.M.

AGENDA

1. **PRELIMINARY**

1.1 Call to Order. Roll call:

Trustees

Sharon Stys, President
Jan Baird, Vice President
Sylvia Macias, Clerk
Layla Avila
Jorge Hernandez

Administrators

Cecilia Laidemitt, Associate Superintendent
Administrative Services & Personnel Mgt.
Gail Baxter, Associate Superintendent of
Educational Services
Michael Krause, Associate Superintendent of
Business Services

1.2 Flag salute.

2. **SCHOOL PRESENTATION**

Graves Middle School will present "Using Technology to Support the Common Core State Standards at Graves Middle School."

3. **PUBLIC COMMENTS**

During this time, persons – residents of the district, representatives of community organizations, representatives of district employee organizations – may, without arrangement, make representations to or address the Board on any topic of district related concern that is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

4. **COMMENTS BY TRUSTEES**

This item is provided as an opportunity for Trustees to report regarding District related topics.

5. **REPORTS**

There will be no Board discussion on reports given except to ask questions or refer matters to staff and no action will be taken unless listed on a subsequent agenda.

5.1 The Superintendent will report to the Board about various matters involving the district.

6. **CONSENT**

- 6.1 **Approval of Minutes** (supplement). The Superintendent recommends approval of the minutes of the regular meeting held September 10, 2013.
- 6.2 **Purchase Order List No. 05** (supplement). The Superintendent recommends approval of Purchase Order List No. 05.
- 6.3 **Approval of Contract List No. 05** (supplement). The Superintendent recommends approval of Contract List No. 05.
- 6.4 **Travel and Conference Report No. 05** (supplement). The Superintendent recommends approval of travel and conference report no. 05.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

7. **CURRICULUM**

- 7.1 **Preparing Parents for the Transition to Common Core Standards and Standard Based Report Cards.**
Gail Baxter, Associate Superintendent of Educational Services, will present a report on steps to be taken to prepare parents for a shift in instruction and reporting practices aligned to the Common Core State Standards.
- 7.2 **Public Hearing: Notification of Compliance of Sufficient Textbooks and Instructional Materials – Resolution No. 13-14-04** (supplement).
A public hearing is in order to provide an opportunity for discussion on the Notification of Compliance of Sufficient Textbooks and Instructional Materials – Resolution No. 13-14-04.

a). Motion to open hearing

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

b). Motion to close hearing

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

7.3 Notification of Compliance of Sufficient Textbooks and Instructional Materials – Resolution No. 13-14-04 (supplement 7.2).

The Superintendent recommends approval of Resolution No. 13-14-04: Notification of Compliance of Sufficient Textbooks and Instructional Materials.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

8. BUSINESS

8.1 Notice of Completion: 1st California Construction, Inc.; WCCR Construction Company; Jergensen Construction (supplement).

The Superintendent recommends approval of the Notices of Completion – to include: 1st California Construction, Inc.; WCCR Construction Company and Jergensen Construction.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

9. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items).

10. CLOSED SESSION

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

10.1 Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association.

Agency Negotiators: Dr. Erich Kwek, Cecilia Laidemitt, Michael Krause, James C. Romo, Tina L. Kannarr.

10.2 Public Employee Appointment/Employment/Evaluation

10.2.1 Fiscal Services Technician/Business Service (12.1)

10.2.2 School Secretary (12.1)

10.2.3 Substitute Custodian (12.1)

10.2.4 Instructional Aide (12.1) and (12.4)

10.2.5 Inclusion Aide (12.1)

10.2.6 Noon Duty Supervisor (12.1)

10.2.7 Library Clerk (12.1)

10.2.8 Administrative Analyst (12.1)

10.2.9 Job Description - Business Systems Analyst (12.3)

10.2.10 Teacher (12.2)

- 10.3** Public Employee Discipline/Dismissal/Transfers/Release
 - 10.3.1 Special Projects Secretary (12.1)
 - 10.3.2 Administrative Analyst/Business Services (12.1)
 - 10.3.3 Instructional Aide (12.1)

11. OPEN SESSION

The Superintendent will report related to any action taken in closed session.

12. PERSONNEL

The Superintendent recommends approval of the Classified Personnel Report and the Certificated Personnel Report

12.1 Classified Personnel Report No. 09-24-13-05 (supplement).

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

12.2 Certificated Personnel Report No. 09-24-13-05 (supplement).

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

12.3 Business Services Analyst Job Description (supplement).

The Superintendent recommends approval of the Business Services Analyst Job Description.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

12.4 Resolution No. 13-14-05: Resolution Regarding Layoff/Reduction in Hours of Classified Personnel (supplement).

The Superintendent recommends approval of Resolution No. 13-14-05: Resolution Regarding Layoff/Reduction in Hours of Classified Personnel.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

13. ADJOURNMENT

Unless otherwise posted, the next regularly scheduled meeting will be held
October 8, 2013, 6:00 p.m., District Office Board Room, 11200 Telechron Ave.