

**SOUTH WHITTIER SCHOOL DISTRICT
11200 TELECHRON AVE.
WHITTIER, CA 90605**

**BOARD OF TRUSTEES REGULAR BOARD MEETING
District Office – Board Room**

**May 17, 2016
6:00 PM**

AGENDA

1. PRELIMINARY

1.1. Call to Order. Roll call:

BOARD OF TRUSTEES:

Sylvia V. Macias, President
Francisco "Javi" Santana, Vice President
Jan Baird, Clerk
Deborah Pacheco, Member
Elias Alvarado, Member

ADMINISTRATORS:

Gail Baxter, Superintendent
Cecilia Laidemitt, Associate Superintendent of Personnel & Administrative Services
Martha Mestanza-Rojas, Associate Superintendent of Educational Services
Mark Keriakous, Associate Superintendent of Business Services

1.2. Flag salute.

2. PUBLIC COMMENTS

During this time, Members of the public – may, without arrangement, make representations to or address the Board on any topic of district related concern that is or is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

3. COMMENTS BY TRUSTEES

This item is provided as an opportunity for Trustees to report regarding District related topics.

4. REPORTS

There will be no Board discussion on reports given except to ask questions or refer matters to staff and no action will be taken unless listed on a subsequent agenda.

4.1. The Superintendent will report to the Board about various matters involving the District.

5. CONSENT

5.1. Approval of May 17, 2016 Board Agenda

The Superintendent recommends approval of the May 17, 2016 Agenda as presented.

Motion: ____ Seconded: ____ VOTE: YES ___ NO ___ Abstain___ Absent ____

5.2. Approval of Minutes, April 19, 2016 (Supplement)

The Superintendent recommends approval of the Regular Board Meeting minutes on April 19, 2016.

Motion: ____ Seconded: ____ VOTE: YES ___ NO ___ Abstain___ Absent ____

5.3. Approval of Minutes for Board of Trustees Workshop, May 5, 2016 (Supplement)

The Superintendent recommends approval of the Board of Trustee Workshop minutes on May 5, 2016.

Motion: ____ Seconded: ____ VOTE: YES ___ NO ___ Abstain___ Absent

5.4. Purchase Order Report No.# 11 (Supplement)

The Superintendent recommends approval of Purchase Order Report #11 (Supplement) .

Motion: ____ Seconded: ____ VOTE: YES ___ NO ___ Abstain___ Absent ____

5.5. Contracts/Memorandum of Understanding (MoU) List No. #11 FY 15-16 (Supplement)

The Superintendent recommends approval of Contract/ MoU List No.# 11 FY 15-16

Motion: ____ Seconded: ____ VOTE: YES ___ NO ___ Abstain___ Absent ____

5.6. Contracts/ Memorandum of Understanding (MoU) List #002 FY 16-17 (Supplement)

The Superintendent recommends approval of Contract/ MoU List No.# 002 FY 16-17

Motion: ____ Seconded: ____ VOTE: YES ___ NO ___ Abstain___ Absent ____

5.7. Travel and Conference Report No. 10 FY 15-16 (Supplement)

The Superintendent recommends approval of Travel and Conference Report No. #10 FY 15-16

Motion: ____ Seconded: ____ VOTE: YES ___ NO ___ Abstain___ Absent ____

5.9. Williams Third Quarter Report on Uniform Complaints 2015-2016 (Supplement)

As required by Education Code § 1240(c)(2)(H) pursuant to the Williams Settlement, the Third Quarter 2015-2016 Results of Site Visits, Reviews and Uniform Complaint Data has been submitted to the board. This report presents the results of the visits and reviews at school sites for the period of January 1 to March 31, 2016. No Complaints were filed with any school in the district during the quarter indicated. The Superintendent recommends approval of the Williams Third Quarter Report on Uniform Complaints 2015-2016.

The Superintendent recommends approval of the Williams Third Quarter Report on Uniform Complaints 2015-2016.

Motion: ____ Seconded: ____ VOTE: YES ___ NO ___ Abstain___ Absent ____

6. GENERAL

6.1. Appointment of District Employees (Alternate) to Serve on the Listed Committee-Whittier Area Pupil Transportation Cooperative (PTC)

The Superintendent recommends approval of the appointment of Phuong Tran, Director of Fiscal Services (as an Alternate) to the Whittier Area Pupil Transportation Cooperative (PTC)

Motion: ____ Seconded: ____ VOTE: YES ___ NO ___ Abstain___ Absent ____

6.2. District Vision/Mission (Supplement)

Adoption of District Vision/Mission Statements

The South Whittier School District Board of Trustees have revised and updated the District's Vision/Mission Statement to reflect the Board's shared values and beliefs, current educational trends, and the District's LCAP goals which have been established through a community process. The Board publicly recommends the adoption of the newly revised Vision/Mission Statement as presented.

The Superintendent recommends the adoption of the District Vision/Mission Statements

Motion: ____ Seconded: ____ VOTE: YES ___ NO ___ Abstain___ Absent ____

7. BUSINESS SERVICES

7.1. Resolution No. # 15-16-17: Authorization for Year End Appropriations Transfers for the 2015-2016 Fiscal Year (Supplement)

In accordance with the provisions of Educational Code 42601, the County Superintendent of Schools will make necessary appropriation transfers at the close of the school year to permit payment of obligations of the district. These appropriation transfers will cover overdrafts in major expenditure objects, provided the source of the funds is identified. Copies of the transfers will be sent to the district as they occur. The Superintendent recommends approval of Resolution No. #15-16-17.

The Superintendent recommends approval of Resolution No. #15-16-17: Authorizing for year End Appropriations Transfers for the 2015-2016 Fiscal Year.

Motion: ____ Seconded: ____ VOTE: YES ___ NO ___ Abstain___ Absent ____

7.2. Facilities Master Plan Project Prioritization (Supplement)

Mr. Keriakous will present an overview of the highest priority projects as a result of the Long Range Facilities Master Plan.

Based on review of documents, multiple tours of facilities, interviews with Facilities Planning, Maintenance and Operations, Educational and Technology Directors and meetings with a facility committee consisting of District and campus leaders, principals, parents, administrators from each campus, and District staff, Eric Hall & Associates prepared Site Profile Sheets as a part of the Long Range Facilities Master Plan. The purpose of the committee meeting was to explain the many uses of a formal facility assessment, the importance of obtaining input from site leadership, and to discuss the best use of funds available should the District pursue a general obligation (GO) bond in the future.

A cost estimate was conducted on each item identified in the Site Profile Sheets. The top priority items as identified by the Committee and staff are now being presented to the board for review and approval.

Initial cost estimates for priority one projects are projected to be within the district's current bonding capacity.

The Superintendent recommends the approval of the attached list of projects as priority on the Facilities Master Plan Prioritization.

Motion: ____ Seconded: ____ VOTE: YES ____ NO ____ Abstain ____ Absent ____

7.3. Approval of the Two-year Term Memberships of South Whittier School District Citizen's Bond Oversight Committee, Measure I from June 1, 2016 - June 1, 2018

It is recommended that the Board consider approval of a two-year membership of the South Whittier School District Citizen's Bond Oversight Committee, Measure I from the dates of June 1, 2016 to June 1, 2018 to satisfy accountability requirements of Proposition 39:

- 1) Joe Duardo
- 2) Adrian Romero
- 3) Gabriel Trinidad
- 4) Barbara George
- 5) Ken Arnold
- 6) Melody Gonzalez
- 7) Toby Chavez

The Superintendent recommends approval of the Two-year term memberships of South Whittier School District Citizen's Bond Oversight Committee, Measure I from June 1, 2016 - June 1, 2018.

Motion: ____ Seconded: ____ VOTE: YES ____ NO ____ Abstain ____ Absent ____

8. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items).

9. CLOSED SESSION

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

9.1. Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association. Agency Negotiators: Gail Baxter, Cecilia Laidemitt, Martha Mestanza-Rojas, Mark Keriakous, James C. Romo, Tina L. Kannarr

9.2. Conference Real Property Negotiator (Government Code Section 54956.8)

9.2.1. The property under consideration is situated at Carmela School field, 5.1 acres of land at 13300 Lakeland Road, Whittier, CA 90605, which property is known generally as a portion of the District's Carmela Elementary School site ("Property"). South Whittier School District (Proposed Lessor), Real Property is known generally as a portion of the District's Carmela Elementary School Site ("Property"). South Whittier School District (Proposed Lessor), Real Property Negotiators, Superintendent Gail Baxter and Associate Superintendent, Mark Keriakous (along with legal counsel, Andreas Chialtas); and Storm Properties which may lease the property pursuant to applicable California law (Proposed Lessee(s)). Instruction to Negotiators will concern price and terms of payment associated with the possible lease of the identified Property, or portion thereof.

9.3. Classified - Public Employee Appointment/Employment/Evaluations

CLASSIFIED

9.3.1 Noon Duty Supervisors	(11.1)
9.3.2 Health Clerk/LVN	(11.1)
9.3.3 Substitute Instructional Aide	(11.1)
9.3.4 Substitute Breakfast duty Supervisor	(11.1)
9.3.5 Substitute Noon Duty Supervisor	(11.1)
9.3.6 Instructional Aide P.E.	(11.1)
9.3.7 Noon Duty Supervisor	(11.1)
9.3.8 Participants to be determined	(11.1)
9.3.9 Instructional Aides SDC-SH	(11.1)
9.3.10 School Secretary	(11.1)

9.4. Classified - Public Employee Dismissal/Release/Discipline/Transfers/Reassignments/Retirement

CLASSIFIED

9.4.1 Employee #MW9654454	(11.1)
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9.5. Classified - Public Employee Request for Medical Leave of Absence/paid - Ratification

CLASSIFIED

- 9.5.1 Employee #UW4399570 (11.1)
- 9.5.2 Employee #GY1868942 (11.1)
- 9.5.3 Employee #XX7568388 (11.1)
- 9.5.4 Employee #AJ2976277 (11.1)

9.6. Certificated - Public Employee Appointment/Employment/Evaluation

CERTIFICATED

- 9.6.1 Substitute Teachers (11.2)
- 9.6.2 Transitional Kindergarten/Kindergarten (11.2)
- 9.6.3 Speech & Language Specialist (11.2)
- 9.6.4 School Psychologist (11.2)
- 9.6.5 Resource Specialist (11.2)
- 9.6.6 Teachers (11.2)
- 9.6.7 RSP Specialist (11.2)
- 9.6.8 P.E. Prep Teachers (11.2)
- 9.6.9 7/8 SDC/Moderate/Severe (11.2)
- 9.6.10 Summer School Principals (11.2)
- 9.6.11 Inclusion Specialist (11.2)
- 9.6.12 Psychologist (11.2)
- 9.6.13 District Nurse (11.2)
- 9.6.14 TOSAS (Teachers on Special Assignment) (11.2)

9.7. Certificated - Public Employee Dismissal/Release/Discipline/Transfers/Reassignments/Retirement

CERTIFICATED

2016 - 2017 VOLUNTARY TRANSFERS – TEACHERs - Effective Dates: August 1, 2016

- 9.7.1 Chris Lasoya 4th Grade McKibben to 6th Grade McKibben (11.2)
- 9.7.2 Mary Szak 4th Grade Monte Vista to 4th Grade McKibben (11.2)
- 9.7.3 Lisa Allen 6th Grade Monte Vista to 4th Grade Monte Vista (11.2)

9.8. Certificated - Public Employee Request for Extension of Medical Leave of Absence/Paid

CERTIFICATED

- 9.8.1 Employee # TE3253793 (11.2)
- 9.8.2 Employee #BU7551065 (11.2)

10. OPEN SESSION

The Superintendent will report related to any action taken in closed session.

11. PERSONNEL SERVICES

The Superintendent recommends approval of the Classified Personnel Report and the Certificated Personnel Report.

11.1. Classified Personnel Report No. # 05-17-16-11 (Supplement)

The Superintendent recommends approval of the Classified Personnel Report No. 05-17-16-11

Motion: ____ Seconded: ____ VOTE: YES ____ NO ____ Abstain ____ Absent ____

11.2. Certificated Personnel Report No. # 05-17-16-11 (Supplement)

The Superintendent recommends approval of the Certificated Personnel Report No. 05-17-16-11

Motion: ____ Seconded: ____ VOTE: YES ____ NO ____ Abstain ____ Absent ____

11.3. Approval of Declaration of Need for Fully Qualified Educators for the 2016-2017 School Year. Title V Regulations. (Supplement)

Title V Regulations require the District to have on file a Declaration of Need for Fully Qualified Educators. It is recommended that the Board approve the Declaration of Need for Fully Qualified Educators for the 2016-2017 School Year.

12. 2016-2017 CALENDARS

12.1. 2016-2017 Academic Calendar (Supplement)

13. ADJOURNMENT

Unless otherwise posted, the next regularly scheduled meeting will be held

June 14, 2016 at 6:00 p.m.

District Office Board Room, 11200 Telechron Ave., Whittier, CA 90605